

Agenda #6

City of Cambridge

MASSACHUSETTS

In City Council

10/18 1982

Resolution on Walter J. Sullivan - Motion to Table

	YEA	NAY	ABSENT	PRESENT
Mr. Daniel J. Clinton	✓			
Mr. Thomas W. Danehy	✓			
Mr. Francis H. Duehay				✓
Ms. Sandra Graham			✓	
Mr. Leonard J. Russell	✓			
Mr. David E. Sullivan		✓		
Mr. Walter J. Sullivan	✓			
Mr. Wylie		✓		
Mayor Vellucci	✓			
	5	2	1	1

*MOTION
to
TABLE COMMUNICATION -
CARRIED 5-2-1-1*

BARBARA L. DUFFY

28 Purvis Street
Watertown, Ma. 02172

(617) 924 - 7081 Home
(617) 498 - 9027 Office

QUALIFYING EXPERIENCE

**ACTING PURCHASING AGENT,
CITY OF CAMBRIDGE, MA.
JULY 1977 TO JANUARY 1978 and
NOVEMBER 1981 TO PRESENT.** Manages the City's Purchasing Department and Printing Division. Responsible for processing all purchases for City departments and bidding all construction projects. Participated with other municipal officials in co-operative bidding whereby cities and towns save through volume buying. This process allowed the City to project a \$ 51,000.00 savings in the purchase of fuel oil in 1982.

**ASSISTANT PURCHASING AGENT,
CITY OF CAMBRIDGE, MA.
MAY 1977 TO NOVEMBER 1981.** Assisted the Purchasing Agent in preparation of bids and supervised personnel. Coordinated bidding procedures with School Department staff to furnish all necessary equipment for new High School.

OTHER QUALIFYING EXPERIENCE

Member of New England Public Purchasing Officials Association.
Purchasing Dept., City of Cambridge - various position held since 1952. Assisted the State Civil Service Commission, Division of Personnel Administration, in preparing standardized examinations for the positions of Purchasing Agent, Assistant Purchasing Agent, and Buyer for municipalities in Massachusetts.

SPECIALIZED TRAINING

UNIVERSITY OF MASSACHUSETTS, Institute of Governmental Services Western Suburbs Management Course February 1981; 16 weeks course for government managers concerned with all phases of management in government.

M.A.S.L.I.G. Workshop, Rennselaerville, New York, November 1980; intensive workshop for management analysts.

EXECUTIVE DEVELOPMENT PROGRAM

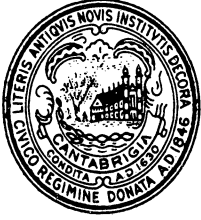
Commonwealth of Massachusetts, Bureau of Personnel and Standardization Executive Office for Administration and Finance May 1972. Course for municipal management personnel.

EDUCATION

**BUNKER HILL COMMUNITY COLLEGE, various credit courses taken.
GRADUATE of St. Mary's High School, Cambridge.**

REFERENCES

Furnished upon request.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

October 18, 1982

To the Honorable, the City Council:

Please be advised that I have appointed Barbara L. Duffy as
Purchasing Agent, effective October 18, 1982.

Enclosed is a copy of Ms. Duffy's resume.

Very truly yours,

Robert W. Healy
City Manager

RWH/mbf
Enc.

Re: appointment of Barbara L. Duffy as Purchasing Agent, effective October 18, 1982.

In City Council,
October 18, 1982

CVTS - Tabled

5-2-1-1

11/8/82

*COUNCILOR MOTION TO TAKE
FROM THE TABLE AND PLACE
ON FILE - CARRIED ON VOICE
VOTE*