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CITY OF CAMBRIDGE • EXECUTIVE DEPARTMENT

Robert W. Healy, City Manager *Richard C. Rossi, Deputy City Manager*

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December 22, 2003

To the Honorable, the City Council:

As you may know, Assistant City Manager for Human Services Jill Herold will be participating in the Early Retirement Program and therefore will be retiring as of December 30, 2003.

Please be advised that I have appointed Ellen Semonoff as Acting Assistant City Manager for Human Services effective December 31, 2003.

Very truly yours,

A handwritten signature in black ink that reads "Robert W. Healy".

Robert W. Healy
City Manager

RWH/mec

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Consent Agenda #10

Transmitting communication from Robert W. Healy, City Manager, relative to the appointment of Ellen Semonoff as Acting Assistant City Manager for Human Services.

In City Council December 22, 2003

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