



CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To Robert W. Healy, City Manager

Date February 17, 1982

From George E. O'Brien, Assistant City Manager **Reference** Council Order #10
Fiscal Affairs of 6-2-81

Subject *GE*
Quarterly Report of Reconciliation of Treasurer's Cash

I am pleased to submit the 12-31-81 subject report in compliance with referenced Council Order.

Attachments (25)

FA021706

How much of the "Total Cash and Investments" amount at the bottom of Page 1

is:

a) Investible \$ 13,507,522.61

b) Non-investible 2,753,372.17

Reason for (b): Uncollected Funds = 2,334k (1,896k in lockbox)

Restricted Fed. Acts. = 181k

Police Detail P/R & T&P Comp. Bal. = 183k

I hereby certify that the bank statements for the accounts set forth in the foregoing schedule have been reconciled through the date of this report, that the cash on hand and other items were verified by actual count, and that I have transmitted this form to the accounting officer for his certification of PART II.

Feb 11 - 1982

G. E. Brien

Treasurer

PART II.

The City's general ledger, arranged by fund, is updated annually with information from two automated systems, one for expenditures, expenses and other disbursements and another for revenues and receipts. On a monthly basis, the data in each of these systems are reconciled to the City Treasurer's cash ledger. Following this course of action throughout the remainder of the fiscal year, the general ledger control accounts should reconcile to the Treasurer's reconciled balances. We will certify that statement for the quarter ending June 30, 1982.

2-11-82

Arthur F. Lifty
Accounting Officer

If the Accounting Officer does not sign PART II of this report, it will be considered as a non-reconciliation of treasurer's cash; therefore PART III must be completed.

Bank Accounts - Non-Interest Bearing (Cont'd)

Harvard Trust Lock Box	\$ 1,896,330.22
Boston Safe Deposit and Trust	3,361.11
Capitol Bank and Trust	4,761.39
Century Bank and Trust	-----
Century Bank and Trust	1,318.30
Century Bank and Trust	450.62
Charlesbank Trust-Reg.	51,161.92
Charlesbank Trust-Hospital	397,276.04
Charlesbank Trust-Traffic	159,975.37
Coolidge Bank and Trust	650.84
Essex Bank	100.00
First National Bank	2,400.90
Guaranty First	2,500.00
Baybank Middlesex	1,053.55
Harbor National	674.90
New England Merchants National	1,480.47
Shawmut Bank	416.58
Shawmut County Bank	1,919.03
Shawmut - Escrow 312	19,182.82
State Street Bank and Trust	1,259.21
United States Trust	1,777.00
University Bank and Trust	1,864.44

Bank Accounts - Interest Bearing (Cont'd)

Harvard Trust Manual Vendor	\$ 89,013.85
Boston Safe Deposit and Trust	204,801.07
Cambridge Trust	35,991.32
Capitol Bank and Trust	3,439.02
Century Bank and Trust	556,335.84
Century Bank and Trust	9,293.02
Essex Bank	251,888.75
First National Bank	271,608.13
Guaranty First	53,020.23
Baybank Middlesex	6,541.59
Harbor National	6,015.95
New England Merchants Nat'l.	4,179.19
Old Colony Bank	846.63
Shawmut Bank	2,966.67
Shawmut County Bank	11,230.95
State Street Bank and Trust	10,328.07
United States Trust	5,568.77
U. S. Trust	2,199.65
East Cambridge Savings	153,561.00
Cambridge Portuguese Credit Union	66,724.26
Cambridgeport Savings - Perpetual Care	42,398.39
Cambridgeport Savings - Plant and Garden	14,319.38
Cambrige Savings - Unified Trust	17,386.82

City or Town of Cambridge

RETURN TO: Bureau of Accounts
Department of Revenue
P. O. Box 7015
Boston, Mass. 02204

or Regional School District _____

QUARTERLY REPORT OF RECONCILIATION OF TREASURER'S CASH

Period Ending Dec. 31, 1987

PART I:

Cash and checks in office _____ \$ 500.00

BANK ACCOUNTS - NON INTEREST BEARING:

<u>BANK</u>	<u>BALANCE PER CHECK REGISTER*</u>
Harvard Trust Control Ck.	\$ 11,586.59
Harvard Trust EMHRDA	162,155.25
Harvard Trust Federal Rev. Sharing	200.00
Harvard Trust Fire Detail	87.60
Harvard Trust Police Detail	24,373.42
Harvard Trust Council on Aging	4,428.00
Harvard Trust Stop-Payment	620.60
Harvard Trust Manual Vendor	6.00

Total Bank Accounts - Non Interest Bearing

\$ 2,753,372.17 (Total
includes
balances on
next page)

BANK ACCOUNTS - INTEREST BEARING:

<u>BANK</u>	<u>BALANCE PER SAVINGS BOOK & CHECK REGISTER*</u>
Harvard Trust Control Sav.	\$ 96,140.58
Harvard Trust Control Quarterly	73,466.79
Harvard Trust P/R Tailings	69,279.30
Harvard Trust Federal Rev. Sharing	412.34
Harvard Trust Fire Detail	449.74
Harvard Trust Police Detail	299,190.82

Total Bank Accounts - Interest Bearing:

\$ 2,358,598.12 (Total
includes
balances on
next page)

INVESTMENTS:

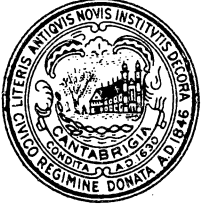
Certificates of Deposit \$ 4,000,000.00

U. S. Treasury Bills _____

Repurchase Agreements _____

Pooled Investment(Mass. Municipal Dep.) 7,148,924.49

Other _____



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

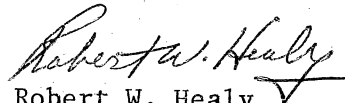
EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

February 22, 1982

To the Honorable, the City Council:

I transmit herewith Quarterly Report of Reconciliation of Treasurer's Cash as submitted by George E. O'Brien, Assistant City Manager for Fiscal Affairs.

Very truly yours,


Robert W. Healy
City Manager

RWH/b

Agenda Item Number Five *F-37*

Re: Quarterly Report of Reconciliation of
Treasurer's Cash.

In City Council,

February 22, 1982

2/22/1982
Speed on File