

JOYCE E. FORTNAM BRUCKNER 3 WILLIAM ST. CAMBRIDGE, MA. 02139 (617) 868-4675

Education: Bachelor of Applied Science, Urban Affairs, Boston University.
Graduate courses in Urban Affairs and Historic Preservation, B.U.

Experience:

1982-Present: REAL ESTATE BROKER, ASSOCIATE WITH UNIVERSITY REAL ESTATE, FRED MEYER.,
Cambridge, MA.

1980-1982: CONSULTANT: ASSISTANT OFFICE DIRECTOR FOR SYSTEM DEVELOPMENT AND
PLANNING (since 11/81), RESIDENTIAL FACILITY DEVELOPMENT SPECIALIST
(80-81). Massachusetts, Department of Mental Health, Division of
Mental Retardation, Boston, MA.; Responsibilities included:

Responsible for Updating a Five-Year Facility Development Plan.
Coordination with field and central staff in the development of plans
for facilities needed to support the Department's efforts to move
mentally retarded people from state institutions to residences in the
community.

Authored "Guide to Developing State-Owned Community Residential
Facilities for Mentally Retarded Individuals". Intended for use by
field staff, this guide delineates Departmental Policy and procedures
for the use of state capital outlay funds to develop community
residential facilities.

Training Program for Regional Facility Development Coordinators
(RFDCs). Developed and conducted a six-month training program for
RFDCs. Meeting for two full days per month, the training program
included information about DMH policies and procedures, programs to
fund new facilities such as the state's Chapter 689 program, HUD's 202
Program and the state's Capital Outlay program, and other issues.

Managed grant from National Bureau of Standards to field test a new
Fire Safety Evaluation System (FSES). Hired and supervised staff who
tested the FSES instruments at 24 group residences in Massachusetts,
including residences for mentally retarded, mentally ill and elderly
persons.

Other Responsibilities: Designed a system for a facility inventory
for the Division; planned state-wide workshops on specific housing
programs; refined the process for developing state facilities;
coordinated with consultants; Research into special areas such as
funding of facilities for day programs, the criteria for purchasing
condominiums by the state, additional resources for funding residential
developments. Developed a system for monitoring the use of various
programs and the status of on-going projects.

1973-1980: ANALYST, HOUSING AND COMMUNITY DEVELOPMENT.
Urban Systems Research and Engineering, Inc. Cambridge, MA.; Projects
performed:

Evaluation of the Community Services Administration's National Rural
Home Repair Demonstration Program. Assistant Project Director. Under
contract to Rural America, Inc., this project analyzed conditions under

which home repair programs tend to succeed or fail. For the 21 National Demonstration grantees, analysis included program administration, quality and appropriateness of repairs, owner satisfaction and links to other available housing assistance programs. Responsible for study design, development of data collection instruments, training of field staff, analysis, and report writing.

Evaluation of the Urban Reinvestment Task Force. This three year project for the Department of Housing and Urban Development included administrative data collection and analysis of the Neighborhood Housing Services Programs (NHS) in 36 cities; reviews and analysis of the Urban Reinvestment Task Force (URTF) operations; and surveying residents in 20 neighborhoods. Developed procedures and interview guides for the administrative analysis of NHS programs; Participated in the analysis of the URTF's city selection process and the program's operation in the 36 cities.

Preparation of an Urban Homesteading Manual. Project Manager. This project for HUD resulted in a manual for local governments that are considering a local Urban Homesteading Program and included all aspects of designing and managing a homesteading program.

Evaluation of the Urban Homesteading Program. As part of a four-year evaluation of the Urban Homesteading Demonstration in 23 cities for HUD, participated in a survey of administrative and institutional participants, and in the preparation of an "Urban Homesteading Catalogue" that described and examined program characteristics such as selection of homesteaders, program administration, managing and financing the rehabilitation of homestead properties.

Development of a Manual and Training Program for Energy Conservation in Local Government Jurisdictions. The project provided technical assistance to city and county governments in establishing energy conservation programs. Researched and prepared chapters on structuring a conservation program, conservation opportunities in internal operations, local powers and regulations, and public outreach programs.

An Evaluation of the Effectiveness of Congregate Housing. This study of 27 congregate facilities for the elderly consisted of a resident survey and an administrative survey and analysis (including management, service delivery, facility design characteristics). Responsible for several case studies in the management survey and analysis, which considered such issues as facility administration and staffing, operating budgets and expenditures, development financing, construction of the facility and management policy and interaction with residents.

Plan for the Improvement of Short-Haul Air Transportation. Responsible for the analysis of community and environmental impacts of changes in short-haul air transportation, with emphasis on the impact of noise and the relationship of proposed improvements to local land use and planning. Co-author of reports entitled "Chicago-Midway Case Study" and "Community and Environmental Issues in Airport Development".

In addition, participated in other projects related to housing, community development, environmental impacts, and energy conservation. Other responsibilities included proposal writing and related marketing activities.

- 1972-1973: Housing Development Team, Cambridge, MA. Planning Analyst.
Evaluation of the advantages of Turnkey II management in general and of specific private management proposals. Tenant surveys and communications, preliminary relocation planning for 30 units rehabilitated under the Turnkey Public Housing Program.
- 1969-1972: Murray D. Segal, Transportation Consultant, Brookline MA. Research Analyst.
Development of a small library, drafting; participation in urban transportation and traffic surveys and analyses in Boston, Brookline, and Springfield, MA. and in the State of Maine.
- Other: Massachusetts Real Estate Broker's License (1980)
Lee Institute Real Estate Course (1979)

CURRICULUM VITAE

CAROLYN M. MIETH

15 Brookford Street, Cambridge, MA 02140
617/864-6751

EDUCATION

Cornell University, College of Arts and Sciences 1957-59
Harvard University Extension Studies 1962--present (degree candidate)
Coursework, Greater Boston Teachers Center (Lesley College credit)

EMPLOYMENT

March, 1982--present* Pemberton Management Company
One Post Office Square, Boston, MA 02109
617/451-5850 Executive Secretary
Augustine Medeiros, Sr. Vice President,
Bernard Dreiblatt, V.P., Commercial
Properties

June, 1975--present* Beacon Construction Company Inc.
127 Summer Street, P. O. Box 1016
Boston, MA 02103 617/482-9505
Administrative Assistant, Richard Ellis, V. P.

December, 1974--May, 1975 Michael Sand & Associates, Inc.
August--November, 1974 19 Arrow Street, Cambridge, MA 02138
Designer of Educational Exhibits, Graphics
(out of business)
Administrative Assistant, Office Manager

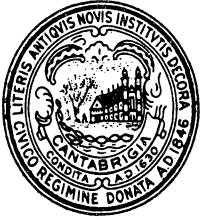
August, 1972--July, 1974 Cambridge Alternative Public School
Cambridge School Department
50-54 Essex Street, Cambridge, MA 02139
617/492-8000
Parent Coordinator

September, 1971--Aug. 1972 John S. Robey, M. D. (Pediatrician)
September, 1964--May, 1969 330 Mount Auburn Street, Cambridge, MA 02138
617/354-6660
Secretary/Assistant

October, 1970--Sept. 1971 Cambridge Guidance Center
5 Sacramento Street, Cambridge, MA 02138
617/354-2275
Secretary to Assistant Director

July, 1963--August, 1964 Timothy J. Toomey, D. M. D.
1692 Massachusetts Avenue, Cambridge, MA
617/354-2400 02138
Secretary, Chair Assistant to Oral Surgeon

*Both are divisions of the same company (The Beacon Companies)



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

March 21, 1983

To the Honorable, the City Council:

Please be advised that I have appointed the following persons to the Cambridge Planning Board for terms as indicated:

| | | |
|--|---|----------------|
| Joyce E. Fortnam Bruckner 3 Williams Street (filling vacancy created by resignation of Geneva Malenfant) | - | April 30, 1984 |
| Carolyn Mieth 15 Brookford Street (replacing John O'Connor who died) | - | April 30, 1986 |

I have also reappointed the following persons to this Board for terms as indicated:

| | |
|------------------------------------|----------------|
| Alfred B. Cohn, 79 Raymond Street- | April 30, 1987 |
| Paul E. Dietrich, 1050 Mass. Ave - | April 30, 1988 |
| David P. Kennedy, 63 Sixth St. - | April 30, 1986 |
| Arthur C. Parris, 67 Kinnaird St.- | April 30, 1986 |
| John M. Woolsey, 16 Channing Place | April 30, 1987 |

Very truly yours,

Robert W. Healy
City Manager

RWH/b

Enc. 2 Resumes

Agenda Item Number Two

A 51

Re: appointment of two persons to the Planning Board & reappointment of five members.

In City Council,

March 21, 1983

3/21/83

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on
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