

**Cambridge, Mass. Community Development Program (CDP)
SUMMARY REPORT: AN INVENTORY OF PRODUCTS (Updated)**

December 1967 to July 1, 1973 Mass. R-133 (CR)

| Component Work Products | Type of Product | Work Performed by Staff Consultant | Date Completed | Description/Product |
|---|-----------------|------------------------------------|----------------|---|
| A. Administration 1. Salaries Employee Benefits Travel Other Administrative Costs Reports, Reproduction Equipment | Overhead | * * | June, 1973 | Includes administrative staff salaries, employee benefits contributions, travel, reproduction and reports, other administrative costs and non-expendable equipment consumed for the duration of the CDP: December 1967 to July, 1973. |
| B. Study Design 1. <u>Original Work Program:</u> <u>April 9, 1969</u> <u>Cambridge Community Development Program (CDP)</u> 2. <u>Revised Work Program & Study Design:</u> <u>January 1, 1972</u> <u>Community Development Program</u> | Report | * * | April, 1969 | The original study design for the CDP with sections dealing with problem analysis, study design strategy and process, work allocation and PERT Schedule, statement in support of budget estimates, and a detailed description of work. This work program was substantially revised and overhauled two and a half years later. |
| C. Goals and Summary Report 1. <u>Community Development Program Summary Report (draft)</u> | Chart/Report | * * | December, 1972 | This summary report of CDP work covers CDP activities through December 1972. It describes briefly each of the products on a component-by-component basis. This report makes no attempt at summarizing findings or establishing goals; these activities will be accomplished during the six-month period January to June 30, 1973. |
| D. Planning Information Systems 1. <u>Planning Information System - Progress Report #1</u> | Report | * | March, 1973 | Describes the intent and purpose of the Planning Information Systems component of the CDP and was distributed to potential users of data developed therein. Contains a description of the follow-up to a U. S. Census users' meeting, 1970 Census analytical work, the CDP data bank, DIME file, "Social Characteristics of Cambridge", Information Directory, technical assistance availability, 1970 First Count Summary tape and a brief summary of the Planning Information System to May 1971. |

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| D. Planning Information Systems (Cont'd.) | | | | |
| 2. <u>1970 Census Summary Statistics for Cambridge, Massachusetts:</u> <u>1. General Population and Housing Data</u> | Report | * | May, 1971 | This report contains summary figures and tables from the 1970 U. S. Census, taken in April, 1970. The source is the First Count Tape for Massachusetts, released in March, 1971 by the Bureau of the Census. In some cases, a comparison with 1960 figures and 1970 SMSA figures has been included. No attempt is made to explain the significance of individual statistics or to compare various areas of the city. It is a city-wide summary of housing and population data. |
| 3. <u>Planning Information Directory</u> | Report | * | October, 1971 | A general guide to planning information sources indicating where to find data, reports, statistics, etc. concerning Cambridge, its people, economy, housing and its social characteristics and problems. Contains cross-references including an alphabetical subject list, detailed list of all items by subject, and an item description arranged alphabetically by agency. |
| 4. 1970 U. S. Census Block Group Summaries: First Count Tape | Computer Printouts | * * | April, 1971 | Data from the First Count tape has been processed and is in computer printout form. Data represents 1970 characteristics of Cambridge population and housing such as age, sex, race, marital status, family type, crowded housing, tenure, vacancy status, plumbing facilities and value of rent. The printouts contain two pages of data for each of 110 "block groups" comprising Cambridge. A block group consists of 8 to 15 contiguous city blocks. |
| 5. 1970 U. S. Census Block and Tract Summaries: Third Count Tape | Computer Printouts | * * | February, 1972 | Data from the Third Count tape has been processed and is in computer printout form. Data is essentially more population and housing characteristics to the Census Block and Tract level. |
| 6. 1970 U. S. Census Tract Summaries: Fourth Count Tape | Computer Printouts | * * | August, 1972 | Data from the Fourth Count tape has been processed and is in computer printout form. Data represents detailed information concerning Cambridge's social, economic and housing characteristics including industry, occupation, income, education and employment to the Census Tract level. Black and Spanish population data is broken out separately. |
| 7. <u>Social Characteristics of Cambridge 1971 - Volume 1</u> | Report | * | December, 1971 | The first in a series of Social Characteristics of Cambridge furnishes data from the Census First Count and from various agencies describing housing and population statistics by Census Tract and Neighborhood. An effort has been made to preserve comparability |

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| <p>D. Planning Information Systems D.7 - <u>Social Characteristics</u>, Vol. I, Cont'd.</p> <p>8. <u>Social Characteristics of Cambridge 1971 - Volume 2</u></p> <p>9. <u>1970 Census Summary Statistics for Cambridge, Massachusetts - Social, Economic and Housing Data, Fourth Count, City-Wide</u></p> <p>10. "Appraisers Weekly" File Printouts</p> <p>11. Building Permits Data: Cross-tabulations</p> | <p>Report</p> <p>Report</p> <p>Computer Printouts</p> <p>Statistics: Printouts</p> | <p>*</p> <p>*</p> <p>*</p> <p>*</p> | <p>December 1972</p> <p>August, 1972</p> <p>December, 1971</p> <p>January 1972</p> | <p>between the 1962 volume of <u>Social Characteristics</u> and this volume. This published volume is organized in several sections: Population characteristics; Housing characteristics; Social Problems; Neighborhood summaries; Census Tract summaries; and technical appendices. The first three sections present written discussion, statistical tables and maps of each indicator. The Neighborhood and Tract summary sections present tables of statistics by geographical area. The appendices include a description of the 1970 Census and documentation of the methods of analysis used in the report.</p> <p>The second in a series of <u>Social Characteristics of Cambridge</u> utilizes data from the Fourth Count Tape of the 1970 U. S. Census. This volume contains social, economic and housing characteristics of the Cambridge population and focuses on income, occupation, education, ethnicity, employment and more detailed housing data. There is some comparability with similar data in the 1962 edition of <u>Social Characteristics</u>. This report includes maps, written analyses, graphs, statistical charts and trends. There is a summary by Census Tract presenting data by geographical area and comparisons with 1960 data on a city-wide basis.</p> <p>This report is the second in a series of city-wide summaries of Census data. It deals with Fourth Count tape data released in April 1972. Differs from D.8. above by presenting data at the city-wide level only. No attempt was made to explain the significance of individual statistics or to make comparisons with the sub-areas of the city or with other years.</p> <p>Printouts of selected data from the publishers of <u>Appraisers Weekly</u> present information on all property sales in Cambridge from 1968 through 1970. The information has been analyzed to provide basic data on property values and assessment ratios, and their relationship to property type, property size, and geographic area.</p> <p>Printouts of data from building permits in the Cambridge Building Department. Includes cross-tabulations of permit data such as type of permit, estimated cost of work, locations, and type of structure for all permits issued from 1960-1970.</p> |

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| D. Planning Information Systems (Cont'd.) | | | | | |
| 12. Assessors Data for Model Cities and Cambridgeport Neighborhoods | Computer Printouts | * | * | November, 1971 | Special printouts of Assessors data for the Model Cities and Cambridgeport areas only. Data includes name of owner of assessor parcel, address, square feet of parcel, and assessed value. |
| 13. Assessors Data | Computer Printouts | * | * | October, 1971 | Printouts of Assessors data for entire city used for standardizing and coding land use description of assessor parcels records. Includes frequency distribution of land use descriptions. |
| 14. Dun & Bradstreet Printouts | Computer Printouts | * | * | November, 1971 | Printouts of data from Dun and Bradstreet listings of Cambridge employers. Includes for each firm: firm name, address, Standard Industrial Classification (SIC) group. Used in the compilation of the Economic Development component's <u>1972 Industrial Directory</u> . |
| 15. Cambridge Industrial Firms Data: Cross-tabulations | Computer Printouts | * | * | November, 1971 | Printouts based upon data from Dun & Bradstreet listings cross-tabulating information on Cambridge's firms in SIC groupings by number of employees. Statistical summary of D. 14. above. |
| 16. Building Permits File | Computer Files | * | * | 1971 + 1972 | Each file is a record of data (tape, disc or punchcard, for example). Data in each file has been developed into series of computer printouts described previously in this component section. Includes most "raw data" used in Planning Information Systems work. |
| 17. Appraisers Weekly File | | | | " | |
| 18. Area Studies File | | | | " | |
| 19. Dun & Bradstreet File | | | | " | |
| 20. Master File of Cambridge Firms | | | | " | |
| 21. Industrial Survey File | | | | " | |
| 22. Standard Industrial Classification (SIC) File | | | | " | |
| 23. 1969 Household Survey File | | | | " | |
| 24. 1970 U. S. Census: First Count File | | | | " | |
| 25. 1970 U.S. Census: Third Count File | | | | " | |
| 26. 1970 U.S. Census: Fourth Count File | " | | | | |
| 27. Industry-Occupation File | " | | | | |
| 28. Land Use Inventory File | " | | | | |
| 29. Vacant and Underutilized Land File | " | | | | |
| 30. DIME (Dual Independent Map Encoding) File | Maps | * | * | August 1971 | Cambridge street index used in making computer maps from "x" and "y" coordinates and in relating data by geographic areas. The file consists of each street segment of the city. Each record describes the address range, number of the blocks on either side of street segment, its geographic coordinates, and other related information. |

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| <p>D. Planning Information Systems (Cont'd.)</p> <p>31. Information Service Log</p> <p>32. <u>1972 Department of Housing Planning and Development Activities Directory</u></p> <p>33. <u>Land Use Inventory Procedures Manual</u></p> <p>34. Automated Land Use Listing</p> | <p>Record of Data Inquiries</p> <p>Inventory Report</p> <p>Report</p> <p>Computer Printout</p> | <p>* * * * * *</p> | <p>July, 1973</p> <p>September, 1972</p> <p>June, 1973</p> <p>March, 1973</p> | <p>Chronological log recording all technical assistance rendered by the Planning Information Systems technical staff to December 31, 1972.</p> <p>An inventory of planning activities recently completed or currently underway by the Cambridge Department of Planning and Development. Each activity or product is described on a separate standardized sheet. Sheets are grouped by major subject headings. Includes descriptions of "hard" products (reports, tapes, maps, etc.) and "soft" products (technical assistance, organizational assistance, etc.). For each activity information includes description/purpose, primary intended users, geographic area served, current status, staff involvement and use of third party contractors, if any.</p> <p>Systems and procedures manual describing how 1972 land use survey was conducted and how the information may be utilized.</p> <p>Land use listing by structure address. Includes for every structure or vacant parcel of land in the city: location (address), description of land use, number of dwelling units, square feet of land, assessed value of land and buildings and mapping coordinates. Data will provide updating for the assessors records and will be the basis of a city-wide Existing Land Use Map.</p> |
| <p>E. Housing</p> <p>1. <u>Homes for People - Progress Report 1</u></p> <p>2. 1969 Household Survey</p> | <p>Report</p> <p>Questionnaires: Interviews</p> | <p>* * *</p> | <p>September, 1969</p> <p>November, 1969</p> | <p>Report of housing issues, problems and recommendations to the City Manager's "Ad Hoc Housing Development Task Group". Sets forth initial recommended steps for a housing development program. Includes sections on leased housing acquisition and rehabilitation programs and new construction program.</p> <p>Random questionnaire survey of 505 Cambridge households distributed throughout the city covering demographic characteristics, housing needs, economic, manpower, availability of social services, employment and education. The report includes a short introduction, an example of how the sample was selected, a summary of findings, a more detailed analysis with 13 tables and some conclusions. This survey and its data has been used extensively in CDP work particularly in the <u>Housing Needs Reports</u>.</p> |

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| E. Housing (Cont'd.) | | | | |
| 3. <u>Studies of Attitudes Toward Public Housing</u> | Report: Bibliography * | | June, 1971 | Listing of approximately 450 books and articles related to or directly connected with public housing. The majority of these is summarized on individual file cards in chronological order. |
| 4. <u>Housing Needs in Cambridge - 1. The Elderly</u> | Report | * | June, 1971 | The first in a series of <u>Housing Needs</u> reports analyzes the demand for elderly housing in Cambridge. Includes sections on consumer acceptance, analysis of application lists, telephone survey of elderly housing demand, locational criteria for elderly housing, analysis of elderly population distribution and summary, findings and recommendations. |
| 5. <u>Leased Housing Location Maps</u> | Series of maps | * | May, 1971 | Series of maps done for the Cambridge Housing Authority showing the location of leased housing and race of tenants. Maps are at 1" equals 400' scale. |
| 6. <u>Survey of Vacated Units</u> | Report | * | June, 1971 | Information on the characteristics of residents moving into apartments vacated by elderly persons relocating to new housing for the elderly. |
| 7. <u>Housing Needs in Cambridge - 2. The Family: Low and Moderate Income</u> | Report | * | March, 1972 | The second in a series of <u>Housing Needs</u> reports focuses on the demand for low-and moderate-income family housing in Cambridge. Includes review of programs providing opportunities for supplying housing acceptable to the consumer and compatible with the character of existing neighborhoods, conditions creating obstacles to creative housing endeavors in the past, particularly the high cost of site acquisition for new construction, and major public policy questions intrinsic to the development of a city-wide housing program. |
| 8. <u>Housing Needs in Cambridge - 3. Market Rate Housing</u> | Report | * * | February, 1973 | The third in a series of <u>Housing Needs</u> reports deals with the demands for market-rate, unsubsidized housing in the city. Includes a model of the forces affecting market-rate housing; review of applicable codes, tax policies and other regulatory devices; and suggestions of strategies for implementing policies recommended in the report. |
| 9. <u>Housing Needs in Cambridge - 4. Profile of Housing Stock - Part 1</u> | Report | * | December, 1972 | The fourth in a series of <u>Housing Needs</u> reports provides a profile of the existing housing stock in Cambridge including preliminary findings of quality and condition based upon records of inspections from the city's Housing Inspection Division from 1968 to 1972.. |

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| <p>E. Housing (Cont'd.)</p> <p>10. <u>Housing Needs in Cambridge - 4A. Housing Supply - Existing Conditions</u></p> | Report | * | July, 1973 | <p>The fifth in a series of <u>Housing Needs</u> reports evaluates the exterior building condition of privately-owned residential structures throughout Cambridge. Its purpose was to identify structures feasible for immediate or deferred rehabilitation treatment. Areas were cited where a predominance or concentration of serious deterioration exists.</p> |
| <p>F. Relocation and Discrimination</p> <p>This component was eliminated from the Work Program</p> | | | | Not Applicable |
| <p>G. Human Development</p> <p>1. <u>Survey of the Health, Social and Recreation Service Delivery System, City of Cambridge, Massachusetts</u></p> <p>2. <u>Summary of Recommendations from Survey of the Health, Social and Recreation Delivery System</u></p> <p>3. <u>Health Care Papers</u></p> <p>4. <u>Selected Child Care Papers</u></p> <p>5. <u>A Study of the Problem of Dropouts at Cambridge High and Latin School</u></p> | Report | * * | July, 1970 | <p>Provides results of a survey questionnaire of 44 service agencies providing basic health, social and recreation services to Cambridge residents. The study determines whether Cambridge residents have available the range of services required to meet their health and welfare needs and evaluates the system which brings people together with the services they require. Inadequacies identified include data collection, outreach, coordination of services, program gaps and citizen participation.</p> <p>Lists 20 key recommendations from the <u>Survey of Health, Social and Recreation Service Delivery System</u> and explores the issues in depth.</p> <p>Series of research papers exploring the various options for delivering out-patient health care with a description of a work program for developing neighborhood health centers.</p> <p>Series of research documents including an inventory of day care programs in Cambridge, descriptions of parent education activities and alternatives for child development for high school children.</p> <p>Investigation of reasons, both personal and educational, for the large number of students enrolled in Cambridge high schools who drop out of school before graduation. Heavy emphasis based upon open-ended interviews with a selected sampling of drop-out students. Recommendations were made to restructure the schools to allow more student input and to improve attendance records.</p> |

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| G. Human Development | | | | |
| 6. <u>Directory of Senior Citizens Clubs and Drop-In Centers</u> | Report | * | July, 1971 | This Directory was prepared for the Cambridge Council on Aging to facilitate communication concerning elderly programs in Cambridge, particularly in the area of available recreational services for senior citizens. Describes 31 clubs and drop-in centers with address, name of director, outline of activities, meeting times, source of funding, area served and average attendance. |
| 7. <u>Elderly Persons in Cambridge: An Analysis of Available Data</u> | Report | * | May, 1972 | Compilation and analysis of data about the Cambridge elderly population from all known sources. Information includes population distribution, sex distribution, marital status, income, tenure, and rent levels. The report also outlines difficulties which leaders face such as health, housing, employment, financial hardship, social isolation, and transportation. |
| 8. <u>Profile of Elderly Population and Analysis of Services for Elderly Persons</u> | Report | * | March, 1972 | Report summarizes the above study, G.7. <u>Elderly Persons in Cambridge: An Analysis of Available Data</u> for popular distribution. Additional information about the elderly is also presented from Cambridge Community Service, Cambridge Planning and Development Department and the Council on Aging. Maps depicting location of facilities for Cambridge elderly are presented. |
| 9. <u>Guidelines for Establishing Pre-Retirement Counseling Programs</u> | Report | * | March, 1972 | Presents a program prototype for counseling employed persons facing retirement. The guidelines include program format, content, staffing patterns and time for class sessions. The program was based upon eight to ten group discussion sessions and individual counseling. It also provides information about retirement such as finances, health, leisure time, etc. and how to begin to plan for new experiences. |
| 10. <u>Study of Human Service Needs of the Elderly Population in Cambridge</u> | Report | * | December, 1972 | This report analyzes the needs for elderly persons in Cambridge for seven types of services and compares those needs to the existing service system. The services include advocacy, nutrition, medical care, employment, volunteer opportunities, housing and transportation. |
| 11. <u>1972 Directory of Services for the Elderly in Cambridge</u> | Report | * | February, 1972 | Listing of available services and service agencies for Cambridge's elderly population classified by type of service, address, telephone number, and director of agency providing the program. Agencies |

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| G. 11. (Cont'd.) | | | | are grouped by service area such as alcoholism, education, employment, financial assistance and income maintenance, health, housing, legal aid, nutrition, social services, and transportation. Also included are selected state and metropolitan agencies serving Cambridge. |
| 12. <u>Summary of Workshops and Major Recommendations from the Cambridge Conference on Aging, May 20, 1972</u> | Report + Graphics | * | June, 1972 | Report of results of a conference involving more than 300 elderly citizens participating with local agency and institutional representatives to set priorities in the areas of nutrition, health, transportation, leisure time, income maintenance and housing. Includes a summary of recommendations. |
| 13. <u>Mobility Problems of Elderly Cambridge Residents: A Summary of Community Meetings</u> | Report | * | September, 1972 | Report on problems of elderly mobility in Cambridge based upon a number of community meetings and questionnaire survey results. It explains what transportation problems were important to elderly people and what actions are required to solve them. Other data from probability surveys are introduced to better define the problems from the standpoint of the total Cambridge elderly population. |
| 14. <u>Design Issues: Green-Franklin Housing for Senior Citizens</u> | Report | * | April, 1972 | As a result of working sessions between a group of elderly citizens working with the Cambridge Housing Authority in developing plans for new elderly housing units in the Green-Franklin project, this document raises the basic issues with implications for design of typical elderly units, common space, outdoor areas and parking. |
| 15. <u>Green-Franklin Apartments for Senior Citizens: Design Recommendations</u> | Report | * | May, 1972 | This report is based upon the findings of the Design Issues for Green-Franklin housing for the elderly project (see G. 14. above) and presents the recommendations of the Ad Hoc Committee on Design of Green-Franklin Apartments for the Elderly. Recommendations cover apartment design, community spaces, outdoor spaces, elevators, building security and tenant security. The recommendations have been approved by the Cambridge Council on Aging, Committee of Elders, elders-at-large, Cambridge Housing Authority and the architects, Robert Charles Associates. |
| 16. <u>Training Package for Board Members of Elderly Home Care Corporation</u> | Report | * | December, 1972 | This report contains materials designed to orient new members of the Board of Directors of the Somerville-Cambridge Home Care Corporation to the concept of home care, the structure of the |

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| G. 16. (Cont'd.) | | | | corporation, responsibilities to Board Members and parliamentary procedure. Also presented are job descriptions, draft set of by-laws and a manual of procedures. |
| 17. <u>Analysis of Health Services Provided in the Homes of Cambridge Elders</u> | Report | * | December, 1972 | Analysis of home health care services according to type of service offered, number of clients served, and criteria for acceptance or referral of clients. The availability of services was compared to estimates of demand for such services particularly in the areas of home-based medical and supportive home-making services. |
| 18. <u>Ethnic Minorities in Cambridge: Volume One (Unabridged) The Portuguese</u> | Report | * * | July, 1972 | The purpose of this study is to provide an introductory description of the Portuguese community in Cambridge. Emphasis was on outlining the general background of the Portuguese immigrants to Cambridge, establishing the basic demographic facts about the population, and describing the social structure of this local community. An additional objective was to analyze problems unique to the Portuguese community in the areas of education, health care, social services, and legal aid. |
| 19. <u>Ethnic Minorities in Cambridge: Volume One (Summary) The Portuguese</u> | Report | * | March, 1972 | This is a summary of G.18. and includes salient findings and recommendations for popular distribution. |
| 20. Cambridge Health Survey | Questionnaires: Computer Printouts | * * | October, 1972 | Raw data developed for the Cambridge Health Survey including 850 completed questionnaire interview forms and computer printouts of information tabulated from the interviews. |
| 21. <u>Health Care Study - Part 1</u> | Report | * | December, 1972 | <u>Health Utilization Study</u> includes methodology of the study accompanied by questionnaires, various introductory letters and coding materials. Printouts of frequency counts and analyses of open-ended comments are included. |
| 22. <u>Minutes of the Interagency Committee for Coordination of Services to the Elderly</u> | Report | * | December, 1972 | Minutes of series of regular meetings between December, 1971 and December 1972 of the Interagency Committee with the purpose of coordinating services to the elderly and improving communication between agencies. CDP Human Development staff and Cambridge Community Services, under contract for CDP work, played major roles in the process of organizing and conducting these meetings. |

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| G. Human Development (Cont'd) 23. <u>Evaluation of Free Bus Service for the Elderly</u> | Report | * | September, 1972 | Summary of comments and evaluation of a new bus service for the elderly sponsored by a major supermarket chain. |
| H. Economic Development and Manpower 1. <u>Overview of Cambridge Economy</u> 2. <u>The Determinants of Manpower Planning in Cambridge</u> 3. Industrial Survey Questionnaires 4. <u>1972 Directory of Establishments</u> 5. <u>Economic State of the City</u> | Report Report Questionnaires Report Report | * * * * * | July, 1971 March, 1971 September, 1971 December, 1972 June 1973 | <p>This report focuses on the general picture of Cambridge's people, jobs and businesses, and government. Comparisons are made of local trends with the changes taking place within the Boston and suburban communities. All data derives from specialized journals and reports, previously done opinion surveys, or material collected by other agencies.</p> <p>Focus is on improving the organization of Cambridge's occupational training programs with an emphasis upon upgrading planning activities. Includes economic trends in manpower, a critique of existing manpower training program in Cambridge, structural options for a manpower program, and conclusions and recommendations.</p> <p>A mail questionnaire survey to business establishments in Cambridge selected from the Dun & Bradstreet tape. Of over 2000 questionnaires, 471 were returned and include information on locational history and preference, employment, floor space and growth trends. Survey was conducted on a strictly confidential basis and respondents were assured that firm names would not be disclosed in any manner.</p> <p>A comprehensive inventory of economic activity in Cambridge. Includes a listing of 2700 business establishments in 450 Standard Industrial Classifications (SIC's) in manufacturing, service, wholesale and retail trade, professional, institutional, and government sectors. The Directory is a reference manual for marketing, procurement, and consulting needs, as well as a resource document for planning programs in manpower and economic development. Further, it establishes a "base line" for analysis and projections of Cambridge's economy. The methodology developed provides for annual updating at minimal cost.</p> <p>Detailed analysis of City and SMSA employment trends and their effect on local work force, land use and tax base. Specific recommendations for remedying persistent unemployment through job creation, job placement, and manpower and vocational development. Examines changes in composition of local tax base by land use and other revenue categories. Relates these changes to City expenditures. Discusses City policy implications of all analyses; defines and proposes City economic development and manpower function to implement report recommendations.</p> |

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| 6. <u>Work Force-Manpower Profiles</u> | Report | * | December, 1972 | This study describes the current Cambridge labor market including a Standard Industrial Classification (SIC) inventory, associated market-oriented trends, an employment profile providing a historical job inventory, some projections of manpower requirements for industry, and areas of transferability of common labor skills. |
| I. Transportation | | | | |
| 1. <u>History of the Inner Belt Controversy</u> | Report | * * | March, 1971 | A compilation of memoranda, written reports, correspondence and graphics developed in the process of Cambridge's effort to strengthen its role in Massachusetts transportation planning process affecting the City. Background material consists of work activities by the so-called "Task A: Inner Belt Restudy" and "Task B: Inner Belt Joint Development Study"; Governor's Task Force; and status of the present and prospects of the future. |
| 2. East Cambridge Traffic Survey | Data Collection; Report | * * | December, 1972 March, 1973 | Provides general information and specific data relative to the severe competition for parking and street use between competing land uses in the strongly-established neighborhood of East Cambridge. Establishes a base for an orderly and rational redevelopment of the circulation and parking systems. Specific work items include a roadside interview survey; traffic volume and classification counts; journey to work survey; evaluation of public transportation; parking survey inventory; and railroad use inventory. |
| J. Utilities | | | | |
| 1. <u>Report on Needed Improvements to the Cambridge Water System</u> | Report | * * | July, 1970 | Study of the existing Cambridge water distribution system with a recommended program for capital improvements over a 20 year period. Includes historical descriptions of the system, population and water consumption, supplemental water supply sources, distribution system improvements, and water treatment plant improvements recommendations. |
| 2. <u>Report on Sewerage and Drainage Facilities for the City of Cambridge, Massachusetts</u> | Report | * * | May, 1968 | Comprehensive report on the existing sanitary and storm drainage systems in Cambridge with recommendations for improvements. Study consists of legal and legislative aspects of waste water disposal; population and land use; existing sewerage and storm drainage systems; development of design criteria; calculation of storm and sanitary flows; location and quantity of pollution to Charles River and Alewife Brook; proposed MDC North Charles Relief System; and a five-year recommended construction program, 1969-1974. |

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| K. Community Facilities | | | | |
| 1. <u>Cambridge City Dump Feasibility Survey - Volume I: Summary Report</u> | Report | * | June, 1972 | <p>This report summarizes the results of a site investigation and soil engineering study to determine the feasibility of reclaiming and redeveloping the site formerly used as the City Dump in Cambridge. The investigation undertook to determine the real extent of filling, and soil and rock conditions which occur below the rubbish and to relate these conditions to the feasibility of reclaiming and developing the area. The property investigated contains approximately 50 acres of land previously excavated as a source of clay and subsequently filled with refuse by the City of Cambridge.</p> |
| 2. <u>Cambridge City Dump Feasibility Survey - Volume II: Technical Report</u> | Report | * | June, 1972 | <p>This report presents technical material derived from the site investigation, the soil engineering study, and the considerations of the feasibility of reclaiming and redeveloping the site of the former Cambridge City Dump. Included is information on sub-surface materials, characteristics of refuse fill relative to site development (bearing capacity, settlement, corrosion and deterioration, methane gas, rodents, vectors, odors, and underground fires), recommended actions to prepare the Dump for development, building and site development considerations, premium costs for developing on the Dump, and refuse Dump development precedents.</p> |
| 3. <u>Cambridge Elementary School Building Study</u> | Report | * | November, 1970 | <p>This study in seven volumes deals with choices available to the School Committee and the community in deciding on a school building program for the decade of the 1970's. The principal elements of change and the choices they present are: loss of school children, closing of parochial schools, educational policies, costs of new construction, adjustments to population distribution, priorities, and sites for new schools. The individual study volumes include a City-wide Summary; the Cambridgeport-Riverside area; the Northeast Area; the Western Area; Site Selection and Multiple-Use Development; Rehabilitation Feasibility Study; and Data and Methodology.</p> |

| Component Work Products | Type of Product | Work Performed by Staff Consultant | Date Completed | Description/Product |
|--|-----------------|------------------------------------|----------------|--|
| L. Administrative and Fiscal Studies | | | | |
| 1. <u>Effective Government for Cambridge</u> | Report | * | April, 1970 | This study of planning and decision-making in Cambridge stresses two themes: the processes by which public issues are articulated and decisions are made; and the efficiency of those decisions. Presented are 28 concrete recommendations within the realm of the Executive Office; the Cambridge Bureaucracy; the Cambridge Citizen and His Government; and the Universities and the City. The study does not deal with the financial apparatus of Cambridge's municipal government. |
| 2. <u>Economic Impact of Universities on the City of Cambridge</u> | Report | * | December, 1972 | Determines the magnitude and distribution of economic impact of the presence of universities on the City of Cambridge. The extent of university real estate holdings, tax status, taxes and other payments made to the city, employment, student and faculty expenditures, is documented. Comparison is made with other economic sectors in the city and with other university-city models. Municipal costs are allocated to the universities and compared with revenues received. There is also a discussion of the universities on the housing market and the economic base of the city. |
| M. Area Studies | | | | |
| CBD STUDIES | | | | |
| 1. Harvard Square Planning Studies Volume 1: <u>Critique of Prior Plans</u> | Report | * | April, 1972 | Volume 1: A review of previous plans and studies of the Harvard Square area for information they may contain of underlying assumptions and principles. The critique and summary covered seven previous studies ranging from 1960 to 1970. None of these studies dealt with the potential impact of the proposed Kennedy Library complex. A recapitulation of issues for Harvard Square planning is appended. |
| Volume 2: <u>Social and Economic Characteristics</u> | Report | * | December, 1972 | Volume 2: Analysis of trends and issues revolving around demographic features of the resident population Harvard Square as well as housing and economic growth trends. This report was intended as background information for the Harvard Square Task Force and the public. |
| Volume 3: <u>Physical Development, Land Use</u> | Report | * | October, 1972 | Volume 3: Deals with land development, zoning, intensity of development and other physical and development features. |
| Volume 4: <u>Pedestrian Movement, Urban Form</u> | Report | * | July, 1973 | Volume 4: This study deals with the visual orientation of the Harvard Square area, the identification of significant architectural signs and lighting. Particular concern is given to pedestrian movement systems and the quality of the environment through which the pedestrian passes. |

| Component Work Products | Type of Product | Work Performed by Staff Consultant | Date Completed | Description/Product |
|--|-----------------|--|----------------|---|
| M. Area Studies (Cont'd.) | | | | |
| Volume 5: <u>Vehicular Traffic</u> | Report | * * | April, 1973 | Volume 5: The report deals with traffic characteristics, travel desire lines, volumes of traffic and percentage of through traffic observed in the Harvard Square area. Purposes of the study included the determination of (a) possible traffic implications of the proposed Kennedy Library; (b) the user characteristics of Harvard Square traffic; and (c) potential traffic consequences of certain adjustments to Harvard Square circulation systems, such as street closures and reassignment of certain movements. |
| Volume 6: <u>Public Transportation</u> | Report | * * | December, 1972 | Volume 6: Analyzes current public transportation (rapid transit and bus service) in the Harvard Square area. The study also examines station location and tunnel alignment alternatives for the Northwest Extension of the MBTA Red Line. |
| Volume 7: <u>Parking and Other Transportation</u> | Report | * * | July, 1973 | Volume 7: Presents findings of various studies, undertaken during 1971, to determine the number of parking spaces in the Harvard Square area and contains projections for future demand for parking based upon existing floor space requirements. Includes a set of goals for parking in Harvard Square. |
| Volume 8: <u>Comprehensive Policy Plan</u> | Report | * * | July, 1973 | Volume 8: Contains both general guidelines and specific goals for the development of the Harvard Square area. Specific goals are based upon community reaction to and consensus on general guidelines. This volume also includes recommendations for a land development pattern, a revised traffic pattern, location of off-street parking facilities, public investment in environmental improvements (particularly landscape features), and recommendations for private participation in realizing the policies of the Policy Plan. |
| 2. <u>Central Square Profile</u> | Report | * * | December, 1972 | This Central Business District Planning Study presents statistical data and analysis depicting the problems and prospects of Central Square. The report consists of eleven sections: general background; inventory of activities and land uses; environmental conditions; social characteristics; retail sales and compatibility with comparisons to Harvard Square; employment; property tax revenue; property transactions; building types and ages; building coverage and floor area ratios; and building improvements and new construction. |
| SITE STUDIES | | | | |
| 3. <u>Development Guidelines for the Surplus NASA Land</u> | Report | * * | | Study presents relevant planning guidelines for site development of the 11 acres of "surplus" NASA land in the Kendall Square section of East Cambridge. The report was done under the assumption that the land would be available to Cambridge for development under a federal urban renewal program. The site was studied in the con- |

Community Development Program (CDP)
SUMMARY REPORT: AN INVENTORY OF PRODUCTS (UPDATED)
December 1967 to July, 1973

| Component Work Products | Type of Product | Work Performed by Staff Consultant | Date Completed | Description/Product |
|--|-----------------|------------------------------------|----------------|---|
| M. Area Studies (Cont'd.) | | | | |
| 4. <u>Riverside Press Site: "Alternative Uses"</u> | Report | * * | February, 1972 | <p>text of Kendall Square and East Cambridge; and the interacting factors of development on the site and development in the surrounding areas were assessed. The six development alternatives considered were office uses; retail use; industrial uses; municipal facilities; institutional uses; and housing.</p> <p>This study was done for the Riverside-Cambridgeport Community Corporation and examines the feasibility of developing low-and moderate-income housing on a five-acre site formerly occupied by the Riverside Press plant. Information on recent trends is presented in employment of area residents, city-wide industrial trends, and regional marketability factors affecting site. Evaluates a variety of subsidized housing, mixed use proposals and non-residential development alternatives for non-profit corporation sponsorship and participation.</p> |
| NEIGHBORHOOD STUDIES | | | | |
| 5. <u>Neighborhood Profile: East Cambridge</u> | Report | * | December, 1972 | <p>Depicts the essential characteristics of the East Cambridge neighborhood and identifies the interrelationships between them. Statistical data and mapping includes population; land use; environment; history; social and economic characteristics; housing; employment; industry; commerce; transportation; recreation; municipal services; community facilities and services; and education.</p> |
| 6. <u>Neighborhood Profile: North Cambridge</u> | Report | * | December, 1972 | <p>Depicts the essential characteristics of the North Cambridge neighborhood and identifies the interrelationships between them. Statistical data and mapping includes population; land use; environment; history; social and economic characteristics; housing; employment; industry; commerce, transportation; recreation; municipal services; community facilities and services; and education.</p> |
| 7. <u>Neighborhood Profile: Cambridgeport-Riverside</u> | Report | * | December, 1972 | <p>Depicts the essential characteristics of the Cambridgeport-Riverside neighborhood and identifies the interrelationships between them. Statistical data and mapping includes population; land use; environment; history; social and economic characteristics; housing; employment; industry; commerce, transportation; recreation; municipal services; community facilities and services; and education.</p> |
| 8. <u>Evaluation of CRA Kendall Square Development Proposals</u> | Report | * | April, 1973 | <p>This study was prepared for the Cambridge City Council to compare the merits of urban renewal alternatives for the Kendall Square Urban Renewal Area from the standpoint of land uses, densities, employment, tax return considerations and social impact.</p> |

Community Development Program (CDP)
 SUMMARY REPORT: AN INVENTORY OF PRODUCTS (UPDATED)
 December 1967 to July, 1973

| Component Work Products | Type of Product | Work Performed by Staff or Consultant | Date Completed | Description/Product |
|--|-----------------|---------------------------------------|-----------------------|---|
| <p>N. Model Cities</p> <p>1. Model Cities Report</p> | <p>Report</p> | <p>*</p> | <p>December, 1972</p> | <p>The Model Cities Agency entered into a contract with the City of Cambridge utilizing CDP funds to engage in local work activities to coordinate and support local Model Cities planning efforts and carry out the planning phase of the Model Cities program. A report of these activities substantiating work completed under this contract has been prepared by the Model Cities agency.</p> |
| <p>O. Youth Resources Bureau</p> <p>1. <u>Youth Resources Bureau Report</u></p> | <p>Report</p> | <p>*</p> | <p>December, 1972</p> | <p>The Cambridge Youth Resources Bureau entered into a contract with the City of Cambridge utilizing CDP funds to develop a program to assist poor youth. A report demonstrating how these funds were expended in accordance with its "Plan of Operation" has been prepared by the Youth Resources Bureau.</p> |

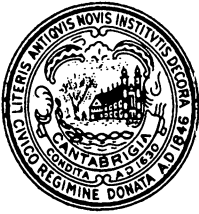
City of Cambridge

#24

MASSACHUSETTS

In City Council June 23 1975

| | YEA | NAY | ABSENT | PRESENT |
|----------------|-----|-----|--------|---------|
| Mrs. Ackermann | ✓ | | | |
| Mr. Clinton | ✓ | | | |
| Mr. Danehy | ✓ | | | |
| Mr. Dusehay | | | ✓ | |
| Mrs. Graham | ✓ | | | |
| Mr. Russell | ✓ | | | |
| Mr. Vellucci | ✓ | | | |
| Mr. Wylie | ✓ | | | |
| Mayor Sullivan | ✓ | | | |
| | 8 | 0 | 1 | |



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

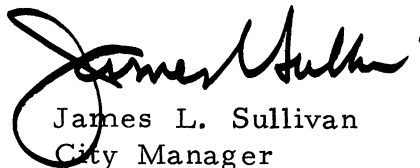
June 20, 1975

The Honorable, the City Council
City Hall
Cambridge, Massachusetts 02139

Dear Councillors:

The attached Summary Report was prepared by the Community Development Department for submission to HUD as a final status document describing the Cambridge Community Renewal Program (CRP). In accordance with HUD requirements, a resolution of the type now before the City Council must be favorably acted upon prior to HUD authorizing a "close-out audit" terminating the CRP. The Summary Report is intended, in part, to demonstrate that the CRP contents largely constitute conformance to a general plan of the community as required by statute. Favorable action by the City Council on this resolution is a necessary procedural step clearing the way for a final payment representing approximately 15% of the total HUD grant to Cambridge under the Community Renewal Program.

Very truly yours,


James L. Sullivan
City Manager

JLS:jp
attachment

Agenda #24

243

Summary Report prepared by the Community
Development Dept.

In City Council,

June 23, 1975

6/23/75

RESOLUTIONS
APPROVED
8-0-1