

ORDINANCE NO. 925.

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City of Cambridge

In the Year One Thousand, Nine Hundred Seventy-nine
AN ORDINANCE.

In amendment to an ordinance formerly entitled "The General Ordinances of the City of Cambridge" as revised in 1972 and now designated as "The Code of the City of Cambridge."

Be it ordained by the City Council of Cambridge as follows: Chapter Two, entitled: "Administration" is hereby amended by adding at the end thereof a new Article XXX entitled: "Committee on Public Planting" which reads as follows:—

ARTICLE XXX. COMMITTEE ON PUBLIC PLANTING.

Section 1: Establishment

There shall be and hereby is established a Committee on Public Plantings, under the guidance and auspices of the Cambridge Conservation Commission.

Section 2: Function and Purpose

It shall be the purpose of the Committee to promote and improve the quality and diversity of public plantings throughout all areas of the City. Specific functions of the Committee, in keeping with this purpose, shall consist of the following:—

- A. To establish and administer an annual evaluation of public plantings in Cambridge. This evaluation shall cover (1) quality of current inventory of plantings, (2) quality of last year's program for improving plantings, (3) recommendations for the year ahead. The evaluation shall be made by independent experts selected by the Committee.
- B. To recommend to the Public Works Department and the City Manager annually, at budget time, a plan and budget for the next fiscal year's planting program.
- C. To work closely with the Public Works Department, as requested by the Commissioner, in the refinement of details for the execution of the annual planting program.
- D. To advise the City Council, City Manager, Public Works Commissioner, and other appropriate Department Heads on a year-round basis concerning public planting issues.
- E. To stimulate public interest in the importance of public planting.
- F. To involve citizens in city-wide planting activities.
- G. To explore the possibilities of student training and summer employment in horticulture.
- H. To conduct such other activities as are considered necessary and appropriate for achieving the basic purpose of the Committee on Public Planting.

Section 3: Membership; Appointment; Term

The membership of the Committee shall consist of a broad-based volunteer group of Cambridge residents not to exceed twenty-one in number, who shall be appointed by the City Manager upon recommendation of the Conservation Commission, to include:

- (1) One representative and an alternate from each of the Community School Districts, each of whom shall have been recommended to the Conservation Commission by the Neighborhood Advisory of the Community School after conferring with active planning teams and neighborhood associations within the Community School District.
- (2) One representative each from the Conservation Commission, the Planning Board, the Arts Council, and the Historical Commission.
- (3) Three horticulturists qualified by training and practical experience.

Members shall serve for a term of two years, except that initially one-half the membership shall serve for three years in order to establish rotation. No member shall serve more than two consecutive terms.

Section 4: Officers

The Officers shall be a Chairman, Vice Chairman, Secretary and Treasurer. These officers shall be elected by the members at the Annual Meeting for a term of one year, or until their successors are duly elected and qualified. The Chairman shall prepare the agenda and preside at the meetings. The Secretary shall keep the minutes.

Section 5: Sub-Committees

The Sub-Committees serving and appointed by the Committee on Public Plantings shall be as follows:

- (1) Advisory Sub-Committee. This Sub-Committee shall consist of non-voting advisors selected by the Committee on Public Plantings without regard to residency, and shall include a staff representative from the Public Works Department, who shall be appointed by the Public Works Commissioner.
- (2) Planning Sub-Committee. This Sub-Committee shall be appointed by the Committee on Public Plantings, and shall consist of: the Chairman of the Committee on Public Plantings; one representative each from the Conservation Commission, the Planning Board, the Historical Commission, and the Arts Council; one or more horticulturists, and others as the Committee determines appropriate. The Committee shall meet on a monthly basis. It shall be responsible for carrying out an annual assessment of public plantings. It shall review all proposals for new public work in the City. It shall serve as a clearinghouse and coordinating resource for individuals and citizen groups with programs or ideas consistent with the purposes of the Committee on Public Plantings. The actions of the Committee shall be reported regularly to the Committee on Public Plantings.
- (3) The Nominating Sub-Committee. This Sub-Committee shall consist of three members: a Chairman appointed by the outgoing Chairman of the Committee on Public Plantings, and two members elected by the Committee from its own membership. The Nominating Sub-Committee shall prepare a slate of officers for the Committee on Public Plantings to vote on at its Annual Meeting.
- (4) Other Committees. Other Sub-Committees may be established by the Committee on Public Plantings from time to time for specific purposes.

Section 6: Meetings

The Committee shall meet four times a year. In accordance with State Law, all meetings shall be open to the public with notification published 48 hours in advance. Other stipulations as to Committee meetings shall include but not be limited to:

(1) Quorum and Action at Meetings.

Seven (7) members shall constitute a quorum. At any meeting of the members at which a quorum is present, the vote of a majority of those present, unless a different vote is specified by these by-laws, shall be sufficient to decide a matter. For the purpose of reaching decisions, each member shall have one vote.

(2) Annual Meeting

An Annual Meeting of the members shall be held in November of each year. No change in the date fixed for the Annual Meeting shall be made within thirty (30) days before the date of such meeting.

In City Council August 6, 1979.

Passed to be ordained as amended by a yeo and nay vote:—
Yeas 8; Nays 0; Absent 1.

James L. Sullivan, City Manager.

ATTEST—Paul E. Healy, City Clerk.

