

City of Cambridge

O-21.

April 8, 2002

VICE MAYOR DAVIS
COUNCILLOR GALLUCCIO
COUNCILLOR MAHER
COUNCILLOR MURPHY
COUNCILLOR REEVES
COUNCILLOR SIMMONS
MAYOR SULLIVAN
COUNCILLOR TOOMEY

ORDERED: That the City Manager be and hereby is requested to ask appropriate staff to identify appropriate outreach for Police Department to support the goal of the Agenda for Children that all children in all families will read.

In City Council April 8, 2002.

Adopted by the affirmative vote of eight members.

Attest:- D. Margaret Drury, City Clerk.

A true copy;

ATTEST:-



D. Margaret Drury
City Clerk

For more information or to obtain additional copies of this brochure, contact:

National Association for the Advancement of Colored People

4805 Mt. Hope Drive
Baltimore, MD 21215
Ph. (410) 358-8900



Julian Bond, Chairman,
NAACP National Board of Directors
Kweisi Mfume, President and CEO, NAACP
Leroy W. Warren, Jr., Chairman, Criminal Justice Committee, National Board of Directors

National Organization of Black Law Enforcement Executives

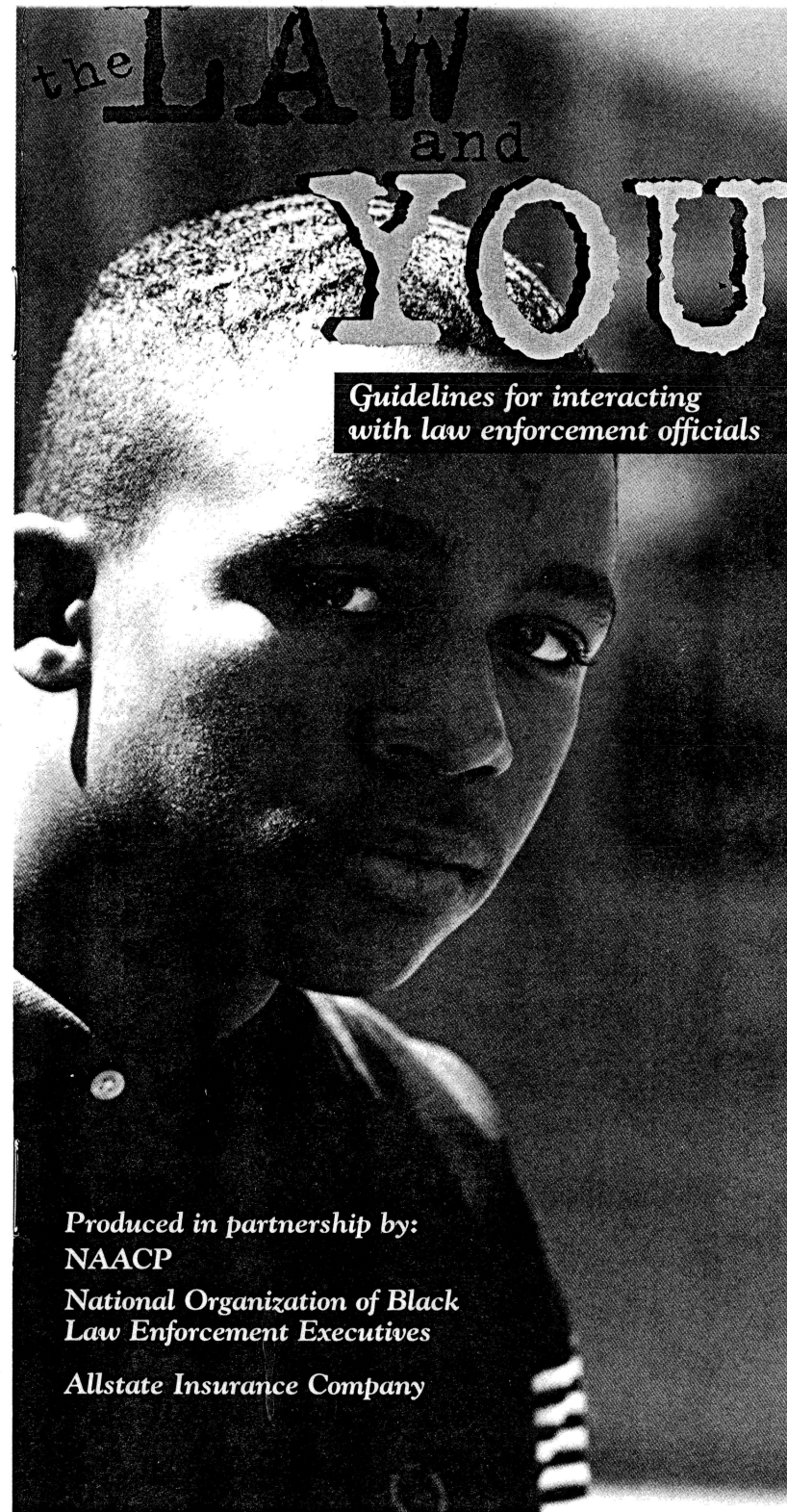
4609 Pinecrest Office Park Drive, Suite F
Alexandria, VA 22312-1442
Ph. (703) 658-1529



Robert Stewart, Executive Director
Doris Bey, Director, Training and Education
Chester White, Director, Communication

Allstate Insurance Company

C/O A-Three Services
P.O. Box 3173
Northbrook, IL 60065-3173
Ph. 1-888-505-4NPP





Today's headlines are full of stories detailing encounters between law enforcement officials and young people. Unfortunately, some of these stories do not have happy endings. While most officers of the law have standard procedures to follow, most young people do not. As a result, there is often a breakdown in communication between law enforcement officials and young adults.

In a collaborative effort, the National Association for the Advancement of Colored People (NAACP), the National Organization of Black Law Enforcement Executives (NOBLE) and Allstate Insurance Company have joined together to develop "The Law and You: Guidelines for Interacting with Law Enforcement Officials." This guide offers suggested procedures to follow if you are stopped by a police officer or law enforcement official, regardless of the reason. These suggestions should be used as guidelines until professional legal advice and guidance can be obtained.

if you are STOPPED on the STREET

- Answer all questions. Your answers should be factual to the best of your knowledge.

- Remember, you are not required to give testimony against yourself. You have Fifth Amendment rights.

- Do not “bad mouth” or walk away from law enforcement officials, even in instances where you feel they are wrong. If the police officer behaves inappropriately, report his or her misconduct to a superior officer at a later time.

- If an officer has a “reasonable suspicion” that you may be carrying a weapon or illegal substance, you may be subjected to a “pat-down” search. Do not resist the search. Obey all requests made of you unless the request poses a risk to your personal safety or well-being. In that case, ask for a meeting with the officer’s supervisor.

if you are STOPPED in your CAR

- Slow down; pull over safely when you can. If the police vehicle is unmarked and you cannot identify the driver as a uniformed police officer, drive below the speed limit to a well-lit, populated spot and then pull over.



- Stay in the driver’s seat with both hands in sight on the steering wheel. Do not exit your car unless asked to do so. Getting out of your car can be perceived as aggressive behavior and a threat to the officer’s safety.

Turn on your interior light if stopped at night.

- Comply with the officer’s request to see your driver’s license and/or registration. If they are in the glove box or under the seat, state that and then retrieve them slowly.

- If the officer has “probable cause,” your car can be searched without a court-issued warrant. If you are the driver and/or owner of the car and do not want your vehicle searched, clearly inform the officer of your non-consent in a polite manner.

- If you are issued a ticket, sign it. Signing a ticket is not an admission of guilt — only an acknowledgment of receiving the ticket. However, refusal to sign a ticket could result in your being arrested and facing additional charges.

- If you are suspected of drunk driving, cooperate with the officer(s) on the scene. If you refuse to submit to breath, blood or performance tests, your refusal may be interpreted as an indication of guilt in later court proceedings. This could result in loss of driving privileges and/or heavy fines.

- Get out of the automobile if asked to do so.

- Most officers will not provide specific reasons for the stop until they have your license and registration in hand. Therefore, they will avoid having to debate the reason for the stop before they receive these items from you.

the CARDINAL rule



The easiest way to avoid negative run-ins with law enforcement officials is simply to stay out of trouble. If you hang out with the wrong crowd, you increase your chances of being approached by officers in

pursuit of those suspected of, or associated with, criminal activities. If confronted by law enforcement, approach the officer as you would a friend, not an enemy.

REMEMBER, THE FIRST WORDS SPOKEN BY EITHER THE OFFICER(S) OR THE CITIZEN(S) INVOLVED MAY VERY WELL DETERMINE THE TONE OF THE ENCOUNTER AND EVEN THE EVENTUAL OUTCOME.

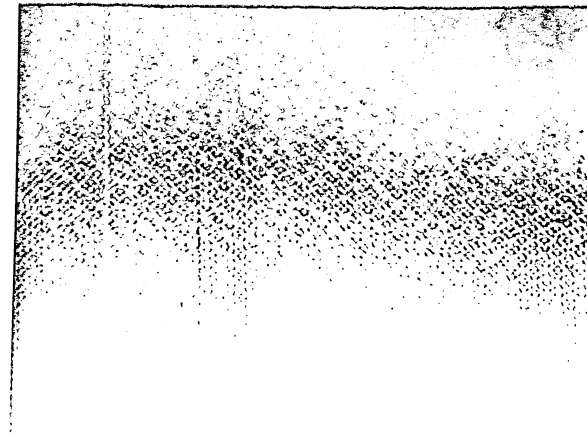
Law enforcement is both a difficult and dangerous profession. Many police officers are killed each year and thousands more are injured. Police are trained to place a great deal of emphasis on their safety and survival. In some instances, the safety procedures that officers use may appear offensive and unnecessary to citizens. However, police know that even the most routine stop for a traffic violation has the potential for danger.

Consequently, the officers may maintain a defensive posture until they believe that the risk of

confrontation or injury is diminished. As a result, there is sometimes a breakdown in communication between law enforcement officials and the public, especially young adults. If you are stopped, questioned or detained by a law enforcement official, approach him or her with respect, not disrespect. It is in your best interest to cooperate with the law enforcement official, even if you feel as though you are being unjustly stopped or questioned. Retain your composure and conduct yourself in a mature manner. Avoid any action or language that might trigger a more volatile situation, possibly endangering your life or personal well-being.

your basic RIGHTS and responsibilities

Your basic rights and responsibilities may not always be clearly defined by law enforcement officials. If stopped or detained, politely ask the officer "why" in a manner that is not confrontational. Remember, your priority should be to alleviate or minimize the potential charges and/or use of excessive force against you. In some states, there are no clear statutes or laws which delineate the use of deadly force by law enforcement officials. In these instances, the courts will decide, on a case-by-case basis, what is considered deadly or excessive force.



☛ If you wish to offer an explanation of your circumstances when stopped, do so before the officer returns to his vehicle. The officer cannot void the ticket once it has been written. If you believe you have been treated unfairly, present your case in traffic court and not to the officer along the roadside.

if LAW enforcement comes to your door

☛ First, make sure each individual is really a law enforcement representative by requesting to see a badge and/or identification card. Be pleasant but serious.

☛ Make sure the officers are at the correct house by asking, "How can I help you?" and/or "What brings you to my residence?" They should have a warrant, be actively investigating a crime, or be in "hot pursuit" of an individual suspected of committing a crime and running into your house. If the officers do not have a warrant or are not in hot pursuit, you can deny entry.

☛ Determine the type of warrant — body or search. A body warrant means that the officers are seeking an individual and, therefore, cannot search drawers and places not large enough for an individual to hide. A search warrant allows officers to search all places in which the items listed on the warrant can be hidden.



YOU are ARRESTED

☛ When you are taken into custody, make sure that your house or car is secure.

☛ Make sure you have been informed as to why you are being arrested.

NOTE: A lawyer should be called as soon as possible. The advice of an attorney is extremely important early in the process.

☛ Under no circumstances should you make incriminating statements which might be used against you at a later time.

☛ In most states, you must be taken before a judge, magistrate, constable or court commissioner within 24 hours of your arrest. You should secure legal representation before this initial court appearance.



☛ Ask to telephone your parent, guardian, or lawyer immediately. You have the right to make **one** phone call to the person of your choice; use it. You also have the right to privacy during the call. If this right is denied, do not cause a confrontation that might result in additional charges being filed against you.

☛ You should always have the number of a lawyer or a person you can rely on to get you an attorney if your lawyer is unavailable. Keep a record of that number, as well as the name and number of a lawyer from the local Public Defender's office, in your wallet or purse.

misconduct and your RESPONSE

☛ Law enforcement misconduct is loosely defined as "improper and/or illegal action(s) and/or conduct by an officer." Some of the more frequent types of misconduct are:

- Physical Abuse — slaps, kicks, punches, choke-holds, beatings, flashlight and night stick blows, tight handcuffs, unnecessary use of firearms
- Verbal Abuse — name calling, use of racial slurs

☛ The best way to avoid officer misconduct is to not provoke the officers while having a discussion about law enforcement matters. Showing off for friends and family will only get you arrested and possibly injured. Comply first and then seek an explanation from the officer or his/her supervisor later.

☛ Innocent individuals are often offended, angered, or both as a result of being detained by an officer for questioning. Although the delay might be inconvenient for you, the officer believes that there is a reason (probable cause) to stop you and ask questions. Examples of probable cause might include questioning about a crime or incident which occurred recently in the area, someone placing a complaint about your



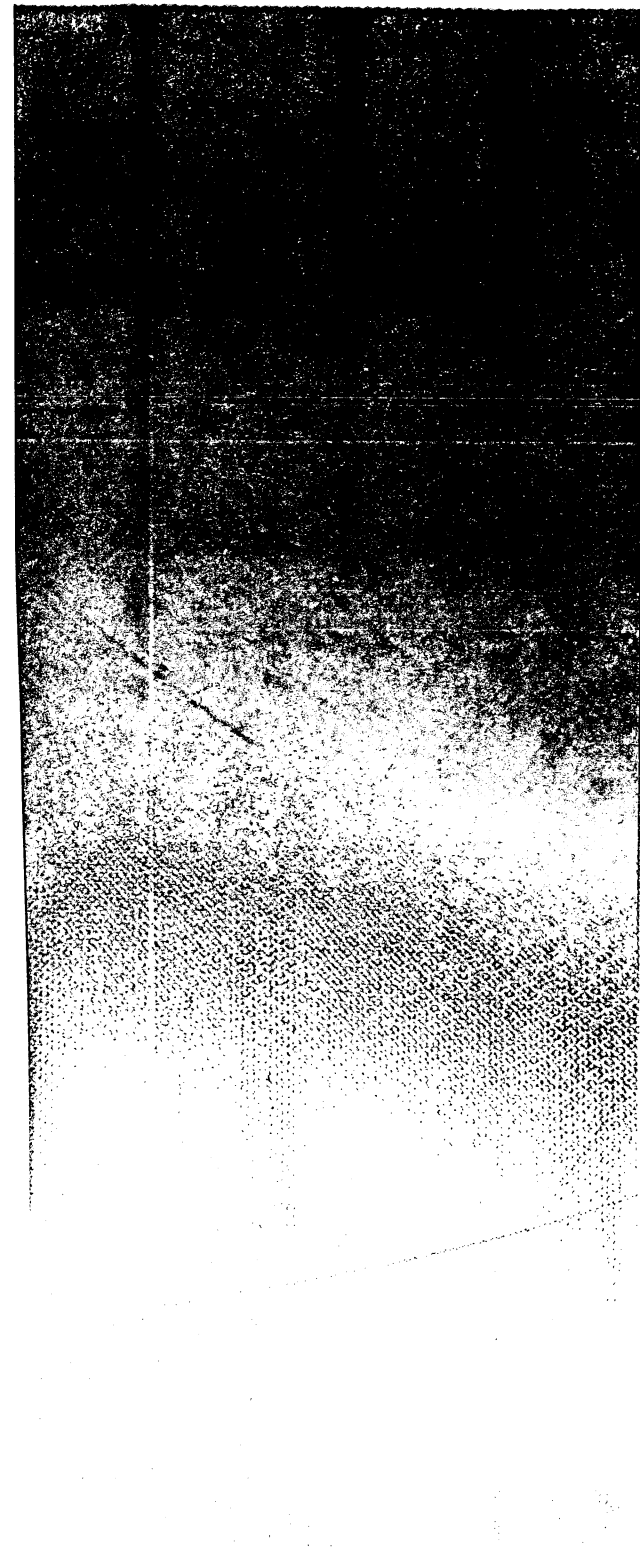
presence, or suspicious activity. The police officer usually does not want to detain you any longer than necessary. A few minutes of cooperation will speed up the process and get you on your way.

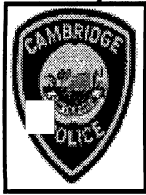


- ☛ Do not resist arrest for any reason.
- ☛ Control your emotions.
- ☛ Do not make threatening motions or statements to the officers talking to you.
- ☛ Never attempt to interfere with the arrest of others who may be with you.
- ☛ Always note the name of the officers with whom you come in contact.
- ☛ Report cases of officer misconduct immediately following your release from police custody.
- ☛ Record, document and describe any case of officer misconduct in a typewritten statement. Have your summary of the incident notarized within 72 hours of its occurrence.

a word of CAUTION

Laws and law enforcement procedures may vary from state to state. You should consult an attorney or law enforcement representative who is familiar with the laws in your state.





City of Cambridge · Police Department
 5 Western Avenue · Cambridge, MA 02139
 617-349-3301 (business) · 617-349-3320 (fax)

ATTACHMENT B

Community Meetings

In 1997, Commissioner Ronnie Watson instituted a new program of community meetings, held for the purpose of bringing the residents of a neighborhood together with the officers and supervisors who regularly work those neighborhoods. Residents and officers will conduct problem-solving sessions whereby all participants will have an input in identifying problems and developing solutions. The main focus of these meetings is open dialogue with true problem solving and the development of feedback to the residents regarding the resolution of the problems.

Scheduled Community Meetings:

Neighborhood	Date	Time	Location	Special Notes
West Cambridge	3/19/02	7:00 PM	Cambridge Water Department	

As part of the community meeting initiative, Commissioner Watson appointed supervisors for each neighborhood and patrol sector--one sergeant to each of the neighborhoods, and one lieutenant to each of the five patrol sectors. This will allow for contact between residents and police, both at meetings and during their patrol hours. This will also establish stability of personnel assignments so that their knowledge of neighborhood problems and concerns would be enhanced. Many sergeants and lieutenants responded, and the following assignments were implemented:

Neighborhood	Sector Lieutenant	Neighborhood Sergeant
1. East Cambridge 3. Inman/Harrington	Lt. <u>Stephen P. Ahern</u> 349-3305	Sgt. <u>Lenny DiPietro</u> 349-3393 Sgt. <u>Paul Sugrue</u> 349-3393
4. Area 4	Lt. <u>John Kenney</u> 349-3393	Sgt. <u>John Lang</u> 349-3393
5. Cambridgeport	Lt. <u>Robert Ames</u> 349-3298	Sgt. <u>John Sheehan</u> 349-3393 Sgt. <u>Joseph Keough</u> 349-3393
6. Mid-Cambridge	Lt. <u>John Kenney</u> 349-3393	Sgt. <u>Joseph Wilson</u> 349-3393
7. Riverside	Lt. <u>Robert Ames</u> 349-3298	Sgt. <u>Richard Gardner</u> 349-3352
8. Agassiz	Lt. <u>Daniel Reagan</u> 349-3393	Sgt. <u>Tim Boyle</u> 349-3383
9. Peabody/Highlands	Lt. <u>Daniel Reagan</u> 349-3393	Sgt. <u>George Walker</u> 349-3393
10. West Cambridge	Lt. <u>Lester Sullivan</u> 349-3393	Sgt. <u>Kathleen Murphy</u> 349-3204 Sgt. <u>Jack Albert</u> (alternate) 349-3282
11. North Cambridge	Lt. <u>Daniel Reagan</u> 349-3393	Sgt. <u>Dennis O'Connor</u> 349-3282 Sgt. <u>Steve DeMarco</u> (alternate) 349-4365
12. Cambridge Highlands	Lt. <u>Lester Sullivan</u> 349-3393	Sgt. <u>Edward O'Callaghan</u> 349-3393
13. Strawberry Hill	Lt. <u>Lester Sullivan</u> 349-3393	Sgt. <u>Stephen A. Ahern</u>

Sectors 1 & 3 Supervisor Deputy Superintendent Garfield Morrison 349-3393

Sector 2 Supervisor Deputy Superintendent Mike Giacoppo 349-3393

Sectors 4 & 5 Supervisor Deputy Superintendent Tim McCusker 349-3393

All supervisors are responsible for coordinating the meetings, to be held at least quarterly, in each of the neighborhoods. They have been trained in the setting of agendas, in facilitation of meetings, and in problem-solving techniques.

Everyone is encouraged to attend their respective neighborhood meeting or any of the other meetings in order to bring issues and concerns to their police officers, and to collaboratively and constructively address them.

For more information, contact Lieutenant Michael Walsh at 349-3236.

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Garrett Simonsen

ATTACHMENT C

From: Gondolfe, James [JGondolf@senate.state.ma.us]
Sent: Wednesday, March 20, 2002 4:17 PM
To: 'gsimonsen@ci.cambridge.ma.us'

Garrett, I am unable to attend tonight so here's my thoughts on the program.

I live in North Cambridge in a neighborhood which until a few years ago everyone knew each other. Although Cambridge's neighborhoods have experienced an influx of new residents over the past several years, the Matignon area has remained relatively unchanged. Because of the recent influx, a few of the area residents, including myself though it would be effective to host an annual block party, to give the new residents a chance to interact and get involved in the neighborhood. Since 1998 I have been given grant money to host a block party administered through the Community Policing program. I feel very strongly this program should remain in tact, and serves as a very useful tool to bring different cultures together. Every year the party gets bigger and stronger with more area residents participating. For me, its great to see the elderly of the Burns Apts interacting, i.e.. dancing, eating and talking to the area residents. Programs like this are invaluable to the city, the residents need to know who patrols their streets, and the police need to know who the people of the neighborhoods they protect are. It promotes general awareness, companionship and a sense of pride in one's neighborhood. I am a lifelong resident of this neighborhood, and I am deeply committed to make sure it's safe and friendly for all who reside here.

Hey, I threw this together real quick, I hope its Ok. Jim Gondolfe, 11 Muller Avenue (Penthouse) Cambridge, MA 02140

ORDERED: That the City Manager be and hereby is requested to ask appropriate staff to identify appropriate outreach for Police Department to support the goal of the Agenda for Children that all children in all families will read.

The motion carried on a voice vote.

Vice Mayor Davis suggested the theme "One City – One Book." Each department could take a grade in the schools. Commissioner Watson stated this program should be run in conjunction with the Schools and the Library.

Vice Mayor Davis again thanked Superintendent Murphy for his hard work and wished him well in his retirement. She also thanked all attendees.

The meeting was adjourned at seven o'clock and three minutes p.m.,

For the Committee,


Vice Mayor Henrietta Davis,
Chair 

schools because people cluster around the schools. The information could be turned over to a school liaison. She also suggested using neighborhood Church bulletins.

Ms. Allsopp asked who was the neighborhood Sergeant for Area 4. The response was John Lang. (617) 349-3393.

Vice Mayor Davis stated there is continuity with the neighborhood Sergeant Program. Commissioner Watson responded that the Neighborhood Sergeant Program requires extra work being proactive and meeting people. Vice Mayor Davis stated that she was not aware that Neighborhood Sergeants were not continuous with the neighborhood they volunteered to work in. Commissioner Watson stated that the program has been adjusted to make it work better. Lieutenant Walsh stated that promotions can affect the program. The program has evolved. He told the committee of a program where a partnership was developed between the police and the Harvard Coop. The Harvard Coop donates books in an effort to prevent illiteracy that could lead to a potential life of crime. Books were also given to participants in the hockey program. This program will be done again, but with a mechanism for feed back.

Vice Mayor Davis asked what is the new Police e-mail address. Mwalsh@cambridgepolice.org. She further stressed the importance of letting people know the name of their neighborhood sergeant.

Commissioner Watson stated the Public Information Officer title will be changed to Media Information Officer. A quarterly newsletter will be published on the Web. Civilian police personnel will be also featured in the newsletter.

Ms. Allsopp requested that the Market Street park issue be referred to the Neighborhood Sergeant because the violence is increasing in the area.

Brad Comer stated that work is being done in Area Four. There is a neighborhood walk-through scheduled for April 27, 2002 at 12 noon that will end in the park. He stated that he wanted a meeting with Market Street residents and a link with the churches.

Vice Mayor Davis stated that a specific area with a specific problem needs its own focus. Positive Edge will play a role stated Commissioner Watson. The District Attorney, Police Commissioner and Public Works Commissioner are invited to walk through the park. There needs to be a close partnership with the police, community leaders and residents in order for the public safety issue to work said Lieutenant Walsh.

Vice Mayor Davis read an e-mail received from James Gondolfe into the record (**ATTACHMENT C**). He supported the block parties.

Vice Mayor Davis submitted the following motion:

North Cambridge Crime Task Force. The Task Force has a great relationship with the Police Department, she said.

Vice Mayor Davis asked if a community group can request a crime alert. Commissioner Watson stated that a community group can make a request to the Police Department. The Public Information Officer will get the word out that there is a community alert.

Councillor Simmons spoke about the need for more surveillance around the Market Street and the Columbia Street parks. Commissioner Watson stated that park patrol will start in the spring. The Police Department, he said, has been working with the residents of the Market Street area. He suggested sending e-mail to start the 86's. Councillor Simmons stated that Market Street and Columbia Street parks are always problematic. She asked if police presence could be kept in the area more regularly. Commissioner Watson responded that when the Police Department takes an action it causes a shift in the neighborhood. He stated that presence from the narcotic division is also needed in the area of Market and Columbia Street parks. Lieutenant Walsh stated that the kids will just go elsewhere. Councillor Simmons responded that it is not just kids. There are 18-22 year olds. Councillor Simmons stated that landlords need to be more vigilant. She spoke about a policy that the Housing Authority has where a tenant can be evicted if any illicit activity is conducted. Commissioner Watson stated he will draft a letter to ask landlords to intercede with their tenants. Vice Mayor Davis asked if there is a community response when a complaint is received. Ms. Bronk informed the committee that landlords in North Cambridge got together and held regular meetings. A dialogue and friendships were established. Councillor Simmons suggested that the Police Department contact a neighborhood representative about the incidents occurring in the Market and Columbia Street parks. Lieutenant Walsh stated that neighborhood sergeants are made aware of issues that are brewing.

Vice Mayor Davis stated that there is a publicity issue. Superintendent Murphy stated that Neighborhood Sergeant names and schedules of meetings are listed on the Web Page (**ATTACHMENT B**). Ms. Bronk stated that when the North Cambridge Crime Task Force identified itself it was inundated with information and police presence.

Vice Mayor Davis questioned if people within neighborhoods know their neighborhood sergeants. She thinks this is an unknown fact. She informed the police personnel that an annual mailing that list the neighborhood sergeants is needed. Superintendent Murphy responded that a bi-annual mailing is needed.

Commissioner Watson stated that the Police Department Web Page will be retooled. The names of the Community Sergeants will be listed on the Web Page. This information could be included with the tax bills, he said.

Vice Mayor Davis stated that the Police Department needs to take a proactive approach to get the word out to the community. Councillor Simmons suggested using the

Commissioner Watson stated that the Motor Vehicle Rule Book was brought to the high school. The police officers were surprised that students did not know about this book, he said.

Brad Comer, stated that Neighborhood Sergeants meetings were started in the last month. Information was sent to the City Council, newspapers and community leaders. The turnout was low. Attendance was increased with the use of the Reverse 911. Commissioner Watson responded that the Reverse 911 system dials and leaves a message. Reverse 911 will be used to leave a message about street cleaning and the West Nile Virus. The department does not want overkill with the use of the Reverse 911.

Brad Comer stated that at each meeting he mentions the neighborhood grants. He encourages neighborhoods to use the funding for block parties. Area Eleven and the adjoining neighborhood held separate block parties. He suggested that the two neighborhoods hold a joint block party. East Cambridge and Strawberry Hill do not utilize the block grants, he said.

Vice Mayor Davis displayed a map that highlighted the areas where block parties were held since 1996. This map was given to the Police Department.

Brad Comer stated that there is a list of future neighborhood meetings so that all neighborhoods know that grants are available for events such as block parties.

Mayor Sullivan stated that public service announcements have been run in newspapers and on Cable T.V.

Eunice Allsopp, stated that she is trying to bridge the gap between the neighborhoods by holding block parties. Funding is an issue, she said. The grants will help. She asked if an organization can be approved for more than one grant. Commissioner Watson stated that there are two different funding streams. If a group has an issue to address the police will take the proposal and give funding as approved.

Donna Bronk, highly supported the Cambridge Police Department. The North Cambridge Crime Task Force received a grant of \$3500 and used the funding for the National Night Out. Bike rodeos, safety work shops, helmets for kids and domestic violence prevention work is done, she said. Her one request, however, was to see more police presence in the trailer in North Cambridge.

A discussion ensued about 86's. Vice Mayor Davis asked what is an 86. Commissioner Watson responded that an 86 is a directed patrol to increase presence. Eighty-six's are done when there are community and crime events.

Brad Comer stated that the next neighborhood meeting at the Larry Burke trailer will be held on March 27th. Commissioner Watson stated that police presence will be increased in the spring. Ms. Bronk stated that the grants have been beneficial to the

City of Cambridge

PUBLIC SAFETY

COMMITTEE MEMBERS

Vice Mayor Henrietta Davis, Chair

Councillor David P Maher

Councillor Timothy J. Toomey

In City Council April 8, 2002

The Public Safety Committee held a public meeting on March 20, 2002 beginning at five o'clock and forty minutes P.M. in the Sullivan Chamber.

The purpose of the meeting was to discuss community policing, community grants and block parties.

Present at the meeting were Vice Mayor Davis, Chair of the Committee, Mayor Michael A. Sullivan, Councillor E. Denise Simmons; Ronnie Watson, Police Commissioner; Harold F. Murphy, Superintendent of Police; Lieutenant Michael Walsh, Community Policing; Brad Comer, Community Policing; Garrett Simonsen, Assistant to the Mayor and Vice Mayor and Donna P. Lopez, Deputy City Clerk. Also present were Eunice and Stephen L. Allsopp, First Holiness Church and Donna Bronk, Chairperson, North Cambridge Crime Task Force.

Vice Mayor Davis opened the meeting. She stated that the primary reason she called this meeting is because the City Council lists one of its goals as fostering community. There is a lot of interest in block parties in fostering community. She wanted to see if there is greater interest for more block parties, and to discuss if there are other ways to foster community.

Vice Mayor Davis thanked Superintendent of Police Harold F. Murphy who will be retiring for all his work in the area of Public Safety.

Commissioner Watson stated that Block Grants and other grants are used to foster community. He stated that \$46,000 has been set aside for this purpose. Last year 32 block parties were funded. He stated that 98% of the applications were funded on a reimbursement basis of up to \$500. There is still enough funding left to fund 4-5 more block parties.

Lieutenant Walsh stated that relationships with the police are building in the community as a result of block parties. He stated that when funding is eliminated, hopefully, people will find ways to continue to have block parties. He informed the committee that Advising Classes have been held at the High School and this is an opportunity to talk about issues. Racial profiling was discussed to dissipate some of the perceptions and to hear from the youth and the police. He passed out brochures entitled "The Law and You." (**ATTACHMENT A**). He hoped to get more police officers involved in this type of initiative. This program was requested again by the youth.

S-103

Committee Report #1

Committee Report from Vice Mayor Henrietta Davis, Chair of the Public Safety Committee, for a meeting held on March 20, 2002 to discuss community policing, community grants and block parties.

In City Council April 8, 2002

**REPORT ACCEPTED.
PLACED ON FILE.
ORDER #21 ADOPTED.**