

JOANNE GALLO
6 Buchanan Road
Salem, Mass. 01970
(617) 745-3422

SUMMARY

Master's level applied behavioral science degree with extensive experience in human services and cross-cultural program management. Organizational ability, strong writing, verbal and inter-personal skills.

EXPERIENCE

PRIVATE PRACTICE AND CONSULTING (January 1984 to present)

SOCIAL SERVICE DIRECTOR, Catholic Relief Services, Bangkok Thailand (January 1983 to January 1984)

- * Administered fifteen projects in five refugee camps
- * Managed annual budget for three fields
- * Staffed, supervised and evaluated interdisciplinary professionals; expatriot and local
- * Prepared monthly, semi-annual and final reports all projects
- * Maintained effective working relationships with United Nations Monitors
- * Developed consortium model proposal for mental health services

PROGRAM DIRECTOR, Refugee Assistance Program, Catholic Social Services, Fall River, Mass. (March 1981 to December 1982)

- * Start up and overall planning, development, implementation and evaluation of program
- * Managed State/Federal contracts
- * Wrote and successfully negotiated government contracts
- * Prepared narrative and statistical reports
- * Staffed, trained, supervised and evaluated fifteen para-professional refugee case managers, job development staff
- * Facilitated and coordinated services with community agencies
- * Conducted community relations meetings for successful integration of refugees
- * Provided leadership skills to refugee community
- * Advocated for refugees

PROGRAM DIRECTOR, Social Service Unit, Council of Elders,
Boston, Mass. (January 1979 to March 1981)

- * Planned, organized and directed services to multi-ethnic communities
- * Managed annual budget
- * Developed policies and procedures for unit
- * Staffed, supervised and evaluated professional and para-professional staff
- * Designed and conducted staff development training programs
- * Provided liaison to community service agencies
- * Advocated for elderly population

SOCIAL WORKER, Family Service Association of Greater Boston
Boston, Mass. (December 1969 to September 1977)

- * Individual and family counseling with multi-ethnic populations
- * Developed and led client groups
- * Provided successful outreach to multi-ethnic communities
- * Developed and presented workshops and seminars
- * Provided consultation to community agencies
- * Coordinated case conferences
- * Provided case management services (assessment and diagnostic skills; interventions and follow through)

RELATED EXPERIENCE

Phnom Penh, Cambodia. Agency for International Development;
1961 - 1963.

Surinam, South America. Independent Study Project. Two months;
1974.

Boston, Mass. Brandeis University, Program in Ethnicity
and Mental Health; summer 1978.

Boston, Mass. International Institute of Boston,
Refugee Outreach Project; summer 1978.

EDUCATION

M.S.W. PLANNING and ADMINISTRATION, The Maritime School of
Social Work, Dalhousie University, Halifax, Nova
Scotia, Canada, 1979.

AFFILIATIONS

National Association of Social Workers, Boston Chapter
Society for Intercultural Education, Training & Research,
Washington, D.C.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

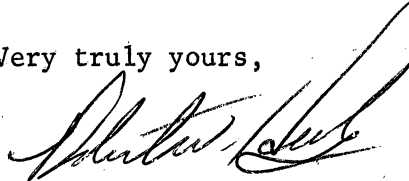
April 1, 1985

To the Honorable, the City Council:

Please be advised that I have appointed Joanne Gallo, 6 Buchanan Road, Salem, Massachusetts, as Director of the Council on Aging, effective April 1, 1985, to replace Richard Griffin who retired.

A copy of Ms. Gallo's resume is enclosed.

Very truly yours,



Robert W. Healy
City Manager

RWH/mbf

Agenda Item No. 3

A-30

Re: notification of the appointment of
Joanne Gallo as Director of the Council on
Aging.

In City Council,

April 1, 1985

4/1/85

Placed

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