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EXTENSION 344

CITY OF CAMBRIDGE
COMMUNITY DEVELOPMENT DEPARTMENT
City Hall Annex - Inman & Broadway Cambridge, Mass. 02139

DEC 10 11 05 AM '79

MEMORANDUM
CAMBRIDGE, MASS.

TO: Block Grant Advisory Committee

FROM: David R. Wickery, Assistant City Manager
for Community Development

SUBJECT: Block Grant Update

DATE: December 7, 1979

1. November 28th Public Hearing: The Block Grant public hearing announced in our November 16th memorandum to the Advisory Committee was held on November 28, as a start-up of the Year Six (Fiscal 1980-81) application process. A 16-page "Application Packet" was given out to participants at the hearing, and copies are available at the Community Development Department, the City Clerk's Office and the Main Library. Should you want a copy and be unable to get to one of these locations, please contact Jean Ahonen or Edward Handy at 498-9034. However, our hope is that we can reduce postage charges substantially by having many copies picked up or delivered direct.

The public hearing generated significant clarifications of the Year Six application process, as well as a number of thoughtful and helpful questions/comments/criticisms about both the Block Grant Program in general and the City's administration of the program in particular. As in the past, the entire hearing was recorded on tape, and this tape is available. We continue to find it unduly expensive to develop written minutes of long Block Grant meetings and hearings, but participants are encouraged to check with us as to actions resulting from their inputs.

2. Commitments from Contingency and Reprogrammed Funds: The following ten new projects are proposed from contingency or reprogrammed funds. In accordance with the Citizen Participation Plan, Advisory Committee members and other citizens have fifteen days in which to comment on the proposals before they are finalized. Please contact our Block Grant Administrator should you want additional information about any of these ten projects--most of which involve the provision of funds for commitments already made but not budgeted, or for overruns on already-approved projects.

- COPA Headquarters Rehab - \$11,000 for heating system.
- COPA Headquarters Rehab - \$9,000 for carpenters, etc. to replace terminated CETA workers. (Note: This should complete the clearly excellent rehab of the COPA Headquarters building at 1046 Cambridge Street. Block Grant participation in the total cost will have been \$6C,000.)
- Just-A-Start Administrative Costs - \$33,000 for payment of Year #4 legally-required fringe benefits (social security, etc.) which were not budgeted, since these costs were previously paid by the Cambridge Redevelopment Authority--i.e. prior to the setting up of Just-A-Start as an independent corporation.
- Elderly Planning - \$5500 to pay the Block Grant share (previously-committed but unbudgeted) of the Committee of Elders planner's salary.

(continued on reverse side)

- Block Grant Audit - \$15,000 to pay Lucas Tucker and Company for the HUD-required audit of our Year #3 and #4 Block Grant Programs (as above, previously committed but unbudgeted).
- Intergovernmental-Personnel Act Staff Member - \$20,000 to pay 51% of the salary of Paul Garrity, the HUD lawyer/financial-management-analyst who serves us under the Intergovernmental Personnel Act. (Note: This previously-committed but unbudgeted amount will eventually be reduced to approximately \$6,000 by payments Somerville and Newburyport will make to us in the amount of \$14,000 for their use of Mr. Garrity's services, under sub-contracts with Cambridge.)
- Directory of Establishments - \$20,000 to pay for the printing of the City's forthcoming report on its 3000 industrial and commercial establishments--an inventory and analysis which it is now felt will be of significant help to the City's economic development efforts if well-printed and widely-distributed.
- Haley and Aldrich Dump Study - \$4,500 to pay for the engineering study of the 55-acre dump site made by Haley and Aldrich as part of the City's open space development program.
- Open Space Overruns - \$15,000 to pay for all anticipated Year Five overruns in the City's Block Grant-funded playground/park rehabilitation program.
- Rindge Shelter - \$31,000 to pay for the City's share of a \$102,000 rehab of Rindge Shelter, should we receive the \$71,000 grant we have applied for from the Federal Urban Parks and Recreation Recovery Program.

The \$164,000 cost of the above ten projects will be provided as follows: \$8,216 from Year #2 Contingency (the full remainder); \$50,000 from the cancelled Year Four "Walden Square Neighborhood Facility Project" (rehab of the Friends School shed); \$33,859 from unspent Year Four Block Grant administrative and planning funds (the full remainder); and the balance (\$77,000 rounded) from Year Five Contingency.

3. Special Application Process for Year Six Human Services Funding: Our memorandum of November 16 stated that a special application process for human services in Year Six would be developed and communicated to the Advisory Committee. A memorandum on this special process is attached.

Attachment



RECEIVED BY
OFFICE OF CITY CLERK
CITY OF CAMBRIDGE
DEC 10 11 05 AM '79
COMMUNITY DEVELOPMENT DEPARTMENT
City Hall Annex Inman & Broadway CAMBRIDGE, MASS. 02142
TELEPHONE 344X 9034

To Block Grant Advisory Committee
From David R. Vickery, Assistant City Manager for Community Development
Date Dec. 5, 1979
Subject Application Process for Human Service Funds for FY80-81

As stated in the previous Advisory Committee memo, due to HUD restrictions only a very limited category of human services can be funded through Block Grant this coming year. However, the City will be able to fund some human services through other means, primarily to provide a continuation of services. Financial constraints and the sources of these alternative funds do not allow for a great deal of flexibility, but we will have an amount available which reflects an 8% increase over last year's level. Since human service projects received no increase last year, the 8% figure is designed to be in line with the 4% cap on municipal services introduced by the State legislature, applied over the two year period FY79-80 and 80-81.

All applications for human service funds for FY80-81 will be developed in response to a specific Request for Proposal. These RFP's will be based on service categories and issued on either a closed or open basis as described below.

The service categories have been established following numerous needs assessments conducted over the years. There are several needs which the City feels will best be met by a continuation of current effort. Those agencies currently contracted to deliver services in the areas of: (1) services to the minority communities and (2) child care planning and technical assistance will receive closed RFP's during December. However, the receipt of a closed RFP does not guarantee funding. If such initial proposals are not approved by the Community Development Department, we will solicit additional proposals on an open basis. In addition, in the area of crisis intervention, we will be setting aside a small amount to insure that those programs which the City has assisted in initiating can become fully independent over the next year.

As was done last year, a different procedure will be followed for applications to provide services to the elderly community. The Council on Aging will formulate an RFP and the proposal review criteria. The RFP will be distributed openly both to agencies currently funded and those who wish to develop elderly projects. Proposals will then be reviewed and approved by the G-30 Committee. This process will begin in mid-December.

Citizens and organizations with questions on these application procedures may contact Paula Van Gelder, Human Service Project Assistant, at the Community Development Department (498-9034).

S-652

Copy of communications from David R.
Vickery, Asst. City Manager for Community
Development, re: Application Process of
Human Service Funds for FY 80-81 and a
Block Grant Update.

In City Council,
December 10, 1979

12/10/79

Placed on File