

City of Cambridge

MASSACHUSETTS

Agenda #15 Transfer of funds in the amount of \$10,000.00 to General Services, Ordinary Maintenance Account. In City Council October 18 1976

	YEA	NAY	ABSENT	PRESENT
Mrs. Ackermann	✓			
Mr. Clem	✓			
Mr. Clinton	✓			
Mr. Danehy	✓			
Mr. Duehay	✓			
Mrs. Graham	✓			
Mr. Russell	✓			
Mr. Sullivan	✓			
Mayor Vellucci	✓			

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October 18, 1976

INTRODUCED BY CITY MANAGER JAMES L. SULLIVAN

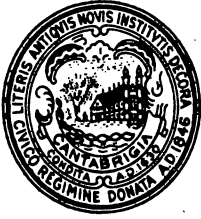
AN ORDER CONCERNING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING JULY 1, 1976

ORDERED: That the following transfer be made in the General Fund of the City of Cambridge:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
Reserve Fund Extraordinary Expenditures	\$10,000.00	General Services Ordinary Maintenance	\$10,000.00

REASON(S)

Rental charges and supplies for the I.B.M. Composing typewriter.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

October 18, 1976

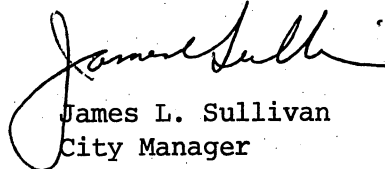
To the Honorable, the City Council:

The attached appropriation transfer, in the amount of \$10,000.00, is requested to establish an allotment for an I.B.M. composing typewriter. During the budget preparation for 1976-77, we did not anticipate that the utilization of this machine would extend beyond June 30, 1976. However, because the preparation of the revised ordinance book was not completed by June 30th, it was decided to keep the machine on board through the summer. The machine was then used to prepare the Notice of Sale for the \$6,200,000 bond issue we distributed in late September.

In the meantime, a number of department heads expressed an interest in using the machine for the preparation of other City documents. For example, the City Clerk feels the machine would be useful in improving his record-keeping and retrieval system for City Council documents. To meet these needs, a transfer of \$10,000.00 is required from the Reserve Fund. This transfer will cover the monthly rental charge (12 x \$700) plus supplies (\$1,600) for one year.

Passage of the attached order is recommended.

Very truly yours,


James L. Sullivan
City Manager

JLS/mbf
Enc.

Agenda #15

F-283

transfer of funds in the amount of \$10,000.
to General Services, Ordinary Maintenance
Account.



In City Council,
October 18, 1976

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