

RESUME

Louis A. DePasquale

17 South Normandy Avenue

Cambridge, Massachusetts 02138

E-mail address: ldepasquale@ci.cambridge.ma.us

(617) 354-7814 Home

(617) 349-4220 Work

QUALIFYING EXPERIENCE

Acting Assistant City Manager/Fiscal Affairs, City of Cambridge, MA September 2002 to December 2002

Appointed by the City Manager to provide leadership and management in the area of fiscal affairs for the City Government and to direct the daily operations of the Divisions of Finance, which include: Treasury, Revenue, Budget, Assessing, Purchasing, MIS and Personnel.

Major Accomplishment Include:

- Prepared information and analysis for City Council Finance Committee hearings relating to: setting of tax rate; residential exemption increase; state budget effects on City finances; and hotel/motel revenue impact.
- Prepared financial information for presentation to the Rating Agency's for the January 2003 Bond Sale.
- Managed the process to develop a Request for Proposal (RFP) for Computer Assisted Massachusetts Approved (CAMA) software application system to improve assessment data.
- Revised procedures and documents necessary to improve the tracking system of property inspections in preparation for the FY2005 Revaluation Process. Implemented changes to expedite the abatement/refund process for residents.
- Successfully completed state required filings enabling the City to secure \$5 million in state matching funds for Community Preservation Act.
- Began process to study ways to implement and improve the application and donation process for City of Cambridge Scholarship Fund.

Budget Director, City of Cambridge, MA

March 1982 to September 2002

Responsible for the development, implementation and monitoring of the approximately \$332 million operating budget and \$15 million capital budget. Responsible for the annual development and revision of the City's budget notebook. Direct staff of analysts to conduct periodic reviews of all budget transactions during the fiscal year and to prepare appropriate analytical reports and studies. Provide research and assist in presentations to the City Council, School Committee, Bond Rating Agency's, Department Heads, and civic groups. Supervised the City's first conversion to an in-house computer system. Played major role in the implementation of City's current financial system and financial year-end closing.

Major Accomplishment Include:

- Developed and refined a Performance Based Budget that contains quantifiable performance measures and concise statements of services which incorporated the City Council priorities.

- Created a benchmark tracking system used in the quarterly evaluation of the City Departments Performance Measures, which appear in the City's Adopted Budget.
- Acted as a key advisor to the City Manager, Deputy City Manager, and Assistant City Manager for Fiscal Affairs, on a variety of operational and management issues relative to the City government.
- Received for the 16th consecutive year, the Government Finance Officers Association Award for Excellence in Preparation of the Annual Operating and Capital Budgets

Chief Budget Analyst, City of Cambridge, MA

August 1980 to February 1982

Managed the City's Budget Department. Responsible for the development, implementation and monitoring of the approximately \$130 million operating budget and \$8 million capital budget. Advised and assisted the City Manager and Assistant City Manager for Fiscal Affairs on policy and operational issues. Directed the Budget staff in various financial and programmatic studies.

Budget Analyst, City of Cambridge, MA

March 1977 to July 1980

Assisted and advised the City Manager and Assistant City Manager for Fiscal Affairs on policy and operational issues. Helped prepare department budgets by providing proper guidelines and background information. Directed studies for the City in the areas of both water and sewer rate structures.

Treasury Analyst, City of Cambridge, MA

November 1975 to February 1977

Assisted the Assistant City Manager for Fiscal Affairs on treasury policy and procedures. Prepared feasibility study for the first Sewer Service Rate charge, which was later adopted by the City Council and provided a new revenue source for the City. Provided recommendation for improved Treasury practices for cashiering, reporting and bank reconciliation.

OTHER QUALIFYING EXPERIENCE

Represented the City of Cambridge as an original Charter Review Member in the Government Finance Officers Association's Budget Awards Program, established in 1984.

City Manager's designee on the Citizen Advisory Committee formed to review the potential effects of Proposition 2½ on the City's financial position.

Participated in interview process for the hiring of several key City staff and department head positions.

Current member of the City's Flex Time Review Committee and Capital Budget Review Committee.

EDUCATION

Northeastern University, Boston, MA
Masters of Public Administration, 1981

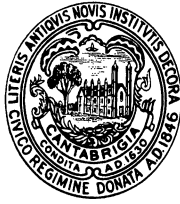
Boston State College, Boston, MA
Bachelor of Science, 1975

PERSONAL DATA

Date of Birth: December 22, 1953

Marital Status: Married, 2 children

Twenty-two years of community involvement in Cambridge Youth Baseball



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CITY OF CAMBRIDGE • EXECUTIVE DEPARTMENT

Robert W. Healy, City Manager

Richard C. Rossi, Deputy City Manager

December 9, 2002

To The Honorable, The City Council:

I am pleased to announce the appointment of Louis A. DePasquale, 17 So. Normandy Avenue, Cambridge as Assistant City Manager for Fiscal Affairs effective December 2, 2002.

I have attached Mr. DePasquale's resume for your information.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec
Attachment

A-86

Consent Agenda #12

Appointment of Louis A.
DePasquale, 17 South
Normandy Avenue, Cambridge
as Assistant City Manager for
Fiscal Affairs effective
December 2, 2002.

In City Council December 9, 2002

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