

Friends of the Area 4 Youth Center  
Punch list submitted 4/15/94

Second Floor

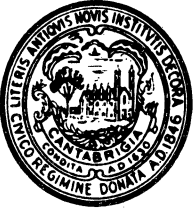
1. Handles on hopper windows broken/not attached. Screens all damaged. Public Works has repaired some of the handles and has ordered replacement handles which will be installed as soon as they are delivered. The screens have been ordered and will be replaced by the end of June.
2. Water fountain not working. Repaired in May.
3. Water fountain separating from wall. Repaired in May.
4. Electrical outlet not covered/cut-out left exposed. Outlet has been covered with faceplate.
5. Glass door to fire case is broken. DPW has replaced with plexiglass.
6. Floor boards around the perimeter of the gym improperly sized and are now shaky and some warped. DPW will reconstruct and close gaps by mid-summer.
7. Cover on baseboard heating was damaged. Fire signal case had no cover and rest of them need cages. Baseboard has been repaired. Fire signal case has been covered and protective cages have been installed.
8. On basketball hoop, the rubber molding is falling or has fallen off. New rubber molding has been installed.
9. Back stairwell railing not anchored properly. Large hole left in wall approximately six steps down. Railing is fine. DPW will cover the hole with a plate by the end of June.
10. Repeat of #3.
11. All windows in gym need guards. Temporary guards have been installed. The design for permanent guards has been completed. Guards will be purchased and installed by mid-summer.

### First Floor

12. Double hung window in the Game Room is missing a panel or casing piece and valance is broken. DPW repaired.
13. Cranks for overhead hopper windows are not workable and one is buried in cement overhang. Cranks are operable except for the far right window which will not be operable.
14. Community Room has window casing falling from upper portion of window. Repaired.
15. Community Room wall and ceiling stained from water damage due to leakage from heating apparatus on 2nd floor. DPW will replace tiles before the end of June.
16. Water fountain separating from wall. Repaired.
17. Holes in storage closet door Game-Room. Repaired.
18. Community Room partition divider has broken locking mechanism and aluminum casing/storage closet locks not functional. Divider has been repaired. Locks are functional.
19. Mens room faucets, water is slow to shut off. DPW has repaired.
20. Lock on storage closet in the office does not function. Lock functions but doors need to be aligned. DPW will repair.
21. Storage closets in arts and crafts room doors do not align, lock not functional. Repaired.

### Basement

22. Mechanical room used for storage of cleaning chemical, old construction materials, maintenance equipment and being used as lounge for janitorial staff. Public Works has removed all construction material. Shelves will be constructed for storing maintenance materials.
23. Construction equipment and materials stored at the bottom of the main stairwell on flatbed truck. Removed.
24. Safety railing should have been installed in the dance studio due to various floor heights. Bench has been designed and ordered by the architect. DPW will install.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300

FAX 349-4307

EXECUTIVE DEPARTMENT  
ROBERT W. HEALY  
City Manager

RICHARD C. ROSSI  
Deputy City Manager

June 20, 1994

To The Honorable, The City Council:

With reference to Awaiting Report Item No. 20, regarding the condition of the Area IV Youth Center, please find attached the original list of concerns with responses to each.

Very truly yours,

Robert W. Healy  
City Manager

RWH/mev  
attachment

Consent Agenda # 1 S-311  
Response to Awaiting Report Item Number  
Twenty regarding the condition of Area IV.

*for original order -  
See 1994 City Manager's  
Requests # 135.*

In City Council,

June 20, 1994

*Placed on file*