



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139  
Tel. 876-6800

14

EXECUTIVE DEPARTMENT  
JOHN H. CORCORAN  
City Manager  
JAMES L. FARRELL  
Assistant City Manager

January 21, 1974

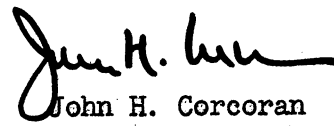
To the Honorable, the City Council:

I refer you to Council Order No. 3 of January 14, 1974.

I wish to advise you that I have assembled a goodly number of department heads for the purpose of discussing the feasibility of adopting four-day work week for our employees. After considerable discussion, I believe it would be inappropriate to adopt such a schedule at this point in time.

I can also advise your Honorable Body that I think it would be inappropriate to change the reporting time in the morning from 8:30 a.m. to 9:00 a.m. While I realize that returning to Daylight Saving Time has caused some hardship, I do, nevertheless, believe that it would be wrong to change the hours of work for our administrative personnel.

Very truly yours,

  
John H. Corcoran  
City Manager

JHC/b

Relative to the feasibility of a four day  
work week.

In City Council,

January 21, 1974

*Placed on file*