

City of Cambridge

~~Applications & Petitions #1~~

~~Calendar item #1~~

Calendar item #9

IN CITY COUNCIL

~~October 20, 2003~~

~~October 27, 2003~~

November 3, 2003

ORDERED: That the Commissioner of Public Works be authorized to construct five curb cuts over sidewalks in front of estates upon the streets as hereinafter named, the expense thereof to be charged to the appropriation for Public Works Department, Paving (Edgestones and Sidewalks). The entire cost of material and labor furnished to be repaid to the City by the owners of abutting estates, and authorization is conditioned upon use of materials specified by the Department of Public Works and the Department of Traffic, Parking and Transportation.

Kendall Square, LLC 364 Third Street **(five curb cuts)**

**Athenaeum Street and Third Street
Athenaeum Street and Second Street
East Kendall Street and Linskey Way
West Kendall Street and Linskey Way
Kendall Street and Third Street**

In City Council November 3, 2003
Adopted by the affirmative vote of nine members.
Attest:- D. Margaret Drury, City Clerk

A true copy;

A handwritten signature in black ink, reading "D. Margaret Drury".

ATTEST:-

D. Margaret Drury, City Clerk



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

D. MARGARET DRURY
CITY CLERKDONNA P. LOPEZ
DEPUTY CITY CLERK

September 8, 2003

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Kendall Square, LLC, requesting five curb cuts at the premises numbered 364 Third Street, Cambridge, Massachusetts. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury
City Clerk

Neighborhood Association: East End House - Mike Delia, Executive Director

hereby ☒ approve ☐ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative

Daytime telephone no.

617-876-4444

cc: Petitioner

10-31-03

CITY HALL, 795 MASSACHUSETTS AVENUE CAMBRIDGE, MASSACHUSETTS 02139

EAST END HOUSE
105 SPRING STREET
CAMBRIDGE, MA 02141
(617) 876-4444
FAX: (617) 868-3616

TO:

D. Margaret Drury

FROM:

Michael Delia

FAX NUMBER:

617-349-4269

DATE:

10-31-03

PHONE NUMBER:

617-349-4260

TOTAL NO. PAGES

(WITH COVER)

2

RE:

☐ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

12012001 ①

RECEIVED

JAN 11 2002

CAMBRIDGE HISTORICAL
COMMISSION

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE
INSPECTIONAL SERVICES

'01 DEC 6 PM 1 45



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

/ /

PART I:

Address of proposed curb cut or off-street parking facility: 364 Third StreetFrontage: Reference attached plan Block and Lot: Block 14 Lot 38Setback (distance from building to sidewalk): Reference attached planDistance from proposed driveway to surrounding structures and property line: Reference attached planDimensions of proposed driveway: Reference attached memorandum, plan and /or figureLocation of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: Reference attached plan and/or figure 1☒ Plot plan is included☒ Sketch of driveway ~~XXXXXX~~ is included☒ All abutter's forms are included

23' CURB CUT

Central #6320

DRAWING 1:

**PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.**

PLEASE SEE ATTACHED PLAN AND/OR FIGURE 1

CORNER LOT

INTERIOR LOT

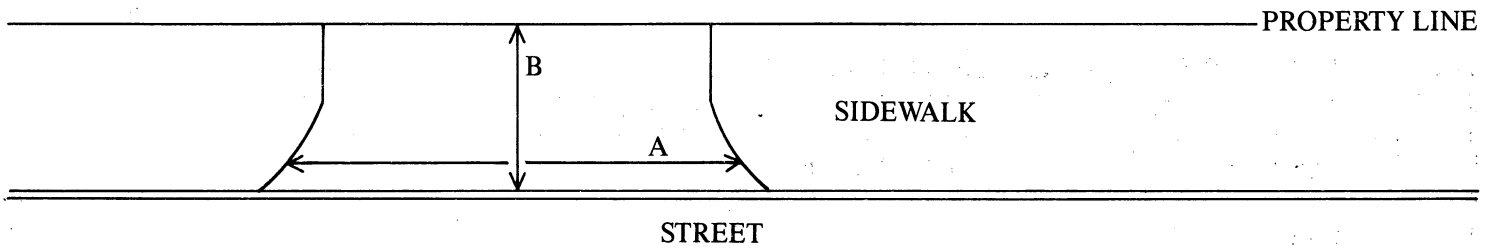
CORNER LOT

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE

(TO BE INSTALLED BY OWNER)



A = _____ FT. ÷ 3 = _____ YARDS

B = _____ FT. ÷ 3 = _____ YARDS

A × B = _____ SQUARE YARDS

COST ESTIMATE:

BRICK: _____ SQUARE YARDS × \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS × \$85/SQUARE YARD = \$ _____

CONCRETE: _____ SQUARE YARDS × \$40/SQUARE YARD = \$ _____

ASPHALT: _____ SQUARE FEET × 1 TON/40 SQUARE FEET × \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

/ /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: E. J. Walsh - Kendall Square, LLC.

Date: 12/7/01

Address: 161 Main St - Cambridge

Funds Received: \$ _____

Check Number: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

20N11179

1/9/02

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

Transportation Planner

8/27/03

PART IV: HISTORICAL COMMISSION

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

Sarah Burke

Design. Prop. Admin.

1/11/02

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

Pending Traffic & Parking approval conditions
William D. Dwyer
Superintendent of STREETS

Control 6320

1/19/02

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern: Block 14 Lot 41 Mirant Kendall, LLC
Attn: Mr. Norman Cowden
As owner or agent of 1099 Hingham Street, Rockland, MA 02370

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Norman Cowden Date: 9-24-01

Address: 1099 Hingham St. Rockland, MA 02370

To Whom It May Concern: Block 13 Lot 21 Mirant Kendall, LLC
Attn: Mr. Norman Cowden
As owner or agent of 1099 Hingham Street, Rockland, MA 02370

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Norman Cowden Date: 9-24-01

Address: 1099 Hingham Street Rockland, MA 02370

To Whom It May Concern: Block 15, Lot 4 & Block 15 Lot 3 Athenaeum Associates. LLC
c/o Capital Properties Attn: Ms. Robin Sherman
As owner or agent of 31 St. James Street, Boston, MA 02119

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Robin Sherman, Sr. VP Date: 11-6-01

Address: same as above

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of _____,

☐ approval

Cambridge, Massachusetts, I do hereby declare

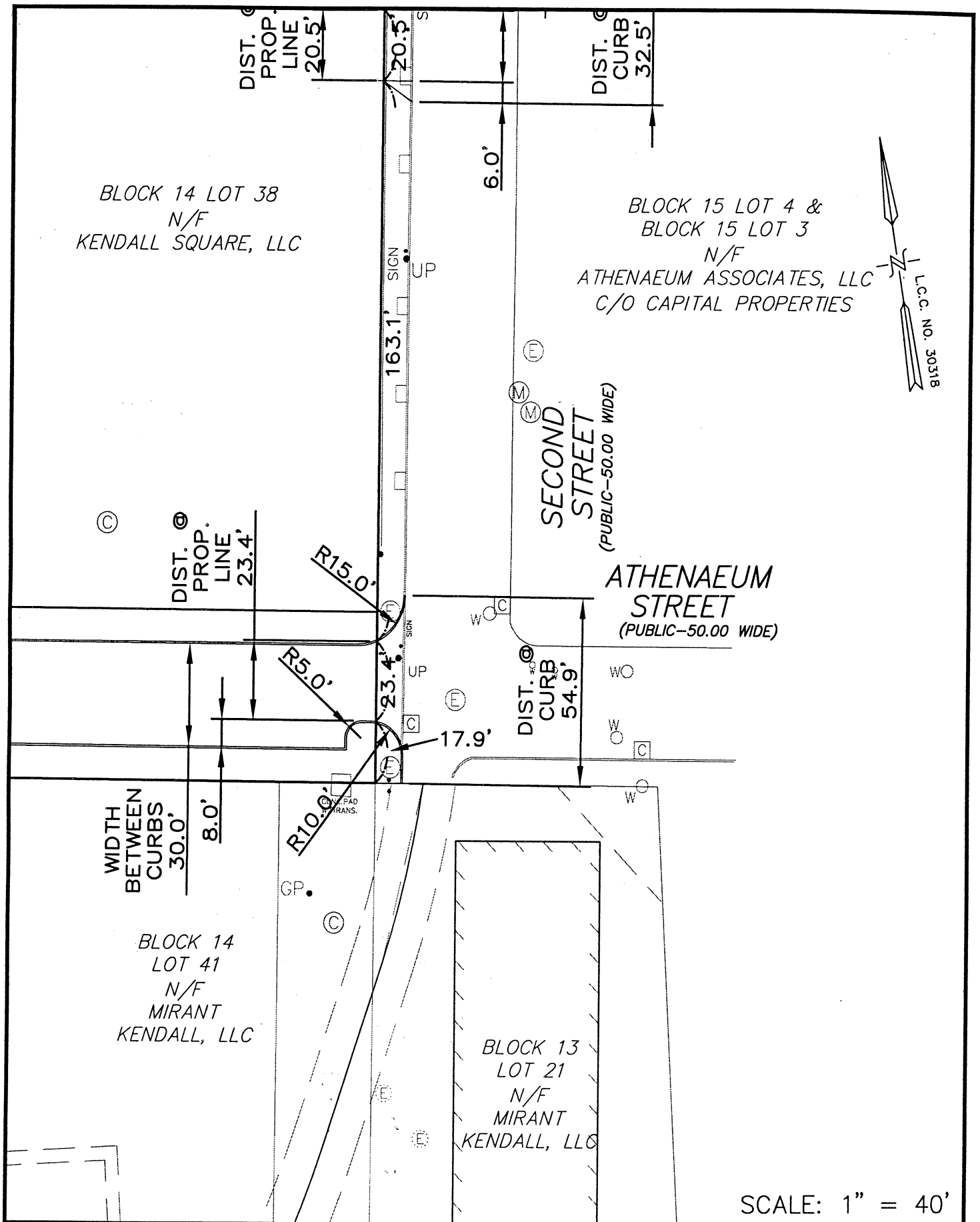
☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____



Daylor
Consulting
Group
Inc.

Ten Forbes Road Braintree, MA 02184 781-849-7070

CURB CUT PLAN SECOND & ATHENAEUM STREETS CAMBRIDGE MA

Figure

1

1531BASE.DWG

City of Cambridge

PROCEDURE WITH RESPECT TO DRIVEWAY CUTS, OPENINGS AND OFF-STREET PARKING SPACES OR FACILITIES

1. An applicant may obtain an Application for Driveway Cuts and Openings at the Department of Public Works or Inspectional Services Department.
2. In addition to the application itself, (and the sketch required on the application form), the applicant must include a plot plan to scale which illustrates the driveway cut and the layout of the proposed on grade, off-street parking space, spaces or facility.
3. The applicant must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property. If the applicant is unable to obtain these signatures, he/she must include a statement with the application that an attempt was made to secure the required signatures and that it was not possible to obtain them and indicate the reasons why it was not possible to obtain the signatures.
4. The applicant shall submit the application, together with the plot plan and the abutter's forms, shall be first submitted to the Inspectional Services Department, located at 831 Massachusetts Avenue. The Inspectional Services Department will (1) immediately send a copy of the application to the City Clerk's Office to start the neighborhood association notification process, and (2) review the application for completeness of application, inclusion of abutter's forms and compliance with the City of Cambridge Zoning Ordinance.

Curb cut requirements are detailed in Section 6.40 of the Zoning Ordinance. Following are some of the more significant requirements that must be met to comply with zoning:

- a. A curb cut cannot be located closer than twenty five (25) feet to a street intersection or within fifteen (15) feet of a crosswalk.
- b. The driveway must be at least ten (10) feet wide.
- c. For lots having less than 100 feet of frontage, a maximum of only one curb cut is allowed.
- d. The required size of the parking space is 8 1/2 feet by 18 feet. The parking space cannot be located within the front yard setback.

If the Inspectional Services Department makes a determination that the curb cut is not in compliance with the Zoning Ordinance, the applicant has the following options: discontinuing the application process; modifying the application to bring it into compliance with the Zoning Ordinance; appealing the Inspectional Services determination to the Board of Zoning Appeals (BZA); or requesting from the BZA a variance from the Zoning Ordinance. If the applicant is not successful with the appeal or variance request before the BZA, recourse is through the courts.

5. The City Clerk will notify neighborhood associations in the area of the petitioner and will send a copy of this notification to the applicant. Notification will include a copy of the plot plan or drawing submitted with the

application and will request that the neighborhood association inform the City Clerk whether it approves or disapproves of the application. Petitioners are urged to contact their neighborhood association early to avoid delay.

6. If the Inspectional Service Department (or the Board of Zoning Appeal) approves the application, Inspectional Services will then send it to the Department of Traffic, Parking and Transportation. If Traffic and Parking refuses to approve the application, it will so inform the applicant.
7. If the application is approved by Traffic and Parking, that department will then send the application to the Historical Commission. If the Commission approves, the Commission will send the application to the Department of Public Works. If the Commission disapproves the application, the applicant may appeal under statutes and ordinances governing the administration of historically designated properties, information about which may be obtained from the Commission.
8. If the Department of Public Works (DPW) approves the application, DPW will send the application to the City Clerk's Office. If DPW disapproves the application, it will notify the applicant.
9. When the City Clerk receives a response from the neighborhood association(s), or, if no response is received, then no sooner than 21 days after the initial notification of the neighborhood associations (see no. 5 above) the Clerk will place the application on the next City Council agenda. If the City Council approves the application, the City Clerk will notify the applicant and will send the application back to the Department of Public Works. The cost of the driveway construction will be calculated and the driveway will be put on the schedule and a date assigned for construction. The applicant must pay in full for the construction cost, based on the cost indicated, within two weeks before the estimated start of construction. No construction will begin unless the full cost of the driveway has been paid for in advance.

In certain cases, the Department may arrange with the applicant to have the driveway done by a private contractor; however, the contractor will have to post a bond, obtain a permit from the DPW and have his work inspected as to city standards before the bond is released. In this case the contractor will have a direct relationship with the applicant and the city will not intervene unless the contractor does not meet city requirements for driveway construction.

10. APPLICANTS ARE CAUTIONED AGAINST EXPENDING ANY MONEY ON MODIFICATIONS TO THEIR PROPERTY IN ANTICIPATION OF THEIR APPLICATION BEING APPROVED BY THE COUNCIL.

If a curb cut is required in connection with a project for which a building permit from the Inspectional Service Department is required, the building permit will not be issued until approval for the curb cut is first obtained from the Council. In extraordinary cases, an incremental (foundation, site work, etc) building permit may be issued if the following conditions, as a minimum, are met; the application has been initiated with the Inspectional Services Department, approvals from abutters have been obtained, a hardship is demonstrated, and the applicant states that he/she is proceeding at his/her own risk.

12152001 (5)

RECEIVED

JAN 11 2002

CAMBRIDGE HISTORICAL COMMISSION
INSPECTIONAL SERVICES

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE



INSTRUCTIONS
DEC 6 PM 1 45

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

**Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139**

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

/ /

PART I:

Address of proposed curb cut or off-street parking facility: 364 Third Street

Frontage: Reference attached plan Block and Lot: Block 14 Lot 38

Setback (distance from building to sidewalk): Reference attached plan

Distance from proposed driveway to surrounding structures and property line: reference attached plan

Dimensions of proposed driveway: Reference attached memorandum, plan and/or figure

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: Reference attached plan and/or figure 4

- ☒ Plot plan is included
- ☒ Sketch of driveway with cost estimate is included
- ☒ All abutter's forms are included

DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.

PLEASE SEE ATTACHED PLAN AND/OR FIGURE 4

CORNER LOT

INTERIOR LOT

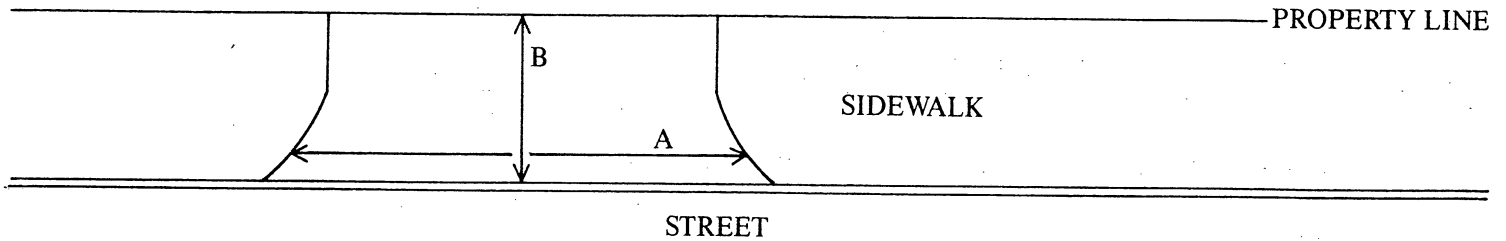
CORNER LOT

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE

(TO BE INSTALLED BY OWNER)



A = _____ FT. ÷ 3 = _____ YARDS

B = _____ FT. ÷ 3 = _____ YARDS

A × B = _____ SQUARE YARDS

COST ESTIMATE:

BRICK: _____ SQUARE YARDS × \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS × \$85/SQUARE YARD = \$ _____

CONCRETE: _____ SQUARE YARDS × \$40/SQUARE YARD = \$ _____

ASPHALT: _____ SQUARE FEET × 1 TON/40 SQUARE FEET × \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

/ /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: E. J. [Signature] - Kien Jen Shiao, Inc. Date: 12/16/1

Address: 101 Main Street Cambridge

Funds Received: \$ _____

Check Number: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date: 1/10/02

Title:

Zoning

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

8/27/03

Title:

Transportation Planner

PART IV: HISTORICAL COMMISSION

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

1/11/02

Title:

Design. Prop. Admin.

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

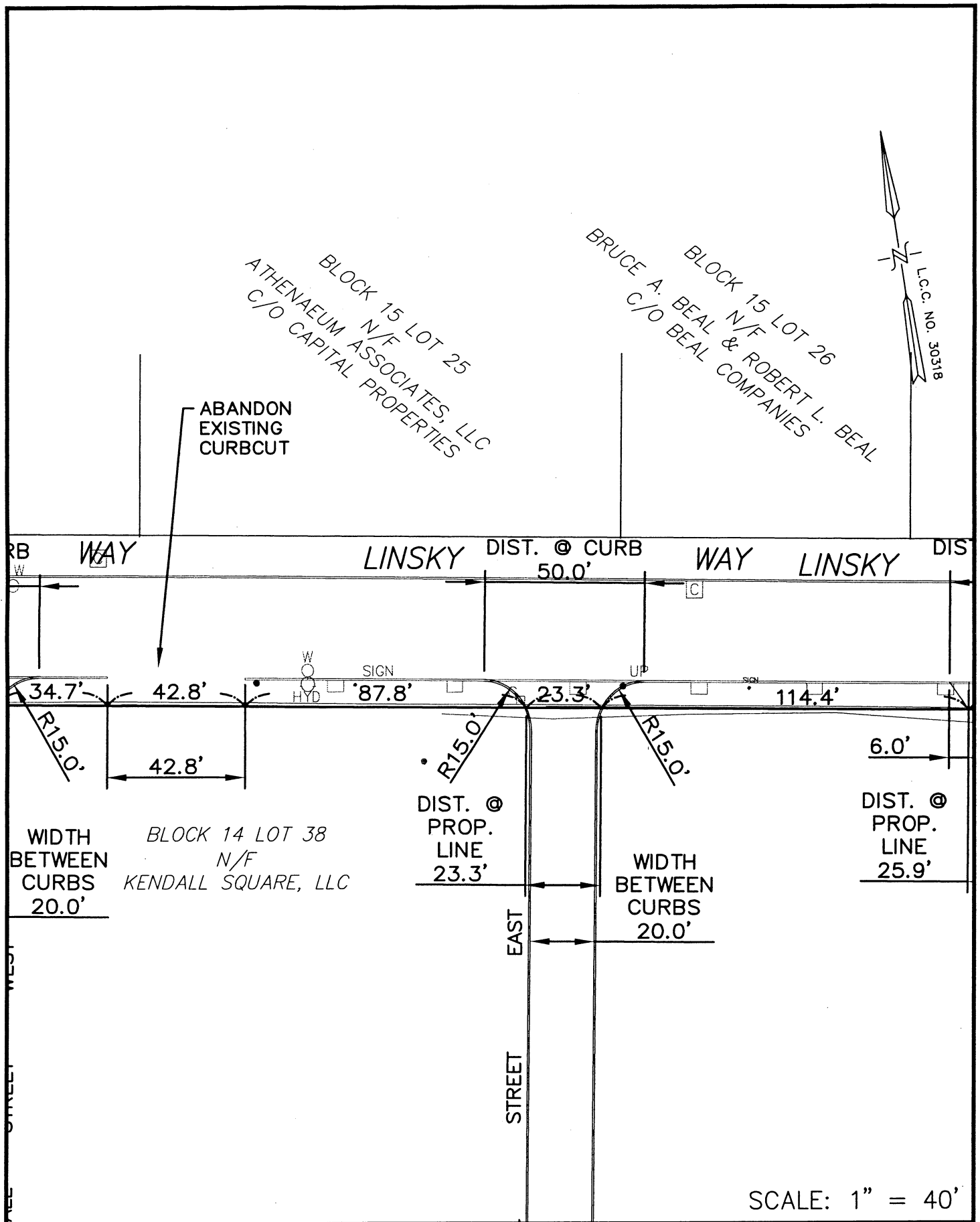
Signature:

Date:

8/28/03

Title:

Superintendent of Streets



Daylor
Consulting
Group
Inc.

Ten Forbes Road Braintree, MA 02184 781-849-7070

CURB CUT PLAN KENDALL STREET EAST & LINSKY WAY CAMBRIDGE MA

Figure
4

1531BASE.DWG

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

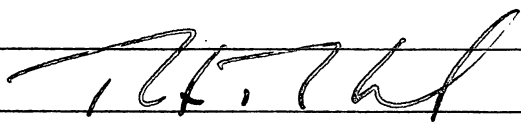
To Whom It May Concern: Block 15 Lot 26 Bruce A. Beal & Robert L. Beal
Trustees of the Cambridge East Trust
As owner or agent of c/o Beal Companies, 177 Milk Street, Boston, MA 02109,

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed:  Date: Nov. 5, 2001

Address: _____

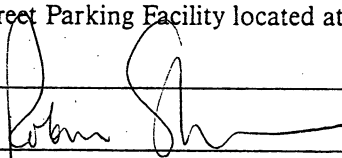
To Whom It May Concern: Block 15 Lo 25 Athenaeum Associates, LLC
c/o Capital Properties Attn: Ms. Robin Sherman
As owner or agent of 31 St. James Street, Boston, MA 02119,

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed:  Date: 11-6-01

Address: Same as above

To Whom It May Concern: _____
As owner or agent of _____,

☐ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTOR'S FORM

To Whom It May Concern:

As owner or agent of _____,

☐ approval

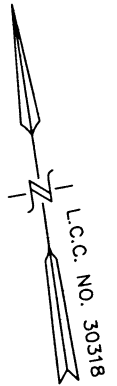
Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

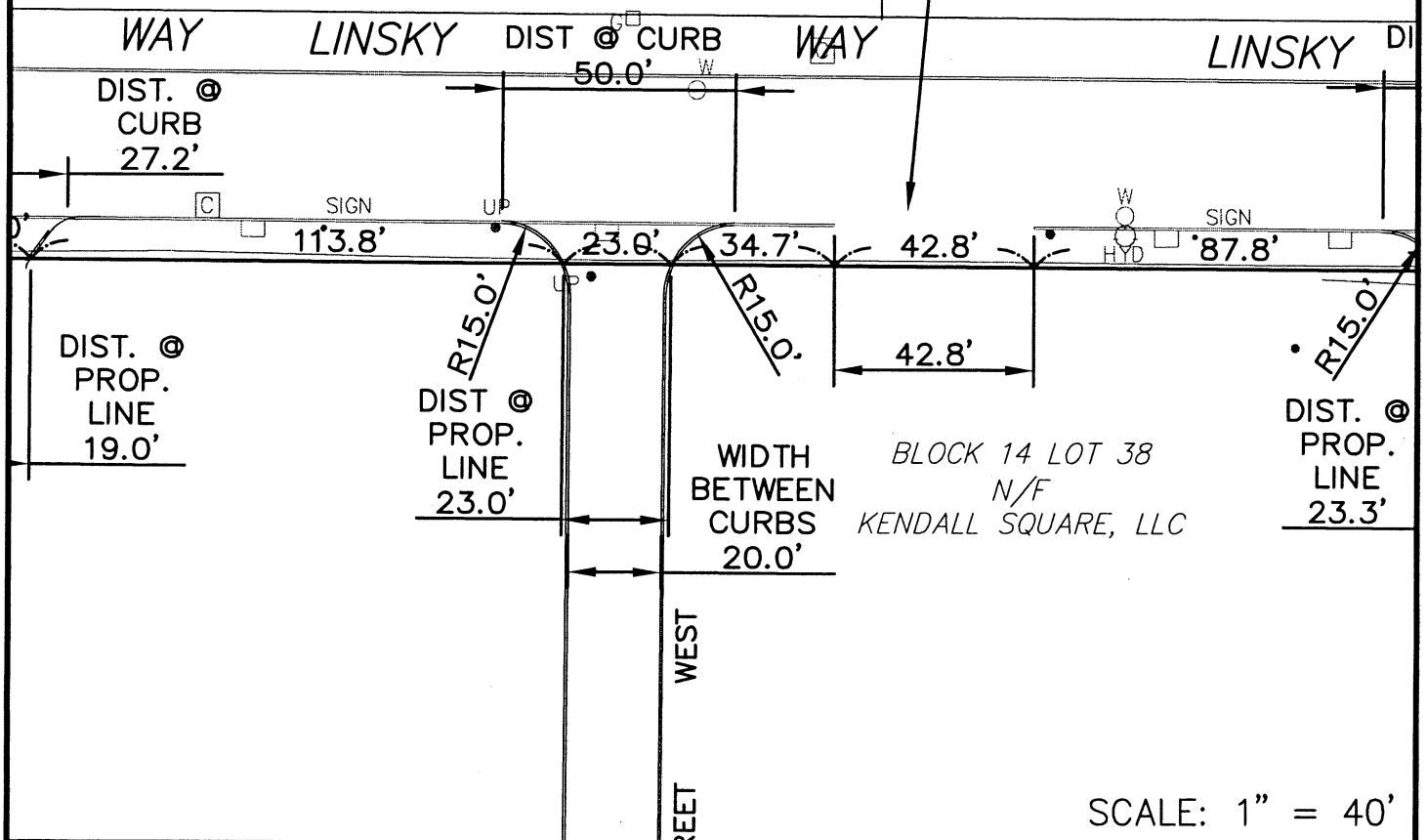
Address: _____



BLOCK 15 LOT 22
N/F
BEAL VENTURES EIGHT, LLC.

BLOCK 15 LOT 25
N/F
ATHENAEUM ASSOCIATES, LLC
C/O CAPITAL PROPERTIES

ABANDON
EXISTING
CURBCUT



Daylor
Consulting
Group
Inc.

Ten Forbes Road Braintree, MA 02184 781-849-7070

CURB CUT PLAN KENDALL STREET WEST & LINSKY WAY CAMBRIDGE MA

Figure
5

1531BASE.DWG

RECEIVED

JAN 11 2002

CAMBRIDGE HISTORICAL
COMMISSION

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE
INSPECTIONAL SERVICES

'01 DEC 6 PM 1 45

INSTRUCTIONS:

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To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

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Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

/ /

PART I:

Address of proposed curb cut or off-street parking facility:	364 Third Street
Frontage: <u>Reference attached plan</u>	Block and Lot: <u>Block 14 Lot 38</u>
Setback (distance from building to sidewalk): <u>Reference attached plan</u>	
Distance from proposed driveway to surrounding structures and property line: <u>reference attached plan</u>	
Dimensions of proposed driveway: <u>Reference attach memorandum, plan and/or figure</u>	
Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: <u>Reference attached plan and/or figure 5</u>	

- ☒ Plot plan is included
- ☒ Sketch of driveway ~~with cost estimate~~ is included
- ☒ All abutter's forms are included

23'

DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.

PLEASE SEE ATTACHED PLAN AND/OR FIGURE 5.

CORNER LOT

INTERIOR LOT

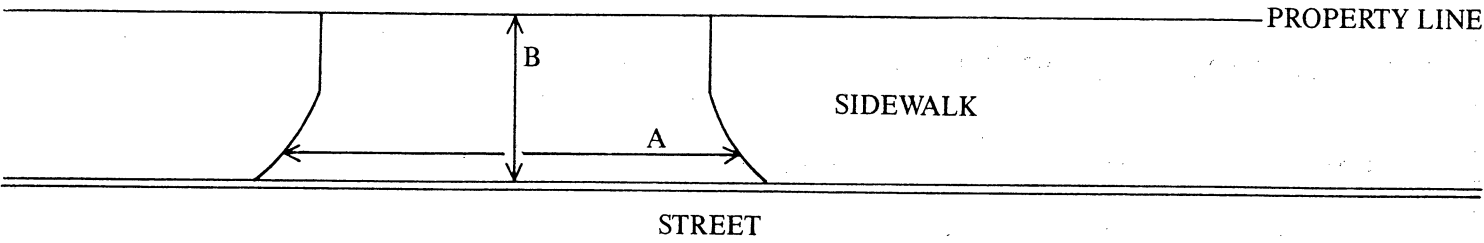
CORNER LOT

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE

(TO BE INSTALLED BY OWNER)



A = _____ FT. ÷ 3 = _____ YARDS

B = _____ FT. ÷ 3 = _____ YARDS

A × B = _____ SQUARE YARDS

COST ESTIMATE:

BRICK: _____ SQUARE YARDS × \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS × \$85/SQUARE YARD = \$ _____

CONCRETE: _____ SQUARE YARDS × \$40/SQUARE YARD = \$ _____

ASPHALT: _____ SQUARE FEET × 1 TON/40 SQUARE FEET × \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

/ /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: E. J. Welch - Kenda Square, LLC Date: 12/7/01

Address: 101 Main Street - Cambridge

Funds Received: \$ _____ Check Number: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

LOWINT

1/10/02

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

SEE SKETCH/PLAN OF 2-5-2002

Signature:

Date:

Title:

TRAFFIC ENGINEER

2-14-2002

PART IV: HISTORICAL COMMISSION

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

Design. Prop Admin

1/11/02

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

Superintendent of STREETS

3/1/02

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern: Block 15 Lot 25 Athenaeum Associates, LLC
c/o Capital Properties Attn: Ms. Robin Sherman
As owner or agent of 31 St. James Street, Boston, MA 02119

☒ approval
Cambridge, Massachusetts, I do hereby declare ☐ disapproval
of the installment of:
Off-Street Parking Facility located at _____

Signed: Robin Sherman Date: 11-6-01
Address: Same as above

To Whom It May Concern: Block 15 Lot 22 Beal Ventures Eight, LLC
177 Milk Street, Boston, MA 02109
As owner or agent of _____

☒ approval
Cambridge, Massachusetts, I do hereby declare ☐ disapproval
of the installment of:
Off-Street Parking Facility located at _____

Signed: [Signature] Date: NOV. 5, 2001
Address: _____

To Whom It May Concern: _____
As owner or agent of _____

☐ approval
Cambridge, Massachusetts, I do hereby declare ☐ disapproval
of the installment of:
Off-Street Parking Facility located at _____

Signed: _____ Date: _____
Address: _____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of _____,

☐ approval

Cambridge, Massachusetts, I do hereby declare

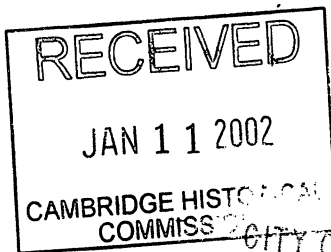
☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____



#12092001 9

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS



CITY OF CAMBRIDGE
INSPECTIONAL SERVICES

'01 DEC 6 PM 1 45

INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your chose of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

**Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139**

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

/ /

PART I:

Address of proposed curb cut or off-street parking facility: 364 Third Street

Frontage: Reference attached plan Block and Lot: Block 14 Lot 38

Setback (distance from building to sidewalk): reference attached plan

Distance from proposed driveway to surrounding structures and property line: reference attached plan

Dimensions of proposed driveway: reference attach memorandum, plan and/or figure

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: Reference attached plan and/or figure 8

- ☒ Plot plan is included
- ☒ Sketch of driveway ~~with cost estimate~~ is included
- ☒ All abutter's forms are included

25.3'

DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.

PLEASE SEE ATTACHED PLAN AND/OR FIGURE 8

CORNER LOT

INTERIOR LOT

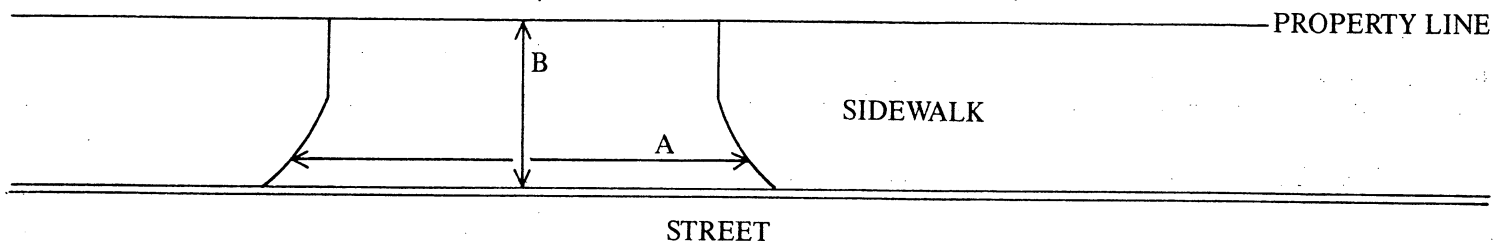
CORNER LOT

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE

(TO BE INSTALLED BY OWNER)



A = _____ FT. ÷ 3 = _____ YARDS

B = _____ FT. ÷ 3 = _____ YARDS

A × B = _____ SQUARE YARDS

COST ESTIMATE:

BRICK: _____ SQUARE YARDS × \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS × \$85/SQUARE YARD = \$ _____

CONCRETE: _____ SQUARE YARDS × \$40/SQUARE YARD = \$ _____

ASPHALT: _____ SQUARE FEET × 1 TON/40 SQUARE FEET × \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

/ /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: E. W. Welch - Hendon Square, LLC Date: 12/7/11

Address: 101 Main St - Cambridge

Funds Received: \$ _____ Check Number: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title: Zoning

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title: Transportation Planner

PART IV: HISTORICAL COMMISSION

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title: Designated Property Admin

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title: Superintendent of Streets



CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTOR'S FORM

To Whom It May Concern: Block 29 Lot 34 Commonwealth Gas Company
c/o NStar Services Co., Attn: Mr. John Pfister
As owner or agent of 800 Boylston Street, #P1604, Boston, MA 02199

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Jonathan Pfister Date: 11/19/01

Address: _____

To Whom It May Concern: Block 14 Lot 39 Commonwealth Gas Company
c/o NStar Services Co., Attn: Mr. John Pfister
As owner or agent of 800 Boylston Street, #1604, Boston, MA 02199

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Jonathan Pfister Date: 11/19/01

Address: _____

To Whom It May Concern: _____
As owner or agent of _____

☐ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of _____,

☐ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval
of the installment of:

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____

RECEIVED

JAN 11 2002

CAMBRIDGE HISTORICAL COMMISSION

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE
INSPECTIONAL SERVICES

CITY OF CAMBRIDGE

'01 DEC 6 PM 1 45



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

/ /

PART I:

Address of proposed curb cut or off-street parking facility: 364 Third Street

Frontage: Reference attached plan Block and Lot: Block 14 Lot 38

Setback (distance from building to sidewalk): Reference attached plan

Distance from proposed driveway to surrounding structures and property line: Reference attached plan

Dimensions of proposed driveway: Reference attached memorandum, plan and/or figure

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: Reference attached plan and/or figure 9

- ☒ Plot plan is included
- ☒ Sketch of driveway with cost estimate is included
- ☒ All abutter's forms are included

Central # 6322
6322

DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.

PLEASE SEE ATTACHED PLAN AND/OR FIGURE 9

CORNER LOT

INTERIOR LOT

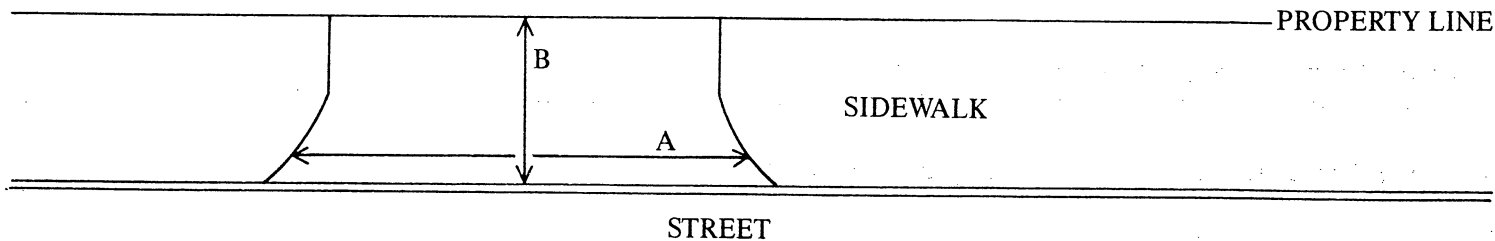
CORNER LOT

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE

(TO BE INSTALLED BY OWNER)



A = _____ FT. ÷ 3 = _____ YARDS

B = _____ FT. ÷ 3 = _____ YARDS

A × B = _____ SQUARE YARDS

COST ESTIMATE:

BRICK: _____ SQUARE YARDS × \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS × \$85/SQUARE YARD = \$ _____

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DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

/ /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: E. Wallace - Hendon Square, LLC Date: 12/7/11

Address: 101 Main Street Cambridge

Funds Received: \$ _____

Check Number: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

ROWLINE

1/6/02

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

REF TO PLAN OF 2-5-2002

Signature:

Date:

Title:

TRAFFIC ENGINEER

2-14-2002

PART IV: HISTORICAL COMMISSION

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

Sarah Bullock

Designated Property Admin.

1/11/02

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Pending Traffic & Parking Approval Conditions

Signature:

Date:

Title:

Superintendent of Streets

1/19/02

Control #6322

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern: Block 29 Lot 34 Commonwealth Gas Company
As owner or agent of c/o NStar Services Co., Attn: Mr. John Pfister
800 Boylston Street, #P1604 Boston, MA 02199

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Jonathan Pfister Date: 11/19/01

Address: _____

To Whom It May Concern: Block 14 Lot 39 Commonwealth Gas Company
As owner or agent of c/o NStar Services Co., Attn: Mr. John Pfister
800 Boylston Street, #P1604 Boston, MA 02199

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: Jonathan Pfister Date: 11/19/01

Address: _____

To Whom It May Concern: Block 29 Lot 35 Cambridge Redevelopment Authority
As owner or agent of 4 Cambridge Center, 2nd Floor, Cambridge, MA 02142

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: John P. Sullivan Date: 11/2/01

Address: Cambridge Redevelopment Authority
One Cambridge Center 14th Floor
Cambridge MA 02142

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of _____,

☐ approval

Cambridge, Massachusetts, I do hereby declare

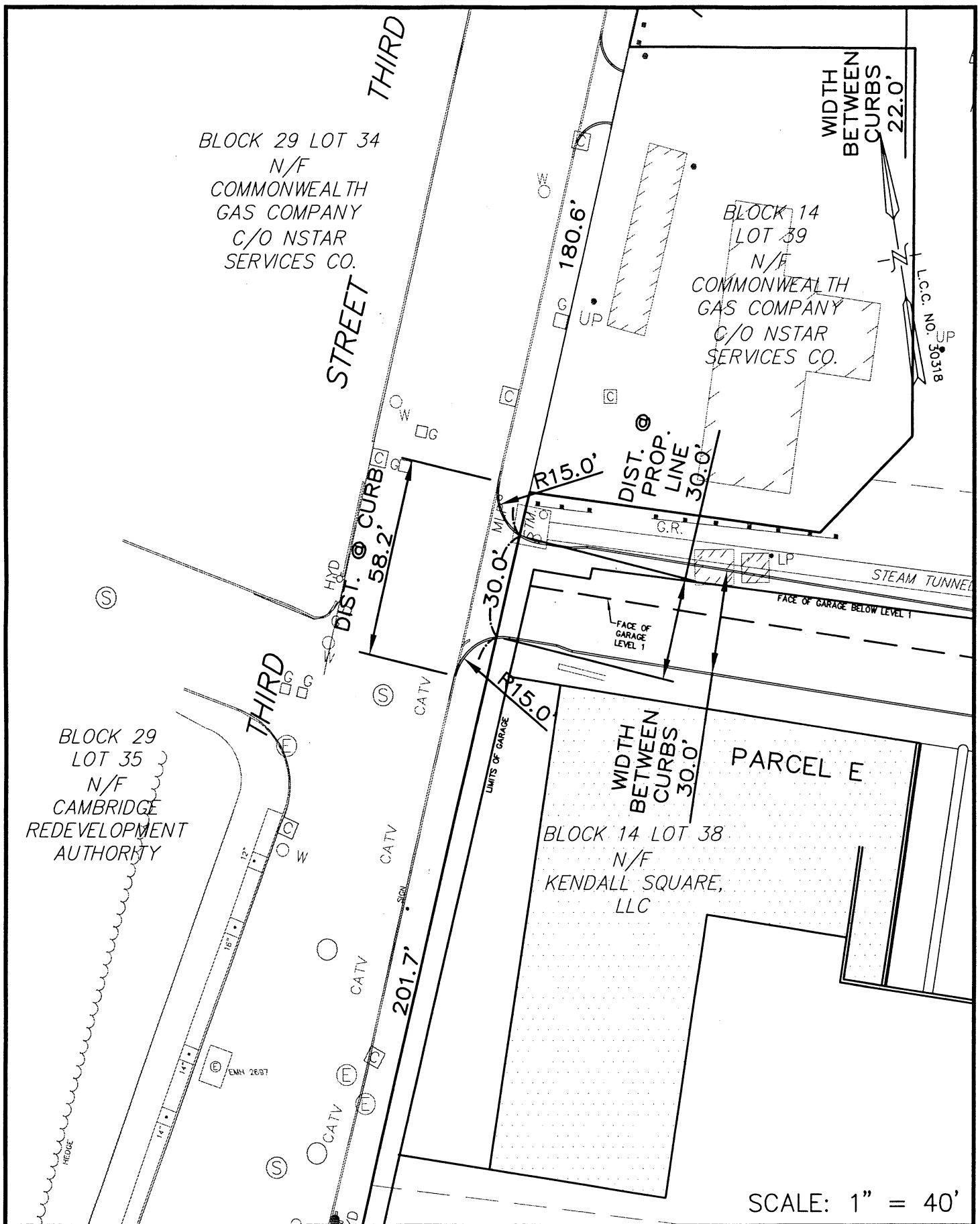
☐ disapproval

of the installment of:

Off-Street Parking Facility located at _____

Signed: _____ Date: _____

Address: _____



Daylor
Consulting
Group
Inc.

Ten Forbes Road Braintree, MA 02184 781-849-7070

CURB CUT PLAN KENDALL & THIRD STREETS CAMBRIDGE MA

Figure
9

1531BASE.DWG



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

September 8, 2003

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Kendall Square, LLC, requesting five curb cuts *at the premises numbered 364 Third Street, Cambridge, Massachusetts*. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury
City Clerk

Neighborhood Association: East Cambridge Planning Team – Kendall Square, LLC

hereby _____ approve _____ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative

Daytime telephone no.

cc: Petitioner



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

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Thank you for your cooperation.

Sincerely yours,


D. Margaret Drury
City Clerk

Neighborhood Association: East End House – Mike Delia, Executive Director

hereby _____ approve _____ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative

Daytime telephone no.

cc: Petitioner



2003 SEP 15 A 11:12 OFFICE OF THE CITY CLERK

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

CITY OF CAMBRIDGE

(617) 349-4260
FAX (617) 349-4269
tty/TDD (617) 492-0235

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

September 8, 2003

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Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury
City Clerk

Neighborhood Association: East Cambridge Planning Team – Kendall Square, LLC

hereby ☒ approve ☐ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative *Barbara Brassen, President*

Daytime telephone no. *ECPT*

cc: Petitioner



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

September 8, 2003

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If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,


D. Margaret Drury
City Clerk

Neighborhood Association: East End House – Mike Delia, Executive Director

hereby _____ approve _____ disapprove of said driveway petition.

Comments: I would need more information to make an informed decision.

Signature of authorized association representative



Daytime telephone no. 617-876-4444

cc: Petitioner

KENDALL SQUARE, LLC

101 MAIN STREET, 18TH FLOOR

CAMBRIDGE, MA 02142

TELEPHONE: 617-225-0909

FAX: 617-225-2133

2003 SEP -3 P 3: 50

September 3, 2003

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

Mrs. Margaret Drury
City Clerk
City of Cambridge
795 Massachusetts Avenue
Cambridge, Massachusetts 02139

Re: Applications for Driveway Cuts & Openings
Kendall Square Project

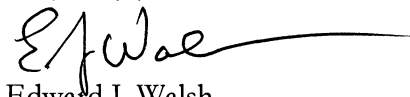
Dear Mrs. Drury:

Transmitted herewith are five (5) Driveway Cuts & Openings applications for the Kendall Square project, formerly known as 364 Third Street. The applications are for the following locations:

- a) Athenaeum Street and Third Street
- b) Athenaeum Street and Second Street
- c) East Kendall Street and Linskey Way
- d) West Kendall Street and Linskey Way
- e) Kendall Street and Third Street

The applications are fully executed and all necessary signatures have been obtained. Additionally, there are no costs to the City for the proposed curb cuts. All work will be performed by Kendall Square, LLC. in accordance with City standards. Can you please submit these applications to the City Council for approval at your earliest convenience. Any questions, please feel free to contact me at (617) 225 - 0909, extension 309.

Very truly yours,



Edward J. Walsh

Attachments

Cc: David Clem
Bob Green
Kathryn Maquire
Dan Winny
file

cal 9 H159

Applications and Petitions #1

An application was received **ORDER ADOPTED**
from Kendall Square, LLC,
requesting five car cuts at the **In City Council November 3, 2003**
premises numbered 364
Third Street; said petition has
received approval from
Inspectional Services, Traffic,
Parking and Transportation with
conditions, Historical and Public
Works pending Traffic and
Parking conditions.
Two neighborhood association
letters were sent.
One neighborhood association
approved and the other association
responded that it needs more
information to make a decision.

In City Council October 20, 2003

**CHARTER RIGHT EXERCISED
BY COUNCILLOR TOOMEY.**

In City Council October 27, 2003

**TABLED ON MOTION OF
MAYOR SULLIVAN.**

In City Council November 3, 2003

ORDER ADOPTED