

D. Margaret Drury
City Clerk



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300

FAX 349-4307

EXECUTIVE DEPARTMENT

ROBERT W. HEALY

City Manager

RICHARD C. ROSSI

Deputy City Manager

September 20, 1993

To the Honorable, the City Council:

In response to the City Council request for additional information on the \$21,000 transfer request from the Library Salary and Wages Account to the Library Other Ordinary Maintenance Account to connect the libraries to the City's data processing system, please be advised of the following:

Any additional users on the City's data processing system does require additional computer resources and, potentially, can slow down the system. However, we anticipate a minimal impact by the addition of the libraries since users will often not be accessing the system concurrently. If, as a result of additional users the system does slow down, an upgrade will be requested in the fiscal year 1995 Capital Budget process.

Very truly yours,

Robert W. Healy
City Manager

Consent Agenda #14

Comm. from R.W. Healy re: additional
info. on \$21,000 transfer request for library.

In City Council September 20, 1993

*Referred to Unfinished
Business Item # 5.*

~~XXXXXXXXXXXXXXXXXXXX~~
Calendar Item No. 5
CITY COUNCIL
CITY OF CAMBRIDGE
~~September 1993~~
September 20, 1993

INTRODUCED BY CITY MANAGER ROBERT W. HEALY

AN ORDER CONCERNING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING JULY 1, 1993

ORDERED: That the following transfer be made in the General Fund of the City of Cambridge:

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FROM	AMOUNT	TO	AMOUNT
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Library	\$21,000.00	Library	\$21,000.00
Salary & Wages Account		Other Ordinary Maintenance	

REASON (S) To cover the costs associated with connecting the City's data processing system to the Library.

In City Council September 20, 1993
Adopted by a ye and nay vote:-
Yeas 9; Nays 0; Absent 0.
Attest:- D. Margaret Drury, City Clerk

A true copy; *D. Margaret Drury*
ATTEST:-

D. Margaret Drury
City Clerk

29.



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EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

September 13, 1993

To The Honorable, The City Council:

Attached is an order requesting the transfer of \$21,000.00 in the General Fund from the Library Salary & Wages Account to the Library Other Ordinary Maintenance Account. The funds will cover the entire installation cost of connecting the City's data processing system which provides a host of services including word processing, spreadsheet, database, electronic mailing management software to the Main Library as well as to all other branches of the Library.

The advantages of hooking up to the City's automated system will yield the following benefits: the automation process will improve communication between the main library, branch libraries and other city departments; streamline internal operations, so that more staff time can be allocated to meet increasing public services demands which will eliminate duplication of effort in handling routine and repetitive tasks; reduce paper consumption through the use of electronic mailing; and savings will be realized by hooking up to the City's automated system rather than buying expensive PC's for all locations; and current PC equipment will be placed in the Reference Department for public use with CD-ROM reference sources and index references only.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Robert W. Healy", is written over a light-colored background.

Robert W. Healy
City Manager

RWH/mev

Consent Agenda Item # 29 F-189
Transfer of \$21,000 in the Library Dept.

In City Council,

Sept. 13, 1993

*Referred to
Unfinished
Business.*

*Order Adopted
9-0-0-0.*

9-20-93