

NEIGHBORHOOD FAMILY CARE CENTER, INC.

109 WINDSOR STREET

CAMBRIDGE, MASSACHUSETTS 02139

TEL. 864-6510

Pediatric
and
Adult Medicine

Psychiatric,
Psychological
and
Social Services

March 26, 1974

Mayor Walter J. Sullivan
City Council

FROM: Dwight E. Conrad, Administrative Director,
Neighborhood Family Care Center, Inc.

RE: OPPOSED MODEL CITIES BUDGET

I would respectfully request your expeditious consideration, and approval, of the Model Cities budget. Further delays in receipt of monies allocated by Model Cities for sub-contracting agencies will, in our case, seriously jeopardize the continuation of the agency.

The Neighborhood Family Care Center, as you know, delivers a wide range of medical and related services (pediatrics, internal medicine, gynecology, family planning, social services, psychological and psychiatric services) to some 18,000 residents of Areas III and IV of the City of Cambridge. The Neighborhood Family Care Center is the oldest neighborhood health center in the City of Cambridge and it was here, at 109 Windsor Street, that both pediatric and adult medical services at the neighborhood level first began. The use of Nurse Practitioners as deliverers of primary medical care originated at the Neighborhood Family Care Center.

Budget submissions, from sub-contracting agencies, to the Model Cities Board were requested as early as November of last year. Our first submission to the Model Cities Agency was in September of 1973 with subsequent budget submissions in November and December. Opportunity was afforded each agency for a proper hearing in January and February of 1974. The Neighborhood Family Care Center has followed carefully all of the procedures during this rather lengthy process and had assumed that other agencies were also taking advantage of the opportunities offered. We have operated this agency during the last three months with the continual hope that the Model Cities allocations would be shortly forthcoming. Any further delay in receipt of these funds will seriously jeopardize the program at the Neighborhood Family Care Center.

The budget review by Model Cities was based on three criteria:

- 1 - The need of the projected services in the neighborhood (the Neighborhood Family Care Center serves a population within whose geographical area there are no resident doctors or other medical services);

- 2 - The ability to deliver the projected services (backed by the Cambridge Hospital, Cambridge Guidance Center and licensed by the Commonwealth Department of Public Health) the Neighborhood Family Care Center has delivered medical, social and mental health services of extraordinary quality over the last six years. (Last year there were 14,371 visits to the Neighborhood Family Care Center comprising all ethnic groups and serving a significant - over 2,000 visits - Hispanic population. Over 99% of the children entering elementary schools in the area covered by the Center have complete records maintained at the Center. A full-time interpreter, the only such full-time service provided by a medical care facility in the City of Cambridge, is a part of the staffing at the Neighborhood Family Care Center - interpreting capabilities include Spanish, Portuguese, French and Italian;
- 3 - The ability of the agency to raise additional funds (over the last three years the Neighborhood Family Care Center has raised, in addition to Model Cities monies, over \$290,000 plus \$247,000 in renovation monies for a new clinic to be housed in the old Boardman School. The receipt of these last mentioned renovation monies presuppose the continued existence of the Neighborhood Family Care Center as both a corporate and practicing agency.)

Enclosed with this memo are the four submitted budgets prepared by the Administration of the Neighborhood Family Care Center. These budgets outline four levels of operating efficiency. The proposed Model Cities budget allocates an amount which approximates a four month Austerity Budget. With this budget the Neighborhood Family Care Center can remain in existence and provide a minimum of service. Any delay in the receipt of this Austerity Budget jeopardizes the existence of the Center and jeopardizes the renovation monies for the Boardman School.

We respectfully request your careful consideration on the above comments and the enclosed four budgets.

		Budget A "Austerity" Mar 1 - June 30	Budget B "Full" Mar 1 - June 30	Budget C "Austerity" Jan 1 - June 30	Budget D "Full" Jan 1 - June 30
Personnel	Director	5000 -	5500 -	8000 -	8500 -
	Secretary	3000 -	3200 -	4000 -	4500 -
	Records Librarian	2500 -	2650 -	3500 -	4000 -
	Nurse's Aide	2000 -	2250 -	2850 -	3250 -
	Social Worker	3250 -	3350 -	5000 -	5250 -
	Case Aide (Hispanic)	2500 -	2650 -	3250 -	3500 -
	Psychologist	2000 -	2500 -	3250 -	3500 -
	(3) Outreach (Geriatric)	6000 -	6000 -	9000 -	9250 -
	Group Worker	2500 -	2650 -	3250 -	4000 -
	(3) Gynecologists		1600 -	2600 -	3000 -
	Fringe	2750 -	3235 -	4470 -	4875 -
	<u>total</u>	<u>31500 -</u>	<u>35385 -</u>	<u>49170 -</u>	<u>53625 -</u>
Space	Rent	2720 -	2720 -	4080 -	4080 -
	Utilities	120 -	120 -	200 -	240 -
	Insurance		160 -	240 -	240 -
	<u>Total</u>	<u>2840 -</u>	<u>3000 -</u>	<u>4520 -</u>	<u>4560 -</u>
Supplies	Medical	620 -	1540 -	2500 -	5250 -
	Office	125 -	200 -	325 -	525 -
	Program	125 -	225 -	275 -	450 -
	<u>Total</u>	<u>870 -</u>	<u>1965 -</u>	<u>3000 -</u>	<u>6225 -</u>
Operations	Telephone	800 -	1250 -	1525 -	1700 -
	Printing	360 -	425 -	725 -	925 -
	Postage	300 -	400 -	700 -	800 -
	Travel	100 -	150 -	250 -	320 -
	Equipment		500 -	750 -	1250 -
	<u>Total</u>	<u>1560 -</u>	<u>2725 -</u>	<u>3950 -</u>	<u>4995 -</u>
<u>Totals</u>					
	Personnel:	25500 -	35585 -	49170 -	53625 -
	Space:	2840 -	3000 -	4520 -	4560 -
	Supplies:	870 -	1965 -	3000 -	6225 -
	Operations:	1560 -	2725 -	3950 -	4995 -
	<u>Grand totals</u>	<u>30770 -</u>	<u>43275 -</u>	<u>60970 -</u>	<u>69405 -</u>

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CITY OF CAMBRIDGE

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LAW DEPARTMENT

EDWARD D. MCCARTHY
ACTING CITY SOLICITOR

ROWENA E. TAYLOR
ASSISTANT CITY SOLICITOR

RUSSELL B. HIGLEY
SPECIAL COUNSEL

CHARLES A. WATSON
LEGISLATIVE AGENT

February 11, 1974

Honorable Walter J. Sullivan
Mayor
City of Cambridge
City Hall
Cambridge, MA 02139

RE: Neighborhood Family Care Center, Inc.

Dear Mayor Sullivan:

I have examined a memorandum prepared by Mr. Dwight E. Conrad on behalf of the above organization, which I understand was requested to be on the City Council Agenda for Monday evening, February 11, 1974.

I would like to make a few comments to clarify what my role was in the negotiations that were going on.

When I first met with Mr. Conrad and Mrs. Hovenanian, I was assured that they had discussed their proposal with representatives of the Cambridge Hospital and that there was no objection; and their purpose in coming to me was to determine if there were any legal obstacles to entering into such an agreement and, if not, for our assistance in the drafting of such an agreement.

Paragraph 6 of Mr. Conrad's memorandum indicates that I informed them that I could find no legal objection to entering into such an agreement but would not venture any opinion as to their possibilities of success in actually obtaining third party payments. This is true.

Subsequent to informing Mr. Conrad of the matters in Paragraph 6, I participated in a meeting with Doctor Hartgering and Doctor Philip Porter, who raised numerous objections to the City Hospital entering into this type of a contract. Doctor Porter represented to me that he, as well as the other doctors delivering health care services at the Center, had serious ethical questions about the propriety of the Neighborhood Family Care Center, Inc. submitting bills to Welfare for services rendered by City employees.



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Honorable Walter J. Sullivan

-2-

February 11, 1974

I am still unable to find any legal obstacle to this type of procedure; however, I certainly respect the feelings of the doctors involved, and I informed Mr. Conrad that it takes two parties to reach an agreement and that the doctors providing the health care were not willing to enter into any type of a contract.

I consider this matter to be essentially a question of policy; and if a decision is made to proceed with a contract, we will be happy to furnish whatever assistance this office can render.

I trust that this explains my role in the situation before you.

Very truly yours,

Edward D. McCarthy
Edward D. McCarthy,
Acting City Solicitor

EDM:jmw

cc: Dwight E. Conrad, Administrative Director
Neighborhood Family Care Center, Inc.
109 Windsor Street
Cambridge, MA 02139

Doctor James Hartgering
Cambridge Hospital
1493 Cambridge Street
Cambridge, Massachusetts

Doctor Philip Porter
Cambridge Hospital
1493 Cambridge Street
Cambridge, Massachusetts

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February 6, 1974

Mr. Paul Healy:

On January 31 we forwarded the memoranda dated January 2 and January 25 regarding the goals of the Neighborhood Family Care Center. We also asked to be placed on the Agenda of the City Council on Monday evening, 11 February; however we have been informed that this date is impossible due to the cancellation of the previous meeting. We would, therefore, like to request that we be placed on the Agenda of the City Council for Monday evening, 25 February. Thank you for your interest and concern.

Sincerely yours,

Dwight E. Conrad
Dwight E. Conrad,
Administrative Director

DEC:jf

City of Cambridge

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Comm. from Dwight E. Conrad, Administrative Director requesting a hearing on 2/25/74 regarding the goals of the Neighborhood Family Care Center, Inc.

4/1/74 No Action Taken

In City Council,

February 11, 1974

2/11/74

Hearing Feb 25/74

AT 9 PM

*New Hearing for March 4/74
AT 9:50 PM*

No Action - March 4, 1974

New Hearing 4/1/74