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CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

March 24, 1975

Mr. Eduardo Catalano, Architect
300 Franklin Street
Cambridge, Massachusetts 02139

Dear Mr. Catalano:

In order to assist the City Manager, the City Council, the School Committee and the School Department in evaluating the plans, specifications and estimates for the Cambridge High and Latin School and Rindge Modernization Program, a High School Building Review Committee has been established by this office comprised of the following members:

Ernest Kirwan, 2 Kenway Street, Cambridge, who is a registered Architect familiar with school construction.

Cullen Casey, 268 Newbury Street, Boston, a mechanical engineer for the Cambridge School Department.

David P. Sullivan, 287 Huron Avenue, Cambridge, a registered professional engineer and a contractor familiar with construction.

David Lowry Burgess, 27 Sherman Street, Cambridge, who is experienced in practical details of school planning and construction in specialized spaces.

Mary Ellen Preusser, 2 Willard St. Ct., Cambridge, concerned with educational programming.

This committee should work closely with the Architect and the School Department on:

- 1) The Educational Specifications
- 2) Space Utilization Proposals
- 3) Preliminary Building Cost Estimates
- 4) Schematic, Design Development and Final Plans and Cost Estimates as they are developed

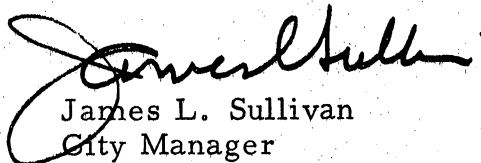
This Committee should make every attempt to be supportive of the

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actions taking place and to help accelerate the pace of decision-making. The Committee itself should make periodic reports to the City Manager and the School Committee.

I believe that you should make arrangements to contact the Chairman pro tem of the Committee, Mr. David P. Sullivan, to arrange for a meeting between you and the members of the Committee to bring them up to date on the current stage of development of the High School plans.

Very truly yours,



James L. Sullivan
City Manager

JLS/mbf

cc: School Committee
City Council
High School Building Review Committee

Ernest Kirwan, AIA, 2 Kenway Street, Cambridge, MA
Registered Architect, Mass. (& other N. E. States & NCARB)
Partner in Charge of Architecture & Planning - Keyes Associates
architects/engineers/planners - 267 Moody Street, Waltham
(140 employees - offices in R. I., Conn. & N. H.)
Member - Executive Committee - Neighborhood Ten Association

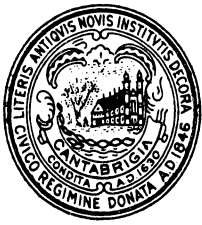
Cullen Casey, 268 Newbury Street, Boston
Mechanical Engineer for the Cambridge School Department

David P. Sullivan, 287 Huron Avenue, Cambridge
Registered Professional Engineer, Comm. of Mass.
Assistant Vice-President and Project Manager - J. F. White
Construction Company, 1 Gateway Center, Newton
Bachelor of Science in Engineering - MIT
Masters Degree in Engineering - Northeastern
Member Cambridge Recreation Commission

David Lowry Burgess, 27 Sherman Street, Cambridge
Professor, Massachusetts College of Art
Faculty, MIT Center for Advanced Visual Arts

Mary Ellen Preusser, 2 Willard St. Ct., Cambridge
Vice-Chairperson, Advisory Board, Eastern Middlesex Criminal
Justice Development Agency (Juvenile Delinquency Taskforce)
Board Member, Cambridge Local Council for Children (official
designee to Eastern Middlesex CJDA)
Study Group member, Mass. Advisory Council for Education
(development of alternative credentialing for secondary and
continuing education students).

Joseph G. Sakey, Director, Cambridge Public Library



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CAMBRIDGE, MASSACHUSETTS 02139
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EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

March 31, 1975

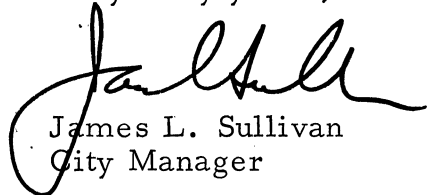
To the Honorable, the City Council:

Please be advised that I have appointed the following individuals as members of the High School Building Review Committee:

Ernest Kirwan, 2 Kenway Street, Cambridge
Cullen Casey, 268 Newbury Street, Boston
David P. Sullivan, 287 Huron Avenue, Cambridge
David Lowry Burgess, 27 Sherman Street, Cambridge
Mary Ellen Preusser, 2 Willard St. Ct., Cambridge
Joseph G. Sakey, Director, Cambridge Public Library

Enclosed please find a brief resume of each member, and a copy of a letter which I sent to Mr. Eduardo Catalano, Architect for the High School.

Very truly yours,



James L. Sullivan
City Manager

JLS/mbf
Enc. 2

Appointments to the High School Building
Review Committee.

3/31/75 On Motion of Mayor.
Referred back to Engle
with request for additional
MEMBERS WITH BETTER
geographical representation
" "
and more CITIZENS
ON Review Committee

In City Council,

March 31, 1975

letter sent to city
manager 4/2/75 dl