

## Biographical Sketch

THELMA SMITH  
25 Eighth Street  
Cambridge, MA 02141

Tel. 661-1784

DOB: August 11, 1905  
Cambridge, MA

Attended public schools in Cambridge  
Attended Bryn Mawr College one year

Left college to work at Sargent College, Boston University  
in the registrar's office

Currently working at the Kennedy Community School, planning  
activities, trips, proposals

### Community Interests

Involved with local service program for the Mass. Association  
for Older Americans  
Set up Walden Square Adult Center  
Girl Scout organizer  
Member of the Council on Aging Advisory Board

Biographical Sketch

MISS ELSA STERN  
64 Oxford Street  
Cambridge, MA 02138

Over 60 years

Retired Chief Dietician, Robert Bent Brigham Hospital

Worked for five years with the Commonwealth Service Corp.  
in Jamaica Plain, South Boston and Roxbury.

Compiled a cookbook specifically for elderly persons using  
surplus foods.

Among founders of the DeWolfe Elderly Drop-in Center in  
Cambridge

Board member, Agazziz Community School (three years)

Appointed Board member, Somerville/Cambridge Home Care Corp.  
Active in food and nutrition programs

Member of the E.A.T. Committee (Elderly Action Task Force)

## Council on Aging

The following is a biography of education, experience, and associations:

EDUCATION

Cambridge High & Latin	--4 years commercial and accounting courses
Cambridge Evening School	--1 year Commercial Law
Lee Institute	--Real Estate course Buying, Selling, Property inspection, and related functions
Mass. Bay College Watertown, Mass.	--1 year - evening Personnel Management
Bentley College Beaver & Forest Sts. Waltham, Mass.	--1 semester Financial Institutions
Camb. Community Learning Center Columbia Street Cambridge, Mass.	--3 courses Working with the Elderly Counseling for Non-Counselors Community Resources
Institute of Lifetime Learning NRTA/AARP	--Tax-Aide Instruction under the IRS/VITA program --Defensive Driving
<b>EMPLOYMENT:</b>	
Consulate of Portugal 31 Commonwealth Ave.	--1960-61 Confidential Secretary/Interpreter
Honeywell, Inc. 40 Life Street Brighton, Mass.	--1961-65 Maintain confidential records and assist employees with work, medical or other problems
Lilly Construction Co. Needham, Mass.	--1965-66 Maintain accounts payable records and operate a National Cash Register
Bentley College Forest and Beaver Sts Waltham, Mass.	--1966-71 Cashier and Accounting-Bursar's office
C.O.P.A. Camb. Organization of Portuguese Americans, Inc. 49 Hampshire Street Cambridge, Mass.	--1972-74 Case Worker/Interpreter giving assist- ance to immigrants in all types of problems. --1973-74 Tax-Aide at C.O.P.A. and Jarvis Home, Pleasant Street, Arlington, Mass.

Council on Aging

Arlex Auto Driving School  
350 Mass. Avenue  
Arlington, Mass.

--Driving instruction in English  
and Portuguese.

EXPERIENCE:

Accounting, Personnel Work, Real Estate, Social Work, Interpreter  
(Portuguese and some Spanish) Tax-Aide, and Driving Instruction

The above experience was gained through the different types of  
employment, and has been mostly in dealing with people, and mostly  
in some type of assistance.

ASSOCIATIONS AND INTERESTS:

C.O.P.A. Director and later employee

C.E.O.C. Director 1971-72 and as member of Neighborhood Planning  
Team, and Health Care Policy Council

A.A.R.P. Assoc. of Retired Persons - Treasurer of Cambridge Chapter  
#48

Committee of Elders, Inc. - new member.

My life interests have been with assistance to the non-English  
speaking community, and the elderly through church organizations  
mostly.

Biographical Sketch

JOHN PHILIP SOUSA  
3 Amory Street  
Cambridge, MA 02139

Under 60 years

Retired postal clerk

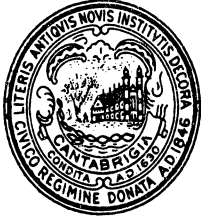
Chairman of E.A.T. Committee (Elderly Action Task Force)

Member, Nutrition Board  
Eastern Middlesex Opportunities Council

Commissioner  
Cambridge Community Schools

Chairman  
Longfellow Community School Neighborhood Council

Past President  
Rindge High School P.T.A.



# CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139  
Tel. 876-6800

EXECUTIVE DEPARTMENT  
JAMES L. SULLIVAN  
City Manager

January 26, 1976

To the Honorable, the City Council:

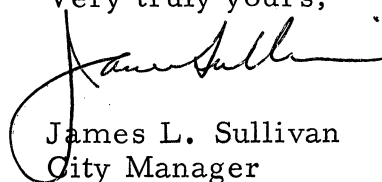
In accordance with the recently revised ordinance on the Council on Aging, as adopted by the City Council on September 22, 1975, I am making the following appointments to the Council on Aging to restructure the membership to conform to the new ordinance. The ordinance calls for eleven members - seven over 60 years of age for three-year terms, and four community representatives for two-year terms.

<u>Name</u>	<u>Expiration of Term</u>
Mildred Hamilton Putnam Gardens	1/26/79
Catherine Hanley 43 Ellery Street	1/26/79
Claire McDonough Huron Towers	1/26/79
Thelma Smith 25 Eighth Street	1/26/79
Elsa Stern 64 Oxford Street	1/26/79
Dennis Sullivan 362 Rindge Avenue	1/26/79
Mary Twomey 186 Huron Avenue	1/26/79
Lewis Armistead Grays Hall 16 Harvard University	1/26/78
Evelyn M. Godinho 56-1/2 Berkshire Street	1/26/78

<u>Name</u>	<u>Expiration of Term</u>
John Philip Souza 3 Amory Street	1/26/78
David Wylie 103 Fresh Pond Parkway	1/26/78

Enclosed are the resumes that are available at this time. I will furnish the remaining resumes if the Council should so desire.

Very truly yours,



James L. Sullivan  
City Manager

JLS/mbf  
Enc. 4

Agenda #5 *A-7*

Appointment of eleven people to the Council  
on Aging.

In City Council,  
Jan. 26, 1976

*1/26/76*  
*Placed on File.*