

CAMBRIDGE ECONOMIC OPPORTUNITY COMMITTEE, INC.

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TO: James L. Sullivan, City Manager

FROM: William A. Bauman, CEOC, and
William Healey, Department of Public Welfare

DATE: December 8, 1969

An emergency transportation system has been initiated by CEOC for those eligible citizens who are unable to procure their surplus food allotments due to their inability to get to the present distribution centers. This service will be provided on a temporary basis until adequate funding is made available to CEOC. Both CEOC and Welfare Department staff have begun orientation for themselves and the staffs of other interested agencies in the processing of referrals for this food.

It is our intention that the CEOC staff will provide this service initially, and that as the program proceeds and increases, all appropriate agencies will assist in this total community need.

CEOC and the Welfare Department have also proposed the following timetable to insure immediate openings of new distribution centers which will greatly augment the numbers of eligible citizens who will be able to receive surplus food.

Additional Distribution Centers

Jefferson Park - Opening date: January 1, 1969
Washington Elms/Newtowne Court
CEOC Cambridgeport Center

The following functions will be performed by the respective agencies:

CEOC

1. provide space at the Cambridgeport Center and staff assistance during registration periods.
2. provide neighborhood people to inform all eligible residents of surplus food program by distributing flyers throughout the area.
3. utilize sound truck equipment in each new area during the first two weeks of the opening.
4. assist the Welfare Department in procuring additional volunteers.
5. provide emergency transportation to those unable to reach distributions centers.
6. provide newspaper and radio publicity in cooperation and coordination with the Welfare Department.

CITY OF CAMBRIDGE

1. provide trucks to transport food to centers
2. paint centers and put up shelving where appropriate.

DEPARTMENT OF WELFARE

1. recruit volunteers and train them (one week of training is needed).
2. notify present recipients of registration dates for certification.

Functions of the Welfare Department, cont'd.

3. make appropriate arrangements for structure and operation of the center.

4. provide publicity to citizens of Cambridge.

Periodic reports on the progress of this effort will be sent to your office in order that you will be completely informed of our intentions.

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Communication from Wm.A.Bauman,CEOC and Wm.
Healey,Dept.of Public Welfare relative to
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December 8, 1969

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