



# CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 • (617) 498-9017

OFFICE OF  
THE CITY CLERK

June 29, 1984

Mr. John P. Cloonan  
Director of Elections  
Office of the Secretary of State  
1 Ashburton Place  
Room 1705  
Boston, MA 02108

Dear Mr. Cloonan:

Please be advised that the Cambridge City Council adopted a policy on June 11th, 1984 to convert from the present paper ballot voting system currently utilized for all primaries and elections, with the exception of regular municipal elections in Cambridge.

Pursuant to this policy and the request of the City Council, I am transmitting to you a copy of the enclosed order as adopted by the Council membership at its regular meeting of Monday, June 25, 1984. Said order directing this office to notify you under the provisions of Chapter 54, Section 34 of the Massachusetts General Laws that the Council determines to use an electronic voting system for all primaries and elections with the exception of regular municipal elections, beginning with the November 6th, 1984 election.

Your very kind attention in this matter will be greatly appreciated, both by the City Council and this office.

Very truly yours,

Paul E. Healy, City Clerk.

DATE: JUN 29 1984

A TRUE COPY ATTEST:

PEH/mh

Enclosure: City Council Agenda Item No. 23 of 6/25/84  
(Certified copy)

cc: Susan Arthur, Secretary, Cambridge Election Commission  
Robert W. Healy, City Manager

CITY CLERK



# City of Cambridge

Agenda Item No. 23

IN CITY COUNCIL

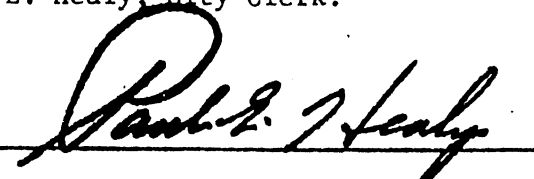
June 25, 1984

- WHEREAS: This City Council, on June 11, 1984, adopted a policy to convert from the present paper ballot voting system for all primaries and elections except regular municipal elections to an electronic voting system for said elections in the City of Cambridge; And
- WHEREAS: State law requires that the Secretary of State be notified of this policy change no later than August 8, 1984, in order for the electronic voting system to be used for the November 6, 1984;
- Now, therefore, be it
- ORDERED: That pursuant to Chapter 54, Section 34 of the Massachusetts General Laws the City Council hereby determines to use an electronic voting system for all primaries and elections except regular municipal elections beginning with the November 6, 1984 election; And be it further
- ORDERED: That the City Clerk is directed to notify the Secretary of State of this City Council's determination to use an electronic voting system for all primaries and elections except regular municipal elections beginning with the November 6, 1984 election; And be it further
- ORDERED: That the City Manager and the Board of Election Commissioners institute the bidding process with appropriate specifications for the purchase and/or lease of all necessary equipment, and take any further action as required in order for an electronic voting system to be in place and ready for use in the November 6, 1984 election; And be it further
- ORDERED: That the Board of Election Commissioners put into effect the implementation plan submitted to this City Council, to begin July 15, 1984, for the purpose of demonstrating to Cambridge voters the use of the electronic voting system that will be used in the November 6, 1984 elections and all future primaries and elections except regular municipal elections.

In City Council June 25, 1984.  
Adopted by a yea and nay vote:-  
Yeas 6; Nays 0; Absent 2; Abstaining 1.  
Attest:- Paul E. Healy, City Clerk.

A true copy;

ATTEST:-

A handwritten signature in cursive script, reading "Paul E. Healy", written over a horizontal line.

Paul E. Healy, City Clerk.

JUN 29 1984

DATE:

A TRUE COPY ATTEST:

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CITY CLERK



# City of Cambridge

Agenda Item No. 23

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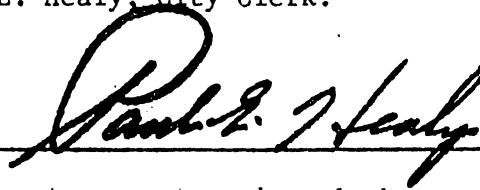
June 25, 1984

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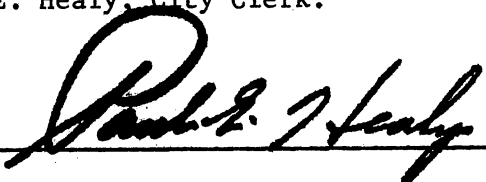
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# City of Cambridge

MASSACHUSETTS

In City Council

6/25, 1984

*Vote on Electronic Voting Machines*

*FOR ALL ELECTIONS EXCEPT MUNICIPAL -*

	YEA	NAY	ABSENT	PRESENT
Mr. Daniel J. Clinton	✓			
Mr. Thomas W. Danahy			✓	
Mr. Francis H. Duehay	✓			
Ms. Sandra Graham			✓	
Mr. David E. Sullivan				Not Recorded
Mr. Walter J. Sullivan	✓			
Mr. Alfred Vellucci	✓			
Ms. Alice K. Wolf	✓			
Mayor Russell	✓			

6      0      2      1

Order Adopted

- Councilman David Sullivan NOT RECORDED -

*OWTS*  
*SP*  
*12/8*  
*11*

## IMPLEMENTATION PLAN FOR CONVERSION TO ELECTRONIC VOTING SYSTEM

Training and demonstration aides will be provided both by the supplier and by the Election Commission. The supplier will be required to provide:

Workshop to be conducted for all election officials.

Additional 15 voting units made available no later than July 15 for start of demonstration sessions described below.

Press package with glossy photographs for use in media information program described below.

The Election Commission will:

Recruit and train volunteers from service and neighborhood associations to assist the Commission in staffing demonstration sessions throughout the City.

Place advertisements and news releases in the Chronicle and the Tab listing the schedule of times and locations where demonstration sessions will be held.

Prepare signs to boldly identify demonstration sessions wherever they are held.

The timing and location of demonstration sessions will be grouped as to type and intensity. Those to occur between July 15 and Labor Day will be scheduled at:

Festivals and neighborhood gatherings, such calender of events to be assembled by phoning ethnic, political, religious, and service organizations in the City.

Sidewalk and special voter registration sessions.

Neighborhood registration sessions in 11 wards (4 Monday and Thursday evenings in August between 6 and 9 P.M.).

Election office during business hours.

After Labor Day and straight through the November 6th election, the demonstration sessions will intensify in number and target more narrowly towards specific voter groups. Sessions will be scheduled at:

All senior citizen housing developments.

Each of 55 polling places at the September 18th State Primary election.

All sidewalk, special and neighborhood voter registration sessions in each of the 11 wards, (5 Monday and Thursday evenings in September and October between 6 and 9 P.M.).

Each of 55 polling places at the November 6th State Election.

Flyers and posters of neighborhood registration sessions that are printed by the Election Commission in English and Spanish for City-wide distribution will have added to them notice that demonstrations of the new voting system will be available at these evening neighborhood registration sessions in every ward in the City.

Press releases and advertisements of the schedules for demonstration sessions will be provided to the Tab and the Chronicle. Photographs of the equipment and a description of its use will be given to the newspapers as will news stories of successful use of electronic voting in neighboring communities. Anticipated benefits to Cambridge residents will be described in terms of the City's offering a tangible service improvement. Election results will be available shortly after the close of the polls, costs of conducting elections will be reduced by nearly \$15,000 per election and election day poll workers will finish their day shortly after 8 p.m.

SPECIFICATIONS FOR AN ELECTRONIC VOTING SYSTEM

1. The system proposed must be in conformity to Massachusetts Statute, Chapter 54 of the General Laws and the regulation of the Secretary of State.
2. The company supplying a system must have the voting system it is proposing certified by the Massachusetts Secretary of State and show evidence of same.
3. The supplier must be on new Harris type voting devices. They must contain at least 235 voting positions, and all voters must be able to contain their ballots on one card.
4. The supplier must provide 15 additional units for training purposes no later than July 15th to be made available to citizen groups, candidates, and service organizations.
5. The supplier must provide a press package with glossy photographs for media information purposes.
6. The supplier must provide a program for non-municipal elections and state the cost of each for all future elections.
7. The supplier will warrantee for a period of ten years from date of demonstration that the equipment is and shall remain free from substantial or material defects in quality and workmanship, that the equipment is and shall remain in good working order for use at elections, provided that reasonable maintenance practices are followed.
8. The attached model contract shall supplement these specifications and must be followed, as to format for submission of suppliers bids,
9. BID SHOULD BE ON:
  - For purchase - 500 New Harris type Votomatic Voting Devices (format 23)
    - 44 Demonstrator units with ballot labels.
    - 44 Steel ballot carrying cases with locks.
    - 44 Ballot box adapters for correct card insertion.
  - For lease -
    - 11 Demonstrator units with ballot labels.
    - 11 Steel ballot carrying cases with locks.
    - 11 Ballot box adaptors for correct card insertion.



## CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139  
Tel. 498-9011

EXECUTIVE DEPARTMENT  
ROBERT W. HEALY  
City Manager

June 25, 1984

To the Honorable, the City Council:

I transmit herewith the implementation plan and the vote required by the City Council to adopt the use of electronic voting machine for the November 6, 1984 election.

Very truly yours,

Robert W. Healy  
City Manager

RWH/b

F-236

Implementation plan and the vote required by the City Council to adopt the use of electronic voting machine for the November 6, 1984 election.

certified copy of order sent to John P. Cloonan, Director of Elections, Secretary of State's Office with letter of transmittal (also certified). Copy of this letter + the order (both, again, certified) sent to the City Manager, + Susan Arthur of Election Commission 6/29/84 mh

In City Council,

June 25, 1984

6/25/84

~~CVTS~~  
H

Order Adopted

60-2-1

~~CVTS~~  
~~JE~~  
~~RF~~  
H

Copy of order sent to Election Commission 1/29/84 mh