



CITY OF CAMBRIDGE
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PERSONNEL DEPARTMENT
MICHAEL P. GARDNER
Director

MEMORANDUM

TO: Robert W. Healy
City Manager

FROM: Michael P. Gardner 
Personnel Director

DATE: April 22, 1996

RE: Council Order #043, dated 3/4/96 Re: Report on the Arts Council

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The City will advertise for a permanent director for the Arts Council early in May. The Council itself is appointing a subcommittee to work with the Personnel Department on the search. That subcommittee will be responsible for resume screening, interviewing semifinalist candidates and recommending a set of finalist candidates for the City Manager's consideration. Finalists should be available for consideration by mid June.

Els Knoppers, newly appointed to my staff as the Deputy Director for Human Resources will be working with the subcommittee on recruitment and screening issues.

Other questions raised by the Council Order are addressed in your budget submission to the Council, I believe.



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL. 349-4300
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April 29, 1996

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 15, regarding the Arts Council, received from Personnel Director Michael P. Gardner.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Robert W. Healy", is written over a horizontal line.

Robert W. Healy
City Manager

RWH/mec
attachment

Consent Agenda #3

Relative to Awaiting Report
Item number 15 regarding the
Arts Council.

S-230

In City Council April 29, 1996

Placed on file