

City of Cambridge

MASSACHUSETTS

Agenda #3 Transfer of \$22,210.00 in the General Fund In City Council September 29 1975
of the City of Cambridge.

	YEA	NAY	ABSENT	PRESENT
Mrs. Ackermann	✓			
Mr. Clinton	✓			
Mr. Danehy	✓			
Mr. Duehay	✓			
Mrs. Graham	✓			
Mr. Russell	✓			
Mr. Vellucci	✓			
Mr. Wylie	✓			
Mayor Sullivan	✓			
	9	0	0	

September 29, 1975

INTRODUCED BY CITY MANAGER JAMES L. SULLIVAN

AN ORDER CONCERNING AN APPROPRIATION FOR THE FISCAL YEAR BEGINING JULY 1, 1975

ORDERED: That the following transfer be made in the General Fund of the City of Cambridge:

FROM	AMOUNT	TO	AMOUNT
Employee Benefits Salaries and Wages	\$22,210.00	Finance Other Ordinary Maintenance	\$22,210.00

REASON(S)

The above transfer will finance a personnel reclassification study that will examine the equitability of the City's classification plan.

In City Council Sept. 29, 1975
Adopted by yeas and nays Vote *
Yeas 2 Nays 0 Absent 0
Paul E. Leahy
City Clerk



CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To James L. Sullivan
City Manager

Date September 26, 1975

From Donald P. Hawkes
Director of Budget-Personnel *D.P. Hawkes*

Reference

Subject Funds Transfer for Classification

Attached please find request for transfer of \$22,210 from Employee Benefits - Salaries and Wages to Finance - Other Ordinary Maintenance.

The transfer is requested as partial support for City's upcoming Classification Project. The City will employ 4 CETA workers to work with the Budget-Personnel Department's Personnel Analyst to accomplish the fieldwork in a major project which will update the City's Classification Plan and to provide accurate and complete job specifications for all positions in the City's classified service.

I am requesting the funds transfer to provide for consulting services to include design of the classification project, training and supervision of analyst staff, and publication of a complete and accurate manual of job specifications for the City.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

September 29, 1975

To the Honorable, the City Council:

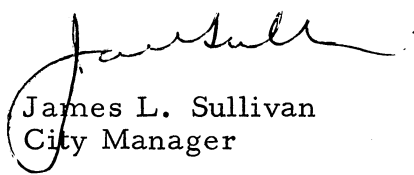
I transmit herewith a communication from Donald P. Hawkes, Director of Budget-Personnel, requesting the following transfer in the General Fund of the City of Cambridge to finance a personnel reclassification study:

FROM:	Employee Benefits	
	Salaries and Wages	\$22,210.00
TO:	Finance	
	Other Ordinary Maintenance	\$22,210.00

The funds are available from a vacant position in the insurance section of employee benefits and from a workman's compensation account that is no longer needed for that purpose.

Enclosed please find order providing for same.

Very truly yours,


James L. Sullivan
City Manager

JLS/mbf
Enc.

Agenda #3

F-377

Transfer of \$22,210.00 in the General Fund of
the City of Cambridge.

In City Council,
Sept. 29, 1975

9/29/75

Ordie

Adams

9-00