



City of Cambridge

R-28.

IN CITY COUNCIL

May 15, 2000

COUNCILLOR SULLIVAN
COUNCILLOR BORN
COUNCILLOR BRAUDE
COUNCILLOR DAVIS
COUNCILLOR DECKER
MAYOR GALLUCCIO
VICE MAYOR MAHER
COUNCILLOR REEVES
COUNCILLOR TOOMEY

WHEREAS: It has come to the attention of this City Council that Andrew Spooner, former Youth Program Development Manager, for the City of Cambridge Department of Human Services Department, has opened a consulting practice serving non-profit and municipal social service agencies; and

WHEREAS: Andrew brings more than twelve years of hands-on experience to his new consulting practice, with its mission of assisting providers in planning and delivering effective goals-based programs, and its particular emphasis on helping under-performing programs; now therefore be it

RESOLVED: That the City Council go on record expressing its congratulations and best wishes to Andrew Spooner on the occasion of the opening of his consulting practice serving non-profit and municipal social service agencies; and be it further

RESOLVED: That the City Clerk be and hereby is requested to forward a suitably engrossed copy of this resolution to Andrew Spooner on behalf of the entire City Council.

In City Council May 15, 2000.

Adopted by the affirmative vote of nine members.

Attest:- D. Margaret Drury, City Clerk.

A true copy;

D. Margaret Drury

ATTEST:-

D. Margaret Drury
City Clerk

W/A

It has come to the attention of this City Council that Andrew Spooner, former Youth Program Development Manager, for the City of Cambridge Department of Human Services Department, has opened a consulting practice serving non-profit and municipal social service agencies; and

W/A

Andrew brings more than 12 years of hands-on experience to his new consulting practice, with its mission of assisting providers in planning and delivering effective, goals-based programs and its particular emphasis on helping under-performing programs; now therefore be it

R

That the C.C. go on record expressing its congratulations and best wishes to Andrew Spooner on the occasion of the opening of his consulting practice serving non-profit and municipal social service agencies; and be it further

R

SEC

Andrew M. Spooner

29 Robinwood Avenue, Jamaica Plain, MA 02130 617 524 9330 andrew_spooner@hotmail.com

May 5, 2000

Councilor Michael Sullivan
Cambridge City Council
Cambridge City Hall
795 Massachusetts Ave.
Cambridge, MA 02139

5/9/00
MS

Congratulations

Hello Michael,
Congratulations on your
growing family! I'd
love to talk with you
about the practice
sometime, Andrew

Dear Michael,

I am very excited to announce the opening of my consulting practice serving non-profit and municipal social service agencies.

The mission of the practice is to assist non-profit and municipal social service providers in planning and delivering effective, goals-based programs, with particular emphasis on addressing under-performing programs. A full range of planning assistance is available, including program development, coaching/redevelopment of under-performing programs, strategic planning and training customized to the client's needs. In addition, I am available for proposal writing, best practice research and focus groups.

For more than twelve years I have served as youth worker, program manager, community researcher, program developer, and grant writer in youth and family service agencies. My planning skills have developed through increasingly demanding roles in small agencies, municipal offices, housing developments and boardrooms. Now I am eager to serve our communities in a new way. So far, the response to my new practice has been gratifying.

The attached introduction of my background and services has a list of recent clients. Please keep the introduction and share it with your colleagues. I look forward to talking with you about my vision for the practice, or about a specific project.

Best regards,

Andrew

Andrew Spooner

Andrew M. Spooner

29 Robinwood Avenue, Jamaica Plain, MA 02130 617 524 9330 andrew_spooner@hotmail.com

A SOCIAL SERVICE CONSULTING PRACTICE FOCUSED ON PROGRAM PLANNING

The mission of my practice is to assist non-profit and municipal social service providers in planning and delivering effective, goals-based programs, with an emphasis on addressing under-performing programs.

Services include:

- Program design
- Coaching staff through assessment and redevelopment of under-performing programs
- Needs assessment
- Action research: focus groups, community meetings, best practices search
- Strategic planning
- Training in program planning, tailored for each client's needs
- Proposal writing

Recent clients include:

- *Cambridge Health Alliance/Men of Color Health Project, Cambridge*
Redesigning a men's health promotion, research and direct services program.
- *Somali Development Center, Jamaica Plain*
Strategic assessment of the Youth Services Department, program development and grant writing.
- *Cambridge Community Services, Cambridge*
Developing a technical assistance seminar series for Cambridge-area providers.
- *Arts In Progress, Jamaica Plain*
Studied the feasibility of opening a teen arts center in Dudley Square, Roxbury.

I bring to my clients over twelve years of experience in a variety of social service environments:

- Program Development Manager, City of Cambridge Department of Human Service Programs.
- Youth Services Director, Madison Park Village, Roxbury.
- HIV/AIDS Needs Assessment Researcher, Boston Department of Health & Hospitals.
- Program Coordinator, Urban League of Eastern Mass., Roxbury.
- Development and Special Projects Manager, Youth Enrichment Services, Boston.

Education, affiliations and community activities:

- Boston University School of Social Work, MSW, Program & Organizational Development
- Secretary, Cambridge Camping Association Board of Directors
- Past Board Member and Clerk, Cambridge Youth Guidance Center
- Past Member, Community Crisis Response Team, Somerville Hospital
- Advisor to *Speak Out*, a start-up youth program
- Member, Consultants' Network for Excellence in Non Profits (www.ConsultantsNetwork.Org)

Andrew M. Spooner

*Consulting to social
service institutions
and programs.*

29 Robinwood Avenue
Jamaica Plain, MA 02130
617 524 9330
andrew_spooner@hotmail.com



City of Cambridge

R-28.

IN CITY COUNCIL

May 15, 2000

COUNCILLOR SULLIVAN

WHEREAS: It has come to the attention of this City Council that Andrew Spooner, former Youth Program Development Manager, for the City of Cambridge Department of Human Services Department, has opened a consulting practice serving non-profit and municipal social service agencies; and

WHEREAS: Andrew brings more that twelve years of hands-on experience to his new consulting practice, with its mission of assisting providers in planning and delivering effective goals-based programs, and its particular emphasis on helping under-performing programs; now therefore be it

RESOLVED: That the City Council go on record expressing its congratulations and best wishes to Andrew Spooner on the occasion of the opening of his consulting practice serving non-profit and municipal social service agencies; and be it further

RESOLVED: That the City Clerk be and hereby is requested to forward a suitably engrossed copy of this resolution to Andrew Spooner on behalf of the entire City Council.

567R

Resolution #28

Congratulations and best wishes to
Andrew Spooner on the occasion of
the opening of his consulting
practice serving nonprofit and
municipal social service agencies.

Councillor Sullivan

In City Council May 15, 2000

ORDER ADOPTED