



CITY OF CAMBRIDGE

INTEROFFICE CORRESPONDENCE

To Robert W. Healy, City Manager
From *G. Teso*
George Teso, Traffic Director
Subject Resident Sticker Mailing

Date March 24, 1983

Reference

The Traffic and Parking Department after talking to many residents and other city agencies is proposing a new Resident Parking Permit Issuing Policy that will give the residents of the city the option of obtaining their permits by mail.

Although this program will create many problems for the Department we feel it should be given a fair chance. Listed below is a short summary of how the program will work and some of the problems that will arise.

Program Procedures

1. The new parking stickers and visitor permits will be issued between November 1 and December 31.
2. The Traffic Department's hours during this period will be from 7:30 AM to 6:00 PM to accommodate those persons who cannot get there during normal working hours. This will also give the public additional time to get their stickers.
3. The residents of the city will be given the option of receiving their permits by mail which will require verification that the motor vehicle is actually registered and principally garaged in the city. This optional mailing will cost the resident an additional \$3.00 to cover these extra costs.
4. A new type card will be mailed to all residents who presently have permits, informing them of the new procedures and giving them the option of obtaining their permits by mail.
5. There will be no charge for Handicapped plates, Veterans plates and residents 65 years of age and older.

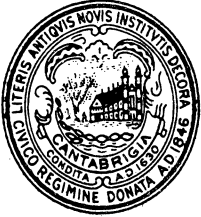
Problems Anticipated

1. Verification of a photostatic copy of a vehicle registration will cause considerable problems as they can easily be forged and our data from the Registry is months behind on names and addresses.
2. The mailing of these permits will have to be processed during non-working hours as this information and verification processing cannot interrupt the every day operation of the parking sticker office as all units will be in use.
3. Past experience with mailing permits especially to multi-dwelling units has resulted in a number of permits disappearing resulting in more mailings and eventually having to mail them by registered mail. It is our opinion that these permits are stolen and not lost.
4. It will require a considerable amount of extra work as well as money to conduct this mailing operation.
5. Another very serious problem will be the large number of bad checks received and also persons sending cash instead of a check.

Much internal discussion has taken place concerning the issuance of 1984 stickers. With the added costs, workload and related problems, we can only make it work if we have the cooperation of the residents.

I will be available to discuss this new policy with you and as requested by the City Council at my budget hearing.

GT:rd



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

May 2, 1983

To the Honorable, the City Council:

With respect to Awaiting Report Item No. 16 relative to a proposal for an alternate plan for obtaining resident parking stickers, enclosed please find copy of a report from George Teso, Traffic Director.

Very truly yours,

Robert W. Healy
City Manager

RWH/mbf
Enc.

S-242

Re: response to Awaiting Report Item No. 16
regarding an alternate plan for obtaining
resident parking stickers.

In City Council,

May 2, 1983

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