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SCHOOL COMMITTEE
456 BROADWAY
(SOLOMONS TRANSPORTATION CAREER CENTER)
CAMBRIDGE, MASSACHUSETTS 02138

OFFICE OF THE SECRETARY
(Tel. 498-9251)

MEMBERS
HENRIETTA S. ATTLES
SARA MAE BERMAN
DONALD A. FANTINI
GLENN S. KOOCHER
JOSEPH E. MAYNARD

September 18, 1981

NOTICE

THE WORKING COMMITTEE APPOINTED BY THE MAYOR TO REPORT BACK TO THE SCHOOL COMMITTEE AND THE CITY COUNCIL, ON THE ISSUES RAISED CONCERNING THE BUSINESS EDUCATION PROGRAM AT THE HIGH SCHOOL WILL HOLD ITS FIRST MEETING MEETING AT 4:00 P.M., MONDAY, SEPTEMBER 21, 1981, IN TH WALNUT ROOM, CITY HALL, MASSACHUSETTS AVENUE, CAMBRIDGE, MASSACHUSETTS 02138.

Sara Mae Berman

Sara Mae Berman
Chairperson, Ad Hoc Committee on Business Education

cc Ms. Henrietta S. Attles, Vice Chairperson
Councillor Alfred Vellucci, Member
Councillor Sandra Graham, Member
School Committee Members
City Clerk for City Council
City Manager, Member
Ms. R. O'Rourke, Member
Mr. S. Adamsky, Member
Ms. D. Tabor, Member



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SARA MAE BERMAN
23 FAYETTE STREET
CAMBRIDGE, MASSACHUSETTS 02139

Sept. 16, 1981

Dear Colleagues,

Mayor Duehay, in setting up our committee to examine the Business Education program at CRLS, listed six concerns he heard expressed at the joint meeting of the City Council and School Committee last Monday night:

- 1) post-graduation job placement and follow-up figures, including a separate section for minority youth;
- 2) what kind of systematic follow-up work is done with unemployed youth;
- 3) how to get the business community more involved in curriculum, and hiring Cambridge youth;
- 4) the relationship of the high school business program to adult education and exiting and retraining programs;
- 5) how to get the school dept. faculty more aware of developing job opportunities within Cambridge, and more committed to placing Cambridge youth in them;
- 6) how to get a better understanding of the functional relationship between business education and all occupational programs at CRLS.

I see the situation as having the following three parts:

1. what students and parents know of or expect the program to be before the students enter the high school;
2. what the program actually consists of in the high school and how relevant it is to what is needed in the job market, and whether the schedule for the courses is arranged to accommodate students' interests, both for after school hours work and for after graduation work;
3. whether completion of the business courses enables students to successfully obtain jobs which are needed by business and industry, and how we help them with follow-up and job placement;

I think a fourth item to consider is how we work with the business/university community to improve our program, and get help from them on a continuing basis.

cont'



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IN ORDER THAT OUR MEETING BE A TRULY WORKING MEETING, PLEASE ANSWER THE FOLLOWING QUESTIONS, OR AT LEAST CONSIDER YOUR FEELINGS ON THE ISSUES AND QUESTIONS RAISED, SO THAT WE CAN DECIDE HOW TO ACCOMPLISH OUR TASK AND HOW TO FOCUS OUR ENERGY TO ACCOMPLISH SOMETHING IN THE SHORT RANGE AS WELL AS TO PLAN FOR LONG RANGE SOLUTIONS.

A) WHAT IS THE NATURE OF THE PROBLEM?

Do you feel that the six items the mayor has listed state the problems fully? If not, how would you state the problem? What additional information do we need to describe the problem, and from where should we get it?

B) GOALS: WHAT TIME FRAME?

What shall our long and short term goals be? Who should be involved in the setting of long and short term goals?

C) WHO SHOULD BE INVOLVED IN REACHING OUR GOALS, SOLVING THE PROBLEMS?

How shall we get the School Dept., parents, City Government, and local business to help us with business education?

D) ADDITIONAL COMMENTS AND SUGGESTIONS:

Sara Mae Berman
Thank you.

10. 11-462

Comm. from Sara Mae Berman, Chairperson,
Ad Hoc Comm. on Business Education re:
meeting of Working Committee to be held
at 4:00 p.m. on Mon. September 21, 1981
in the Walnut Room.

In City Council,

September 21, 1981

9/21/81

Placed

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