

**CITY OF CAMBRIDGE
BOARDS & COMMISSIONS**

<u>Name</u>	<u>Address</u>	<u>Appointed</u>	<u>Expires</u>
ADVISORY COMMITTEE ON ENVIRONMENTALLY DESIRABLE PRACTICES (8 members; 1 vacancy)			
Jan Aceti	Recycling Coordinator, DPW	01/91	
Susan Caulfield	Consumer Advisory Council	10/90	
Sue Kuelzer	19 Copley St.	10/90	10/92
Matt Noble	Polaroid, 549 Technology Sq.	10/90	10/92
Myra Schwartz	62 Eustis St.	10/90	10/92
Stanley Twarog	28 Dana St.	10/90	10/92
Thomas Vautin	Holyoke Center, rm. 880	10/90	10/92
AFFIRMATIVE ACTION ADVISORY COMMITTEE (9 members; 1 vacancy)			
Charles Colbert III	13 Cottage St.	12/91	12/93
Loretta Davis	Exec. Dir-YWCA, 7 Temple St.	12/91	12/93
Victor DoCouto	Exec. Dir-COPA/SPAL, Union Sq.	12/91	12/93
Yvon Lamour	20 Walden Sq., #512	12/91	12/93
Frank Mark	45 Rindge Ave.	12/91	12/93
Sylvia Saavedra-Keber	State Office/Refugees & Immigrants	12/91	12/93
David Ticchi	321 Harvard St.	12/91	12/93
Charles Walker, Jr.	350 Concord Ave.	12/91	12/93
AFFORDABLE HOUSING TRUST BOARD (9 members)			
Peter Daly	Homeowner's Rehab, 678 Mass. Ave.	2/91	2/94
Florrie Darwin	371 Harvard St.	2/91	3/93
Michael Haran	CASCAP, 356A Harvard St.	12/88	2/94
Jed Lowry, Jr.	22 Madison Ave.	12/88	2/94
Venita Mathias	243 Broadway, Apt. 501	9/92	9/95
Gwendolyn Rono	UNI HAB, 50 Church St.	12/88	2/94
Kathy Spiegelman	57 Orchard St.	12/88	2/94
James Stockard	141 Oxford St.	12/88	2/94
Robert Healy	City Manager		

CITY OF CAMBRIDGE
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<u>Name</u>	<u>Address</u>	<u>Appointed</u>	<u>Expires</u>
Douglas Kline	10 Mellen St., #3	02/92	
Abby Magee	2 Ware St., #204	02/92	
Peter Mui	59 Bishop Allen Drive	02/92	
Lauren Preston	Deputy Dir., Traffic & Parking	02/92	
Andrew Rubel	9 Chauncy St., #54	02/92	
Simon Shapiro	43 Linnaean St.	02/92	
Sue Tamber	Engineering, Public Works	02/92	
Walter Willet	72 Chestnut St.	02/92	

BIOHAZARDS COMMITTEE
(At least 5 members; 2 vacancies)

Melvin Chalfen, MD	Commissioner, Health & Hospitals		
Oliver Farnum	24 Callendar St.	2/80	no term limit
Alan Steinert, Jr.	8 Camden Place	1/89	

BOARD OF EXAMINERS
(3 members; 1 vacancy)

William Dickson	77 Massachusetts Ave.	9/79	no term limit
William Maini	1050 Massachusetts Ave.	8/79	

BOARD OF SURVEY
(3 members)

Kevin Fitzgerald	Fire Chief		no term limit
Jonathan LaVashe	Department of Public Works		
Lino Patti	Huron Ave.	7/87	

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ANIMAL COMMISSION
(7 members; 5 vacancies)

Melvin Chalfen, MD	Commissioner, Health & Hospitals		
Henry Breen	Captain, Police Department		

ARTS COUNCIL
(At least 9 members; not to exceed 15)

Hidemi Tanaka Baughman	27 Clinton St.	7/92	9/95
Eliza Collins	131 Trowbridge St.	9/83	9/92
John Constable	177 Coolidge Hill	9/83	9/92
Arawana Hayashi	14 Callendar St.	6/89	9/92
Willie Hills	1699 Cambridge St.	9/83	9/92
O'Neil Ingram	124 Mt. Auburn St.	9/91	9/94
Donna Lassiter	25 Sacramento St.	9/89	9/92
Norman McIver	326 Main St.	9/89	9/92
Altaf Mulla	262 Harvard St.	9/89	9/92
Penny Outlaw	53 Putnam Ave.	9/89	9/92
George Turnbull	19 Mt. Auburn St.	9/86	9/92
Karen Vaughan	15 Ellery Sq.	9/91	9/94
David Vickery	124 Mt. Auburn St.	9/83	9/92
Roy-Alan Hansen	Deputy Director		
Annabelle Herbert	Executive Director		

BICYCLE COMMITTEE
(no membership limit)

John Allen	Boston Area Bicycle Coalition	02/92	no term limit
Joseph Baratta	218 Thorndike St.	02/92	
Sabrina Birner	8 Chatham St. #2	02/92	
Susan Goldwitz	Commuter Mobility Coordinator, CDD	02/92	
Rebecca Hall	111 Hampshire St.	02/92	
Richard Harter	16 Arlington St.	02/92	

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BOARD OF ZONING APPEAL (5 members; 4 associates)			
Lauren Curry	3 Concord Ave. #42	02/92	09/95
Michael Wiggins	23 Hollis Street	06/92	11/96
John Miller	563 Franklin St.	12/89	12/94
Charles Pierce	99 Allston St.	02/92	11/96
George Spartachino	99 Normandy Ave.	7/88	12/94
Arch Horst*	1640 Mass Avenue	06/92	06/94
Susan Spurlock*	330 Walden Street	06/92	06/94
John O'Connell*	177 Lakeview Avenue	06/92	06/94
Theodore Hartry*	130 Mt. Auburn St.	06/92	06/94

* Associate Members

CAMBRIDGE HOUSING AUTHORITY
(5 members)

Gerald Clark	81 Orchard St.	3/74	3/94
Juanita Daniels	8 Lincoln Way	9/87	8/92
Warren McManus	273 Portland St.	9/82	10/91
Ruth Peltier	15 Lambert St.	9/87	10/90
James Stockard, Jr.	141 Oxford St.	11/73	11/93

CENTRAL SQUARE ADVISORY COMMITTEE
(10 members; 1 vacancy)

Carl Barron	Putnam Furniture, 614 Mass. Ave.	1/90	1/93
Cosmo Cremaldi	13 William St.	1/90	1/93
Richard Foot	YMCA, 820 Mass. Ave.	1/90	1/93
Reginald Johnson	411 Franklin St. #710	1/90	1/95
Leslie Jones	Shawmut Bank, 515 Mass. Ave.	9/91	9/94
Wendy Landman	26 Chalk St.	1/90	1/95
Scott Levitan	11 Bigelow St.	1/90	9/94
George Metzger	HMFH Assoc., 130 Bishop Allen Dr.	1/90	1/95
Frank Pedro	208 Harvard St.	1/90	1/93

CITY OF CAMBRIDGE
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<u>Name</u>	<u>Address</u>	<u>Appointed</u>	<u>Expires</u>
CIVIC UNITY COMMITTEE (20 members)			
Rev. John Bowen	15 Mannix Circle, Belmont		1989
Rev. Ivan Brooms	PO BOX 240, W. Somerville		
Debbie Copland	185 Harvard St.	6/86	6/90
Nina deMaia	Police Department		
Zelma Evelyn	301 Walden St.		1990
Catherine Hanley	43 Ellery St.		1988
Carol House	200 Green St.		1989
Allen Korb	114 Oxford St.		1989
Doris Mosely	237 Franklin St.		
Henry Nevin	3 Concord Ave.		1988
Phyllis Newton	Maynard School		
Rev. John O'Donnell	49 Sixth St.	6/86	6/90
Marie Orbin	Cambridge Teachers Union		
Tony Pini	159 Cambridge St.		
Edward Sarasin	CRLS		1989
Dell Sherwin	144 Cambridge St.		1988
James Skelton	8 Walden Sq.	6/86	6/90
Rev. Thomas St. Louis	17 Jackson Place #8		
Muriel Turk	193 Fayerweather St.		
Kathleen Walcott	CRLS		1989
COMMISSION ON PERSONS WITH DISABILITIES (11 members)			
Gloria Cartagena	383 Windsor St.	3/88	3/94
Eric Dietrich	4 Winslow St.	3/89	3/95
John Fernandes	15 Lambert St.	7/86	7/92
Sondra Korman	8 Forest St.	3/89	3/95
Carol McLaughlin	18 Whitney St.	3/88	3/94
Rose Medeiros	52 Union St.	3/88	3/94
Karen Mikulka	16 Cameron St.	11/91	11/94
Bob Patterson	Department of Public Works	1/88	
Michael Rocha	35 Walden St.	5/89	5/95
Paul Schlaver	Consumer Advisory Council	1/88	
Marie Wright	106 Trowbridge St.	7/86	7/92

CITY OF CAMBRIDGE
BOARDS & COMMISSIONS

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CONSERVATION COMMISSION			
(At least 3, no more than 7 members)			
Dorothy Altman	53 Gibson St.	5/81	5/93
William C. Brandon	44 Rindge Ave.	5/92	5/95
Ingeborg Hegemann Clark	Ellery St.	5/86	5/95
George Ehrenfried	102 Aberdeen Ave.	5/92	5/93
Stuart Lesser	115 Lexington Ave.	5/73	5/93
Cymie Payne	87 Cherry St.	5/92	5/94
Bette Woody	1039 Massachusetts Ave.	6/84	5/94
CONSUMER ADVISORY COMMITTEE			
(7 members; 2 vacancies)			
James Caragianes	81 Huron Ave.	10/80	11/92
Susan Caulfield	256 Prospect St.	9/85	11/92
Roslyn Shoy	26 York St.	11/88	11/92
Robert Laffin	Sealer, Weight & Measures		
Alex Rodriguez	License Commissioner		
COUNCIL ON AGING			
(11 members)			
Kathryn Chaiban	17 1/2 Centre St.	2/90	3/93
Paul Cusick	43 Cushing St.	2/90	3/93
Anne Dewey	29 Bowdoin St.	3/91	3/94
Elizabeth Francis	66 Homer Ave. #305	2/90	3/93
Kenneth Holmes	35 Walden St. #1C	2/90	3/93
Nancy Peters	75 Washington Street	1/91	1/94
Anita Shipman	116 Norfolk Street, Windsor House	12/91	12/94
Charles Ash	48 Eustis Street, #3	5/92	5/95

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Fred Reece	9 Woodrow Wilson Ct.	5/92	5/95
Marion Nellum	63 Auburn St. Extension, Fram.	5/92	5/94
Nanette Glenny	Social Serv., Camb. Hospital	5/92	5/94

ELECTION COMMISSION
(4 members)

Darleen Bonisislawski *	23 Regent St.	4/88	4/96
Edward Samp, Jr. **	33 Agassiz St.	1/60	4/95
Sondra Scheir *	11 King St.	4/74	4/94
Artis Spears **	124 Western Ave.	9/80	4/93

* Democrat
** Republican

HALF CROWN NEIGHBORHOOD CONSERVATION DISTRICT COMMISSION
(5 members; 3 alternates. 1 alternate position vacant.)

Kenneth Cleary	16 Gerry St.	9/84	9/94
Catherine Hayden *	30 Ash St.	9/86	9/92
Dorothy LeMessurier	94 Brattle St.	9/87	9/93
A. Curtiss Pollari	24 Ash St.	9/84	9/92
Esther Pullman *	10 Ash St. Place	9/84	9/94
Anna Strobel	23 Ash St.	9/84	9/92
Elizabeth Zagaroff	10 Hilliard Place	9/84	9/93

* Alternates

CITY OF CAMBRIDGE
BOARDS & COMMISSIONS

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HARVARD SQUARE ADVISORY COMMITTEE (13 members; 4 vacancies)			
Phoebe Mason Bruck	148 Coolidge Hill	9/86	9/93
Sheldon Cohen	1280 Massachusetts Ave.	9/86	9/93
Gladys Gifford	85 Sparks St.	9/86	9/93
Richard Harter	16 Arlington St.	9/86	9/95
Robert Kuehn. Jr.	2 University Rd.	9/86	9/95
Paul Lawrence	17 Willard St.	9/86	9/95
Hugh Adams Russell	18 Brattle St.	9/86	9/93
Charles Sage	60 Church St.	9/91	9/94
Harris Band	Harvard University	9/91	9/94
HEALTH POLICY BOARD (18 members; 2 vacancies)			
Barbara Ackermann	41 Gibson St.	2/84	3/93
Carol Cerf	35 Hawthorn St.	3/92	3/95
Richard DeFilippi	182 Upland Rd.	3/77	3/93
Elaine DeRosa	4 Pleasant St.	6/85	3/93
Oliver Farnum	24 Callendar St.	3/77	3/94
Bridget Gallagher Hanson MD	20 Tremont St.	1/91	3/94
Mary Ann Hart, R.N.	131 Antrim St.	3/92	3/95
Audrey McClellan	49 Gore St.	10/86	3/94
Carmen Pacheco Medeiros	168 Webster Ave.	3/92	3/95
Estelle Paris, RN	167 Fayerweather St.	2/88	3/94
Neil Rosenburg	21 Cottage St.	3/92	3/95
Joel Snider, MD	69 Prentiss St.	1/91	3/94
Alan Steinert, Jr.	8 Camden Place	2/82	3/93
Laurie Tennant-Gadd	43 Cottage St.	2/82	3/93
Gloria Thompson, RN	159 Thorndike St.	3/77	3/94
Jacqueline Marie Wright	354 Prospect St.	3/92	3/95

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HISTORICAL COMMISSION
(7 members; 3 alternates)

M. Wyllis Bibbins *	314 Harvard St.	1988	9/93
Allison Crump	9 Kinnaird St.	1983	9/92
Charles Eliot II	25 Reservoir St.	1966	9/94
Suzanne Green *	9 Worcester St.	1983	9/92
Robert Neiley	100 Memorial Dr.	1966	9/93
William King	25 Hurlbut St.	1973	9/94
Dorothy Lemessurier	94 Brattle St.	1988	9/92
Helen Moulton	9 Lowell Street	9/92	9/95
Anthony Platt *	113 Inman St.	1/91	1/94
Joseph Sakey	Cambridge Public Library	1975	9/92

* Alternates

HUMAN RIGHTS COMMISSION
(11 members; 3 vacancies)

Rev. Vernon Carter	295 Harvard St.	11/89	8/94
Henry Delaney	90 Raymond St.	3/91	3/94
Mercedes Sherrod Evans	208B Sherman St.	11/89	8/92
Susan Freireich	59 Chestnut St.	10/88	8/92
Steven Gelinas	33 Magazine St.	3/91	3/94
Lorenzo Parra	356B Concord Ave.	10/87	3/94
Laurence Pierce	67 Rindge Ave.	11/89	8/94
Sylvia Saavedra-Keber	4 Cornelius Way	11/89	8/92

HUMAN SERVICES COMMISSION
(9 members; 1 vacancy)

Goretti Almeida	E. Cambridge Health Center, non-voting member		
Josiane Hudicourt Barnes	19 Jay St.	6/87	6/90
Jed Lowry	22 Madison Ave.	1/81	10/89
Silvia Martinez	106 Columbia St. #2	12/90	12/92
Steven Brion-Meisels	School Department	6/91	

CITY OF CAMBRIDGE
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<u>Name</u>	<u>Address</u>	<u>Appointed</u>	<u>Expires</u>
Jane Metzger	90 Antrim St.	1/81	10/89
John Pratt	76 Sparks St.	12/84	11/90
Mary Samp	33 Agassiz St.	12/90	12/92
Janie Victoria Ward	38 Parker St. #12	6/87	6/90

KIDS' COUNCIL
(20 members; 2 vacancies)

Dr. Ann Bookman	Lesley College, 29 Everett St.	9/91	9/92
Sandra Canas	922 Massachusetts Ave.	9/91	9/94
Melvin Chalfen	Commissioner, Health & Hospitals		
Fran Collins	Exec. Director, Cambridge Head Start	9/91	9/94
Henrietta Davis	School Committee member		
Holly Freeman	CDM, 10 Cambridge Center	9/91	9/93
Margaret Gallagher	Parent Info Center, CRLS	9/91	9/94
Robert Healy	City Manager		
Jill Herold	Assistant City Manager for Human Services		
Constance Hilton	2 Fayette Park	9/91	9/94
Mary Lou McGrath	Superintendent of Schools		
Dr. Theresa Perry	30 Parker St.	9/91	9/93
Kenneth Reeves	Mayor		
Sally Rudney	50 Kinniard St.	9/91	9/94
Rev. Thomas St. Louis	New Covenant Universal Church	9/91	9/92
Rick Weissbourd	75 Fayerweather St.	9/91	9/94
Alice Wolf	City Councillor		
Geraldine Zetzel	14 Hubbard Park	9/91	9/94

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LIBRARY BOARD OF TRUSTEES
(5 members)

Alma Boudreau	12 Ware St.	1938	1993
John Good	30 Normandy Ave.	1980	1992
Olive Johnson	326 Concord Ave.	1971	1994
Andre Mayer	78 Dana St.	3/92	12/93
James Roosevelt, Jr.	14 Meadow Way	1978	1992

MID CAMBRIDGE NEIGHBORHOOD CONSERVATION DISTRICT COMMISSION
(5 members; 3 alternates)

Paul Andrew	42 Maple Ave.	6/85	6/93
M. Wyllis Bibbins	214 Harvard St.	6/87	6/93
Steven Cohen *	26 Fayette St.	6/92	6/95
John Moos	2 Fayette Park	6/86	6/94
Andrew Oldham	34 1/2 Lee St.	6/85	6/94
Martha Osler *	4 Irving Terrace	6/92	6/95
Anthony Platt	Platt Assoc., 113 Inman St.	6/89	6/95

* Alternates

OIL RECYCLING COMMITTEE
(9 members)

Richard Bentubo	Richard's Shell, 1001 Cambridge St	9/90	no term limit
Cynthia Bellamy Chaves	113 Inman St.	9/90	
Lisa Gollin Evans	46 Shepard St. #4	9/90	
Nicole Letendre	COMElectric, Wareham	9/90	
John Reinhardt	30 Upland Rd. #1	9/90	
Victor Wong	Sloan Automotive Lab., MIT	9/90	
Sidney Cox	Department of Public Works	9/90	
Melvin Chalfen, MD	Commissioner, Health & Hospitals	9/90	
Alex Rodriguez	Chair, License Commission	7/91	

CITY OF CAMBRIDGE
BOARDS & COMMISSIONS

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PEACE COMMISSION
(20 members; 2 vacancies)

Mike Amato	470 Franklin St.	9/88	9/93
Lottie Divens	352 D Prospect Street	9/91	9/94
Frances Jarvis	67 Pleasant Street	9/91	9/94
Pape Loum	157 Windsor St.	9/91	9/94
Mike Bonislowski	23 Regent St.	9/88	9/92
Claudy Boy	2 Pond Place	9/89	9/93
Peggy Schirmer	17 Gerry St.	9/90	9/93
Yarrow Cleaves	29 Pleasant St.	9/88	9/93
Jock Forbes	2 Gerry's Landing Road	9/85	9/92
Bob Buckley	58 Wendell St.	9/91	9/94
Ehrl Lafontant	11 Inman St.	9/88	9/95
Ralph Lopez	68 Pearl Street	9/91	9/94
Lester Lee	PO Box 601	1/90	1/93
Joan Lorentz	419 Broadway	9/89	9/93
Richie Hall	313 Cambridge St.	9/91	9/94
Farah Ravanbakhsh	48 Middlesex Avenue	9/91	9/94
George Salzman	14 Laurel St.	1/90	1/94
Greg Williams	12 Inman St.	9/85	9/92

PLANNING BOARD
(7 members)

Acheson Callaghan	8 Highland St.		4/86
Alfred Cohn	79 Raymond St.	3/70	4/87
Paul Dietrich	4 Winslow St.	4/70	4/88
Venita Mathias	243 Broadway, Apt. 501	4/92	4/97
Carolyn Mieth	15 Brookford St.	4/83	4/86
Hugh Russell	1 Corliss Place	4/88	4/90
Hugo Saleme	89 Third Street	4/92	4/96

CITY OF CAMBRIDGE
BOARDS & COMMISSIONS

<u>Name</u>	<u>Address</u>	<u>Appointed</u>	<u>Expires</u>
POLICE REVIEW & ADVISORY BOARD (5 members)			
Louie Costa	127 Amory St.	4/91	4/96
Cosmo Cremaldi	13 William St.	4/91	4/96
Dennis Kelly	42 Crescent St.	12/90	12/95
Marie Jo Luc	247 Garden St. #12	4/91	4/96
Gina Milani	94 1/2 Gore St.	4/91	4/96
RECYCLING ADVISORY COMMITTEE (at least 9 members)			
Jan Aceti	Recycling Coordinator, DPW		
Melanie Barron	Director of Science, CRLS	11/91	11/94
Vici Casana	87 River St. #5	11/91	11/94
Vince Dixon	287 Harvard St.	11/91	11/94
David Goode	18 Perry St.	11/91	11/94
John Keane	Dir. of Mgmt, CHA	11/91	11/94
Michael Leabman	Sr. VP, HJ David Development	11/91	11/94
Marie Jo Luc	247 Garden St.	11/91	11/94
Sumner Martinson	4 Crawford St.	11/91	11/94
Ethan McMahan	25 Hammond St. #2	11/91	11/94
Robert Neckes	Gentle Giant Moving & Storage Co.	11/91	11/94
Alejandro Rivera	259 Broadway	11/91	11/94
Lori Segall	54 Wendell	11/91	11/94
Noelle Serpa	St. Anthony's Church	11/91	11/94
Robert Winters	366 Broadway	11/91	11/94
Powell Woodward	67 Highland Ave. #3	11/91	11/94
REDEVELOPMENT AUTHORITY (5 members; 1 vacancy)			
Allen Bell	32 Clarendon Ave.	8/87	8/96
Jacqueline Sullivan +	10 Rogers St.	11/79	11/84
Karen K. Swaim	361 Harvard Street	6/92	6/97
Manuel Rogers, Jr.	392 Cambridge Street	6/92	6/97
+ State appointment			

CITY OF CAMBRIDGE
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RENT CONTROL BOARD (5 members)			
Alfred Cohn	79 Raymond St.	1972	no term limit
Tim Connor	151 Putnam Ave.	7/84	
Florrie Darwin	371 Harvard St.	2/91	
Eric Pfeufer	9 Sycamore St.	10/89	
Joshua Jacks	45 River St.	01/92	
STATUS OF WOMEN, COMMISSION (20 members)			
Peggy Barrett	169 Erie St.	1/90	1/93
Libby Bouvier	165 Spring St.	9/85	7/92
Jean Entine	259 Upland Rd.	9/87	9/93
Julia Gregory	11 Market St.	1/90	1/93
Lisa Hirschkop	12 Lawrence St.	9/87	7/92
Ann Kotell	33 Jefferson St.	1/90	1/93
Ana Mejia	51 Kelly Rd.	1/91	4/94
Elaine O'Reilly	221 Harvard St.	9/87	9/93
Julia Perez	47 Lopez St.	1/90	1/93
Mary Varanese	247 Garden St. #2	1/90	1/93
Veda Wright	9 Ware St.	1/90	1/93
Shahara Alyiah Wyche	253 Garden St.	1/91	1/94
Betty Luther	47 Jefferson St.	1/91	1/94
TRAFFIC BOARD (3 members; 1 vacancy)			
Vincent Panico	5 Perry St.	10/75	10/93 (?)
John Pitkin	18 Fayette St.	1/74	1/95 (?)

CITY OF CAMBRIDGE
BOARDS & COMMISSIONS

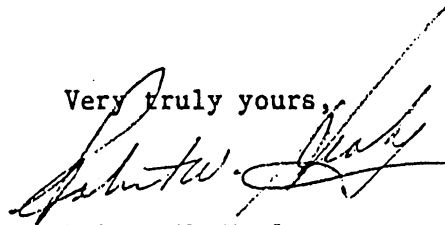
<u>Name</u>	<u>Address</u>	<u>Appointed</u>	<u>Expires</u>
WATER BOARD			
(5 members; 1 vacancy)			
Thomas Begley	18 Yerxa Rd.	1970s	9/85
Ruth Collins Birkhoff	45 Fayerwaether St.	1970s	9/85
Donald Hornig	16 Longfellow Rd.	1970s	9/85
Paul Flynn	312 Huron Ave.	2/84	6/85

balance to the total membership of the Board taking into consideration race, gender, ethnic, geographical and philosophical balance on the particular board.

- (5) There has developed a tendency for Boards and Commissions to "self-perpetuate" by sending to the City Manager only those recommendations that are sanctioned by the current group. Henceforth, any submittal of recommended appointments shall be in a number twice the number of vacancies to be filled so that the City Manager has a choice that will enhance the compliance with the issue of balance referred to in item (4).
- (6) While I recognize the fact that these appointments are to voluntary and time-consuming positions, it is the sense of the City Council that a more thorough effort must be made to broadly balance the membership.

Copies of interested parties' resumes that are sent to the Board or Commission shall be copied and sent to the City Manager's Office file, and the reverse will also occur.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Robert W. Healy", is written over the typed name.

Robert W. Healy
City Manager

RWH/mbf



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL. 498-9011

EXECUTIVE DEPARTMENT

ROBERT W. HEALY

City Manager

RICHARD C. ROSSI

Deputy City Manager

October 28, 1987

TO: All Department Heads & Boards & Commissions

FROM: Robert W. Healy, City Manager

SUBJECT: Vacancies on Boards & Commissions

As a result of discussions at the October 5th City Council Meeting, the following procedure is to be followed regarding filling of vacancies or recommended reappointments to Boards and Commissions:

- (1) When a vacancy occurs, notice is to be provided to the TAB and Chronicle that a vacancy exists and that the City Manager is soliciting applicants for the position.
- (2) The Board or Commission and the City Manager's Office shall maintain a continuing file of interested candidates who express such interest, even when vacancies do not exist, and these applicants should be considered along with those who respond to the public notice.
- (3) Recommendations for reappointments at the expiration of a term should be carefully evaluated and based on attendance, contribution and whether the composition of the Board or Commission meets the criteria set forth in (4).
- (4) Every reasonable effort should be made to have not only competent people recommended, but also competent people who will provide a



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

13.

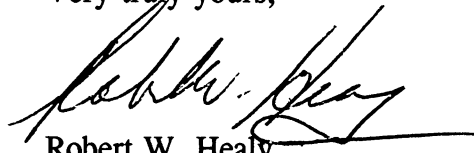
CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139
TEL 349-4300
FAX 349-4307

October 5, 1992

To the Honorable, the City Council:

In response to Awaiting Report #14 regarding vacancies on boards and commissions, please find attached an updated list of boards and commissions, as well as a copy of the City's policy on the filling of vacancies or recommended reappointments to boards and commissions. Also, for your information, in order to facilitate the compilation and dissemination of membership information, a system on our central computer is currently being developed. This system, which departments will be able to access, will store information on members and terms, and could be used by departments to store information on prospective members.

Very truly yours,


Robert W. Healy
City Manager

Attachments

5-~~182~~182

Awaiting Report Item No. 14 regarding
vacancies on boards and commissions.

In City Council,

October 5, 1992

Charter Right
exercised by

Councillor Wolf
10/19/92 Tabled by

Councillor Wolf
4/12/93 Referred back
to the City manager
for an update on
Vice Mayor Cyn.

Copy sent to City mgr
4/14/93 @