

12

#09012003

TRAFFIC & PARKING

APR 24 11:10 21

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include signed forms from abutters on the sides and rear of the property and from all property owners located across the street(s) from the property.

Once you have gathered this information on the application, it should be submitted to:

**Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139**

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

8/21/03

PART I:

Address of proposed curb cut or off-street parking facility: 28 MADISON STREET

Frontage: 127.07' Block and Lot: BLOCK 227, LOT 96

Setback (distance from building to sidewalk): 15'

Distance from proposed driveway to surrounding structures and property line: 5' , 5'

Dimensions of proposed driveway: 17' WIDE , 38' LONG

Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: NONE

- ☒ Plot plan is included
- ☒ Sketch of driveway with cost estimate is included
- ☒ All abutter's forms are included

Control # 6361 18 SEP 2003

#09012003

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE


 03 SEP 03 AM 10:43
 CITY OF CAMBRIDGE
 INSPECTIONAL SERVICES

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Dimensions of proposed driveway: <u>17' WIDE , 38' LONG</u>	
Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway: <u>NONE</u>	

 OFFICE OF THE CITY CLERK
 CAMBRIDGE, MASSACHUSETTS

☒ Plot plan is included

☒ Sketch of driveway with cost estimate is included

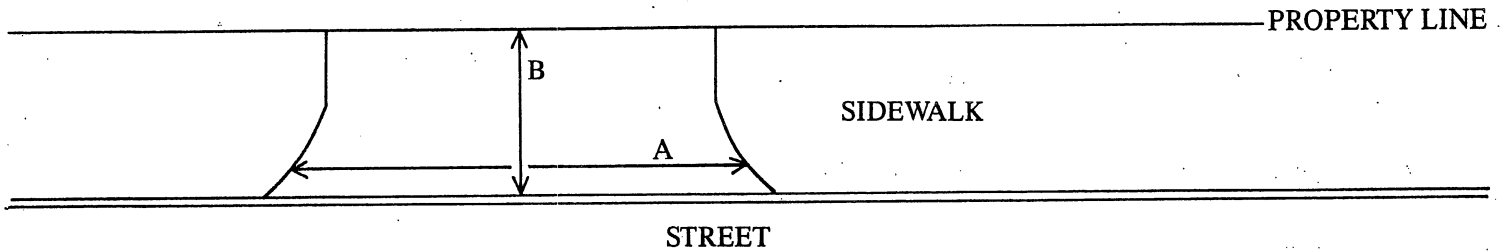
☒ All abuttor's forms are included

2003 SEP -4 A 10:43

DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



$$A = 18.5 \text{ FT.} \div 3 = 6.17 \text{ YARDS}$$

$$B = 4.7 \text{ FT.} \div 3 = 1.57 \text{ YARDS}$$

$$A \times B = 9.69 \text{ SQUARE YARDS}$$

SEE PLOT PLAN

COST ESTIMATE:

BRICK: _____ SQUARE YARDS $\times$ \$70/SQUARE YARD = \$ _____

BRICK ON CONCRETE: _____ SQUARE YARDS $\times$ \$85/SQUARE YARD = \$ _____

CONCRETE: _____ SQUARE YARDS $\times$ \$40/SQUARE YARD = \$ _____

ASPHALT: _____ SQUARE FEET $\times$ 1 TON/40 SQUARE FEET $\times$ \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

7 /

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature:

Pamela Skinner and Doug Stewart

Date: 8/19/03

Address:

11 Garden Terrace, Cambridge MA 02138

[for proposed house at 28 Madison St, Cambridge MA 02138]

Funds Received: \$ _____

Check Number: _____

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 31 Madison St.

☒ approval

Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at (proposed house) 28 Madison Street,
Cambridge, MA

Signed: [Signature] Date: 8/14/03

Address: 31 Madison St., Cambridge, MA 02138

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of

19 Madison Street



approval



disapproval

Cambridge, Massachusetts, I do hereby declare

of the installment of:

Off-Street Parking Facility located at

(proposed house) 28 Madison Street,
Cambridge 02138

Signed:

Michele Wang

Date:

August 15, 2003

Address:

19 Madison Street, Cambridge, MA 02138

11 Garden Terrace
Cambridge, MA 02138
August 19, 2003

To whom it may concern:

In accordance with the requirements of the City of Cambridge, I delivered to neighbors the form provided by the City on which they have indicated their approval or disapproval of the proposed curb cut for the proposed house to be constructed at 28 Madison St., Cambridge 02138. I delivered the form to all neighbors within the form's requirements and all those neighbors returned the completed form to me: Alice Wang and Peter Maggs whose houses are across the street from (north of) the proposed building site, to Anne Clapp whose house is to the west of the site, and to Holly Nixholm and Helen Donovan, whose house is to the east of the site. The four forms are attached. I and my wife now own and occupy the property behind the proposed house (11 Garden Terrace), and of course we approve of the curb cut.

Sincerely,

A handwritten signature in black ink, appearing to read "Henry J. Steiner". The signature is fluid and cursive, with the first name "Henry" being more prominent and the last name "Steiner" following in a similar style.

Henry J. Steiner

11 Garden Terrace
Cambridge, MA 02138
September 2, 2003

To whom it may concern:

In accordance with the requirements of the City of Cambridge, I delivered to two additional neighbors the form provided by the City on which they have indicated their approval or disapproval of the proposed curb cut for the proposed house to be constructed at 28 Madison St., Cambridge 02138. (I previously delivered this form to four other neighbors, whose completed forms were attached to my statement of August 19.) All six neighbors have completed the form: Alice Wang and Peter Maggs whose houses are across the street from (north of) the proposed building site, Anne Clapp whose house is to the west of the site, Holly Nixholm and Helen Donovan whose house is to the east of the site, and Charles Downer and Pam Larsen in the condominium located at 7 Garden Terrace. All six forms have now been submitted. My wife and I now own and occupy the property behind the proposed house (11 Garden Terrace), and of course we approve the curb cut.

Sincerely,

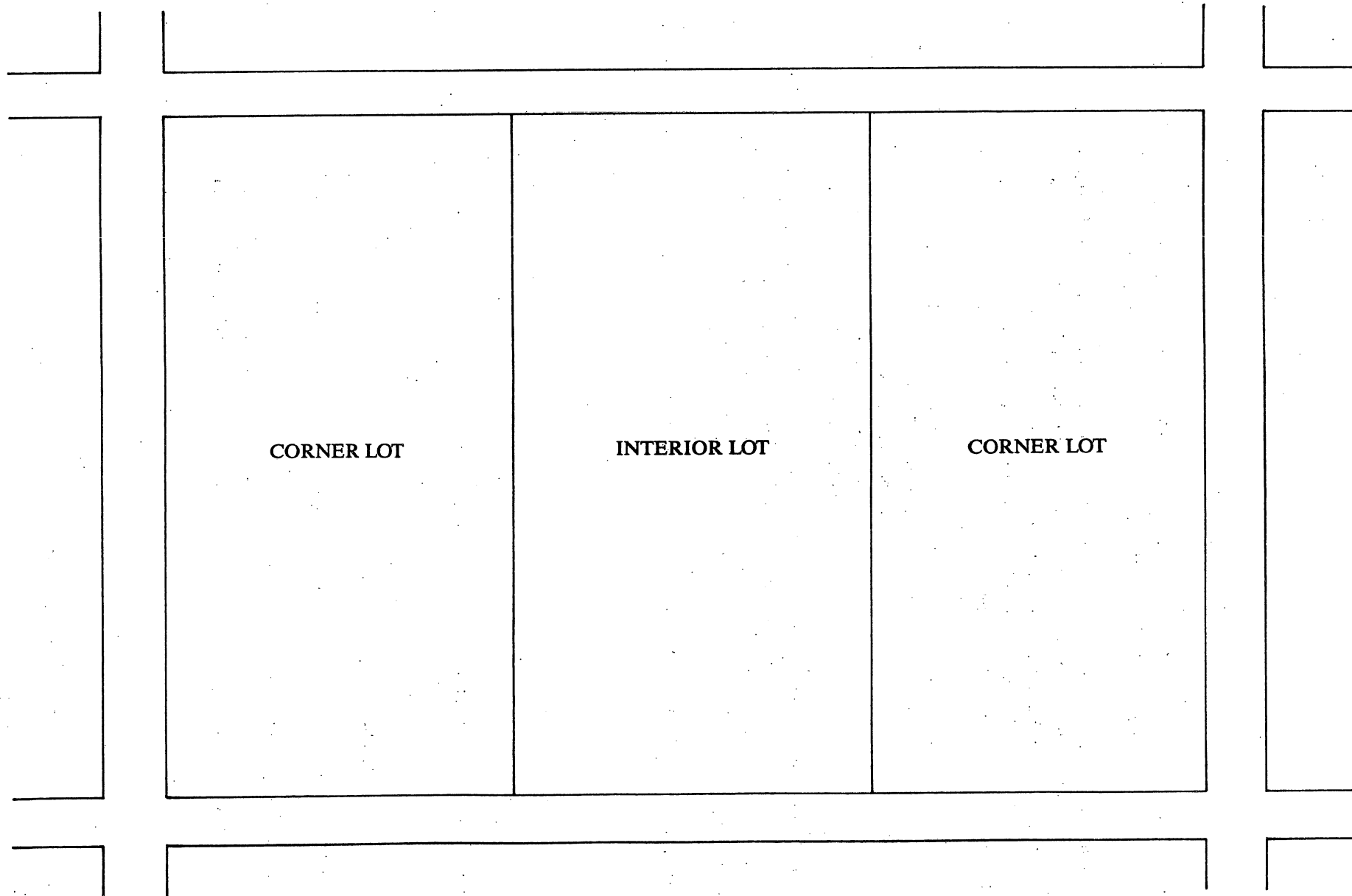
A handwritten signature in black ink, appearing to read "Henry J. Steiner". The signature is fluid and cursive, with the first name "Henry" and last name "Steiner" clearly distinguishable.

Henry J. Steiner

DRAWING 1:

PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.

SEE PLOT PLAN



CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTOR'S FORM

To Whom It May Concern:

As owner or agent of

30 Madison Street

☐

approval

Cambridge, Massachusetts, I do hereby declare

☒

disapproval

of the installment of:

Off-Street Parking Facility located at

(proposed house) 28 Madison St.,
Cambridge 02138

Signed:

HOLLY NIXHOLM + HELEN DONOVAN

Date:

AUG 14 2003

Address:

30 MADISON ST.

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 7 Garden Terrace, Unit 2

☒ approval

☐ disapproval

Cambridge, Massachusetts, I do hereby declare

of the installment of:

Off-Street Parking Facility located at (proposed house) 28 Madison St.,
Cambridge, 02138

Signed: Downer, Charles Date: 8/30/03

Address: 7 Garden Terrace, Apt. 02138

(Charles Downer)

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 7 Garden Terrace, Unit 1

☒ approval

Cambridge, Massachusetts, I do hereby declare

☐ disapproval

of the installment of:

Off-Street Parking Facility located at (proposed house) 28 Madison St
Cambridge, MA 02138

Signed: Pamela W. Larsen Date: Aug. 26, 2003

Address: 84 Garden St. Cambridge, MA 02138

(Pamela Larsen)

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of

20 Madison Street



approval

Cambridge, Massachusetts, I do hereby declare



disapproval

of the installment of:

Off-Street Parking Facility located at

(proposed house) 28 Madison Street,
Cambridge 02138

Signed:

Anne Clapp

Date:

8/16/103

Address:

20 Madison St., Cambridge

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date: 9/3/03

Title: Rowan

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date: 9-8-03

Title:

Traffic Engineer

PART IV: HISTORICAL COMMISSION

☒ Application approved

☐ Application denied

Reason: Not a designated historic property

Signature: Sarah Bourke

Date: 9/3/03

Title: Designated Property Administrator

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Title:

Superintendent of Streets

Control # 6361

APPROVED

Date:

SEP 18 2003

STREET DIVISION

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date:

9/3/03

Title:

Zone Manager

PART III: TRAFFIC AND PARKING DEPARTMENT

☐ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

PART IV: HISTORICAL COMMISSION

☐ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:

PART V: PUBLIC WORKS DEPARTMENT

☐ Application approved

☐ Application denied

Reason:

Signature:

Date:

Title:



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4269

tty/TDD (617) 492-0235

2003 SEP 10 A 11:00

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

September 8, 2003

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Henry J. Steiner, requesting a curb cut *at the premises numbered 28 Madison Street, Cambridge, Massachusetts*. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty-one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty-one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty-one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury
City Clerk

Bellis Circle Association – Michael Siegel

hereby ☒ approve ☐ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative

Daytime telephone no.

864-3997

cc: Petitioner



OFFICE OF THE CITY CLERK 2003 SEP 25 A 10: 11

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D. Margaret Drury
City Clerk

Neighborhood Nine Association – Winifred Carfagno

hereby ☒ approve ☐ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative

Daytime telephone no.

617-334-2889

cc: Petitioner

Kathleen Burke

From: Stephen Coren [sacoren1@comcast.net]
Sent: Thursday, September 25, 2003 1:44 PM
To: kburke@adamsrafferty.com
Subject: Request

September 25, 2003

To Whom it May Concern,

I was Co-Chair of Neighborhood Nine Association for the past several years. I resigned a few months ago and no longer serve in any official capacity on behalf of the group. At some time in the past, someone apparently added my name to a mailing list to receive both Neighborhood Nine notices and Walden Street Bridge Association Notices from the City of Cambridge.

However, I really don't know anything about the Walden Street Bridge Association, its history, its membership, or its current status. All of my neighborhood involvement was conducted under the umbrella of Neighborhood Nine Association, in Neighborhood 9 where I reside.

Having no connection to the Walden Street Bridge Association -- and no official neighborhood association status at all -- I don't feel it's my place to respond to the petition for a curb cut at 28 Madison Street, Cambridge, MA, on behalf of any group.

I would appreciate NOT being dropped from the mailing list for Neighborhood 9 general notices, since I distribute this information to my neighbors through an email network.

Sincerely,
Stephen Coren

5 Arlington Street, #45
Cambridge, MA 02140
617-661-0882



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City Clerk

Walden St. Bridge Association – Stephen Coren

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Comments: _____

Signature of authorized association representative

Daytime telephone no.

cc: Petitioner



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Bellis Circle Association – Michael Siegel

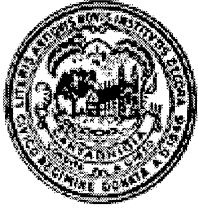
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Comments: _____

Signature of authorized association representative

Daytime telephone no.

cc: Petitioner



City of Cambridge

Applications & Petitions #12
IN CITY COUNCIL
October 20, 2003

ORDERED:

That the Commissioner of Public Works be authorized to construct curb cuts over sidewalks in front of estates upon the streets as hereinafter named, the expense thereof to be charged to the appropriation for Public Works Department, Paving (Edgestones and Sidewalks). The entire cost of material and labor furnished to be repaid to the City by the owners of abutting estates, and authorization is conditioned upon use of materials specified by the Department of Public Works and the Department of Traffic, Parking and Transportation.

Henry J. Steiner

28 Madison Street

In City Council October 20, 2003
Adopted by the affirmative vote of nine members.
Attest:- D. Margaret Drury, City Clerk

A true copy; *D. Margaret Drury*

ATTEST:-

D. Margaret Drury, City Clerk

H154

Applications and Petitions #12

An application was received from Henry J. Steiner, requesting a curb cut at the premises numbered 28 Madison Street; said petition has received approval from Inspectional Services, Traffic, Parking and Transportation, Historical and Public Works. Three neighborhood association letters were sent. Received approval from two neighborhood associations.

In City Council October 20, 2003

ORDER ADOPTED