

CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

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EXECUTIVE DEPARTMENT

ROBERT W. HEALY

City Manager

RICHARD C. ROSSI

Deputy City Manager

March 20, 1989

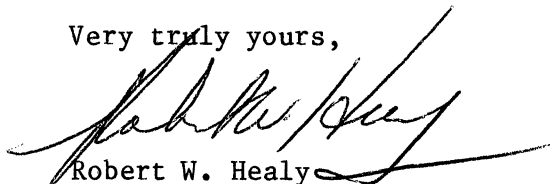
To the Honorable, the City Council:

In response to Awaiting Report No. 32, computer paper has been recycled in City Hall since 1983. Currently, an employee in the Data Processing Department is responsible for collecting waste paper from the department's computer mainframe as well as computer paper from the Revaluation office and the Payroll Department for recycling. The City has a contract with a vendor who pays the City for the paper (approximately \$1000 per year at current levels).

Recently, we have developed a plan to expand this program throughout City Hall and the new Municipal Building at 831 Massachusetts Avenue. Each department will have a Recycling Coordinator who will educate fellow employees and ensure participation. Both computer paper and white memo paper will be saved in separate boxes. This program will increase the program's revenues (estimated to be \$2200 per year) and will decrease our disposal costs (saving approximately \$1200 per year).

By expanding our recycling program in City Hall, we will not only profit from this innovative reuse of our own generated trash but we will also set an excellent example for the community.

Very truly yours,



Robert W. Healy
City Manager

Agenda Item No. 5 S-175

Re: response to Awaiting Report Item 32 on
recycling paper in City Hall.

In City Council,

March 20, 1989

3-20-89

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