



CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To

Date

From

Reference

Subject

On March 14, 1978 was informed by the City Manager's Office that the lawyer is no longer on this case and therefore the records would not be submitted. Holding this communication for further instruction from the City Manager's Office.

76-77
15

Comunale.

A-76# 18

Levin L. Roberts

Richard Conway

TO MR. _____ DATE _____ TIME _____

WHILE YOU WERE OUT

MR. _____

PHONE _____

TELEPHONED		PLEASE CALL HIM	
CALLED TO SEE YOU		WILL CALL AGAIN	

MESSAGE _____

MESSAGE RECEIVED BY _____

RICHARD BANCROFT
WILLIAM B. SLEIGH, JR.
HOWARD S. WHITESIDE
ALLAN R. ROSENBERG
• JOHN G. VAN DUSEN
JOHN G. SERINO
ALEXANDER WHITESIDE, II
JOSHUA J. VERNAGLIA, JR.
ROBERT M. SCHWARTZ
RONALD E. HARDING

Putnam, Bell & Russell

Attorneys at Law
53 State Street
Boston, Massachusetts 02109
(617) 723-3131
Cable: Puttenham

March 9, 1978

City Clerk
City Hall
Cambridge, Mass. 02139

Dear Sir:

This is a request for a public record pursuant to Massachusetts General Laws Chapter 26, Section 10 as amended. We have requested in the past and are making one final request for the following public records:

1. The letter of appointment, payroll records and job description of Francis L. Comunale, M.D., former Acting Commissioner of Health and Hospitals.
2. The letter of appointment, payroll records, rate of pay and job description of Kevin Doherty, Administrative Assistant or Staff Assistant to former Health Commissioner Dr. Comunale from November 1, 1977 to date.
3. The letter of appointment, payroll records, rate of pay and job description of Richard Conway, Provisional Administrative Assistant to former Health Commissioner Dr. Comunale.

Previous requests for these records were made on December 14 to Joseph Daley of the Payroll Department and Janet Clark of the Personnel Department, on December 28, 1977 to James Maloney and on December 30, 1977 to Robert Healey, Assistant City Manager.

Under the provisions of Chapter 26, Section 10, the custodian of these public records is required to reply within 10 days of the request. If we do not receive such a response, we will petition the Supervisor of Records of the Secretary of the Commonwealth's Office to order the disclosure of these public records.

Sincerely,


Allan R. Rosenberg

RS:AR:js
cc: Mr. James Maloney
Mr. Robert Healey
Ms. Janet Clark
Russell Higley, Esq.
Mr. Bernard Hill

S-100A