



City of Cambridge
Department of Human Service Programs

51 Inman Street, Cambridge, Massachusetts 02139
(617) 349-6200, Fax (617) 349-6248

TO: Robert W. Healy
City Manager

FROM: Jill Herold *JH*
Assistant City Manager for Human Services

RE: Community Response Trust Fund

DATE: 7/30/92

The City Council Committee on Youth and Human Services has been meeting with the Human Services Strategic Planning Committee, a group of 14 human service providers, to develop a framework for the \$300,000 Community Response Trust Fund. Attached is a document describing the purpose and general operating guidelines for the fund.

On September 9, chair of the Human Services and Youth Committee, Councillor Jonathan Myers, members of the Strategic Planning Group and the Human Services Commission will meet to discuss the trust fund and its operation. We are anticipating that applications to the fund for the first round of funding will be taking place in the fall.

DIVISIONS:

Childcare
349-6200

Community Learning Center
349-6363

Community & Youth
349-6231

Council on Aging/Elderly Services
349-6220

Low Income Fuel Assistance
349-6247

Planning & Development
349-6200

Recreation
349-6230

MultiService Center/Homeless Services
349-6340

CITY OF CAMBRIDGE
COMMUNITY RESPONSE TRUST FUND

Governance: The City of Cambridge Community Response Trust Fund will be governed by a Board of Trustees appointed by the City Manager, and including the Assistant City Manager for Finance as an ex-officio member. Trustees will be Cambridge residents who have expressed and demonstrated interest and capacity for carrying out the purpose of the Fund. For the initial two years of operation, the Commission on Human Service Programs will be designated as the Board of Trustees.

Purpose: The City of Cambridge Community Response Trust Fund is established in order to preserve, strengthen and expand human services serving Cambridge residents, and to build a sense of community in neighborhoods.

The Fund will be used to address underlying conditions which lead people to need services, and to invest in the development of human potential and capacities for mutual support and problem-solving. Upon the judgment of the Trustees of the Fund, monies may be made available to meet emergency human service needs of the community as well as to foster creative and innovative service approaches to meet ongoing or emerging needs. In keeping with this purpose, the Board of Trustees will have the powers and duties enumerated in the following section.

1. The Board will have the power to accept funds from the City of Cambridge and other public entities, from businesses, corporations and foundations and from individual donors. These revenues may take the forms of gifts, grants and donations, and may be made to the Trust Fund in general, or may be designated by the donors for special purposes within the overall authority of the Board. In addition, interest or other investment returns from the deposit of Fund revenues will become a part of the Trust Fund.

2. The Board will be responsible for periodically reviewing the current and projected conditions within the community as related to human services, and for setting priorities for disbursements from the Fund accordingly. The Human Services Strategic Planning Committee, a body consisting of City officials and human service providers which functions under the auspices of the Human Services and Youth Subcommittee of the City Council, will provide advice and consultation to the Board regarding said conditions and priorities. In addition, the Human Services Strategic Planning Committee will provide results of agency and resident surveys conducted under its auspices, as well as information derived from topic focus groups, public hearings or neighborhood meetings.

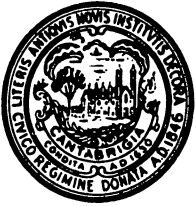
While the Trust Fund priority-setting and grant process will remain distinct from all others, timetables and areas of priority will be coordinated with other local funding sources, such as Community

Development Block Grant and the Cambridge Community Foundation.

The Board will be responsible for setting intervals between disbursement cycles, and for determining what portion of the fund will be made available at these times.

3. The Board may periodically solicit and consider proposals for the funding of human services projects or programs it deems to be of benefit to the community. The Board shall make recommendations to the City Manager on the award of such funds through contracts with the City, and any requirements to be imposed upon recipients of the funds. The City Manager will direct the Department of Human Service Programs to develop service contracts with the selected recipients.

4. The Board shall review performance under contracts associated with the Trust Fund, utilizing at a minimum information gathered by Department of Human Service Programs staff through fiscal and programmatic written reports, and on-site monitoring visits or other means if these are deemed necessary.



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139
TEL 349-4300
FAX 349-4307

29.

August 3, 1992

To The Honorable, The City Council:

I am hereby transmitting a memorandum received from Jill Herold, Assistant City Manager for Human Services, relative to the Community Response Trust Fund, for your information.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert W. Healy", is written over a horizontal line.

Robert W. Healy
City Manager

RWH/mev
attachment

F-299

Community Response Trust Fund.

Referred to the Human
Services & Youth
Committee
Copy sent to Human &
Services & Youth Comm.
8/10/92 @

In City Council,

August 3, 1992