



CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To Robert W. Healy, City Manager

Date February 22, 1985

From Teresa S. Neighbor, Census Supervisor **Reference** 1985 Census

Subject Return Postage on Census Forms

The City of Cambridge has routinely included postage paid return envelopes with its annual census forms. This year the state provided us with its decennial form at no cost to the city. Unfortunately, the self-contained mailer had no provision for local communities to print their returns permit indicia, and the Secretary of State's office was unable to alter the postal requirements.

The Election Commission set up a special account at the Post Office for census forms returned without a stamp and encourages any resident who wishes to simply drop the envelope in the nearest mailbox. Census forms may be delivered in person to the Election Commission offices at 362 Green St., Central Square, (the third floor of the Police Station), Monday through Friday, between the hours of 8:30 a.m. and 5 p.m. They can also be dropped off at City Hall in the mailroom of the Printing Office, 795 Mass. Ave., weekdays, 8:30 a.m. to 5 p.m.

The results of this year's census are very important as they will be used for redistricting both in the city and the legislature, as well as providing the basis for state and federal reimbursement of monies. We hope that, in spite of the inconvenience, the residents of Cambridge will cooperate and return their census forms as soon as possible.

Teresa S. Neighbor

RECEIVED
FEB 22 11 24 AM '85

U.S. DEPT. OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

February 28, 1985

To the Honorable, the City Council:

With reference to City Council Order No. 6 of February 11, 1985, I transmit herewith communication from the Census Supervisor of the Election Commission pertaining to the return postage on the census forms.

The City will make provisions for the postage to be paid by the City in the 1986 Census.

Very truly yours,

Robert W. Healy
City Manager

RWH/b

S-133

Re: pertaining to the return postage on the
census forms.

copy sent to the Election Commission
& City Manager 2/21/85 mh

In City Council,

February 25, 1985

2/25/85

Placed in File
Copies to Depts.
Consent
Election Commission
City Manager