



# City of Cambridge

IN CITY COUNCIL

April 8, 1974

AN ORDER AUTHORIZING THE CITY OF CAMBRIDGE TO ENTER INTO A CONSORTIUM AGREEMENT WITH OTHER UNITS OF GENERAL LOCAL GOVERNMENT TO DEVELOP A COMPREHENSIVE PRIME SPONSORSHIP SYSTEM FOR MANPOWER PROGRAMS FUNDED UNDER THE COMPREHENSIVE EMPLOYMENT AND TRAINING ACT OF 1973.

WHEREAS:

Grants/Contracts from Agencies of the Government of the United States of America, particularly grants under the Comprehensive Employment and Training Act of 1973 (CETA) funded through the U.S. Department of Labor, and/or other Agencies of the Federal Government or of the Government of the Commonwealth of Massachusetts are now, and will be in the future, available to the eligible units of local government under a consortium prime sponsor agreement to finance, in whole or in part, singly or in consortia, programs or projects looking to the alleviation of conditions of unemployment and underemployment;

WHEREAS:

It is the sense of the Towns of Arlington, Belmont, Watertown and the Cities of Cambridge and Somerville that the interest of intelligent planning and administration of such programs and projects would be best served by the creation of a prime sponsor consortium under the General Laws of the Commonwealth of Massachusetts, Chapter 40, Section 4a, to jointly plan, administer and contract for the accomplishment of cooperative programs and projects related to the alleviation of conditions of unemployment and underemployment;

WHEREAS:

The following public subdivisions of the Commonwealth of Massachusetts, acting pursuant to constitutional, statutory or implied power to accept grants/contracts from Federal or State Agencies to undertake individual or joint programs and projects related to the alleviation of such conditions of unemployment and underemployment, to wit;

1. the City of Cambridge, Massachusetts;
2. the City of Somerville, Massachusetts;
3. the Town of Arlington, Massachusetts;
4. the Town of Belmont, Massachusetts;
5. the Town of Watertown, Massachusetts;

and each and all of the above agree that a consortium Prime Sponsor be created, and to be known as the Eastern Middlesex Human Resource Development Authority, an unincorporated association and comprised of the above enumerated public subdivisions of the Commonwealth of Massachusetts, and that the City of Cambridge will serve as administrative arm for a Prime Sponsor consortium known as the Eastern Middlesex Human Resource Development Authority created to provide area - wide services to the unemployed and underemployed individuals either directly or by means of subcontracts;

NOW THEREFORE:

Be it resolved that the City Manager of the City of Cambridge is hereby authorized to enter into agreement with the City of Somerville and Towns of Arlington, Belmont and Watertown to form a Prime Sponsor consortium to effect the purposes outlined above, and as further described in the attached writ of agreement, thereby instituting the Eastern Middlesex Human Resource Development Authority.

ORDERED:

That the City Manager be and hereby is requested to execute any orders and directives deemed necessary to implement or assure implementation of the provisions of the Comprehensive Employment and Training Act of 1973 (CETA), including but not exclusive of, any action deemed necessary to ensure that the residents of the City of Cambridge receive full benefit of all provisions of said Act.

In City Council April 23, 1974

Adopted by 8 yeas and 0 nays

Year 8 Month 4 Day 23

Paul E. Leahy  
CITY CLERK

City Clerk



# City of Cambridge

IN CITY COUNCIL

April 8, 1974

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In City Council April 22, 1974  
Adopted by yeas and nays Vote  
Yeas 8 Nays 1 Absent 0  
Paul E. Leahy  
CITY CLERK



# City of Cambridge

IN CITY COUNCIL

April 8, 1974

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In City Council April 22 1974  
Adopted by yeas 8 nays 1 absent 0  X  
Yea Nays Absent  
Paul E. Leahy  
CITY CLERK City Clerk



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IN CITY COUNCIL

April 8, 1974

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in City Council April 22, 1974  
Adopted by yeas 8 nays 0 Absent 0  
Paul E. Healy  
CITY CLERK  
City Clerk



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IN CITY COUNCIL

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In City Council April 22, 1974

Adopted by yeas and nays Vote

Yeas 8 Nays 1 Absent 0

Paul E. Leahy  
CITY CLERK City Clerk



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Adopted by yeas and nays Vote  
Yeas 8 Nays 0 Absent 0  
*Paul E. Leahy*  
CITY CLERK  
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In City Council April 22, 1974  
Adopted by yeas and nays Vote  
Yeas 8 Nays 1 Absent 0  
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in City Council April 22, 1974  
Adopted by yeas and nays Vote  
Yeas 8 Nays 1 Absent 0  
Paul E. J. [Signature]  
CITY CLERK City Clerk



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IN CITY COUNCIL

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In City Council

*April 22, 1974*

Adopted by yea and no Vote

Yeas

8

Noes

0

*Paul E. Leahy*

CITY CLERK

*City Clerk*



# City of Cambridge

IN CITY COUNCIL

April 8, 1974

AN ORDER AUTHORIZING THE CITY OF CAMBRIDGE TO ENTER INTO A CONSORTIUM AGREEMENT WITH OTHER UNITS OF GENERAL LOCAL GOVERNMENT TO DEVELOP A COMPREHENSIVE PRIME SPONSORSHIP SYSTEM FOR MANPOWER PROGRAMS FUNDED UNDER THE COMPREHENSIVE EMPLOYMENT AND TRAINING ACT OF 1973.

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in City Council April 22, 1974  
Adopted by yeas and nays Vote  
Yeas 8 Nays 1 Absent 0  
Paul E. Leahy  
CITY CLERK City Clerk

# City of Cambridge

Agenda # 13 - Comprehensive Employment  
and Training Act of 1973.

MASSACHUSETTS

In City Council April 8, 1974 19

	YEA	NAY	ABSENT	PRESENT
Mrs. Ackermann	✓			
Mr. Clinton	✓			
Mr. Danehy	✓			
Mr. Duehay	✓			
Mrs. Graham				✓
Mr. Russell	✓			
Mr. Vellucci	✓			
Mr. Wylie	✓			
Mayor Sullivan	✓			
	8	0	0	1

EASTERN MIDDLESEX HUMAN RESOURCE DEVELOPMENT AUTHORITY

MEMORANDUM OF AGREEMENT

WITNESSETH

WHEREAS, Grants/Contracts from Agencies of the Government of the United States of America, particularly grants under the Comprehensive Employment and Training Act of 1973 funded by the U.S. Department of Labor, and/or agencies of the Government of the Commonwealth of Massachusetts are now, and in the future will be, available to the parties hereto to finance, in whole or in part, programs and projects looking to the alleviation of conditions of unemployment and underemployment in the cities and towns listed below, and:

WHEREAS, it is the sense of the parties hereto that the interest of intelligent planning and administration of such programs and projects would be served by the creation of a consortium, of the undersigned jurisdictions, consisting of representatives of the parties hereto, and to be referred to as the Prime Sponsor, to plan, administer and contract for the accomplishment of such programs and projects;

NOW THEREFORE, The following public agencies of the Commonwealth of Massachusetts, acting pursuant to constitutional, statutory or implied powers to accept grants/contracts from Federal or State Agencies to undertake individual programs and projects related to the alleviation of such conditions of unemployment and underemployment, to wit:

<u>Member Cities and Towns</u>	<u>Area To Be Served</u>	<u>Population</u>
City of Cambridge	Cambridge, Mass.	100,361
City of Somerville	Somerville, Mass.	88,779
Town of Arlington	Arlington, Mass.	53,354
Town of Belmont	Belmont, Mass.	28,285
Town of Watertown	Watertown, Mass.	39,307

And each and all of the above agreeing to exercise jointly, pursuant to this Agreement, the powers conferred upon them by constitution, or statute, or powers implicit in those conferred powers; and agree that all grant agreements shall be signed by the chief executive officer of each party and each and all of the above enumerated public agencies of the Commonwealth of Massachusetts, in consideration of the promises and covenants hereinafter set forth, do mutually, and to each and all of such public agencies, covenant, promise and agree as follows:

1

(A) That the members of this consortium agree to the establishment of the Eastern Middlesex Human Resource Development Authority composed of the chief executive officer or his designee, from the following cities and towns;

1. City of Cambridge
2. City of Somerville
3. Town of Arlington
4. Town of Belmont
5. Town of Watertown

The Eastern Middlesex Human Resource Development Authority shall exercise the final administrative authority for those matters not delegated to the City of Cambridge administrative arm of the Prime Sponsor.

(B) That the City Manager of Cambridge as appropriate, (or his designee), this being the community of over 100,000 population shall serve as the Convenor and Chairman of the Eastern Middlesex Human Resource Development Authority to transact all official business pursuant to the duties assumed under the terms of this Agreement;

(C) That notice of the call of a meeting shall be received by the representatives of the parties hereto, not less than five (5) days prior to the date for which the meeting has been called;

(D) That the Eastern Middlesex Human Resource Development Authority Board of Directors shall have the following functions, powers and responsibilities;

1. to appoint members of the Planning Council;
2. to determine the contents of the annual Comprehensive Manpower Plan and CETA grant Application after receiving the advice of the Planning Council and the City of Cambridge;
3. to require the City of Cambridge to provide financial data, client data, employee data and performance data in format and detail which will facilitate a quarterly evaluation of the City of Cambridge performance as well as a cumulative annual evaluation;
4. to approve or disapprove recommendations by the City of Cambridge to allocate or reallocate resources or to request grant modification;
5. to require special reports and evaluations as needed to answer questions and complaints;

6. to approve or disapprove appointment for the Regional Manpower Coordinator and to concur with the selection of the other key administrative staff to be appointed by the City of Cambridge as administrative arm;

7. the right to review all evaluative public information releases by the City of Cambridge prior to release;

8. to require staff support from the City of Cambridge for the Planning Council

II

(A) That all the grants/contracts to be received by one or more of the parties hereto from Federal and/or State Agencies on account of individual programs for the alleviation of conditions of unemployment and underemployment within the areas to be served after both the effective date of this agreement and the individual review and approval of each grant application by each and all of the parties hereto for inclusion under this clause, may be applied for and received by the City of Cambridge on behalf of any one or more of the parties hereto;

(B) That as the designated administrative arm the City of Cambridge with approval of the Board of Directors shall have power, in the planning, administration and accomplishment of such individual programs, on behalf of each and all of the parties hereto;

1. To enter into contracts, sub-grants and agreements with any corporation, municipal, public or private, or any partnership or limited partnership or other person, for the performance of such services as may be required by the terms of any grant/contract by Federal and/or State Agency, pursuant to any Federal and/or State program or project for the alleviation of conditions of

unemployed or underemployed within the target area, as provided for in the Comprehensive Manpower Plan approved by the Assistant Regional Director for Manpower of the U.S. Department of Labor; Provided, that any grant/contract by a Federal Agency which requires that a matching share of a grant be contributed by the City of Cambridge; Provided further, That the City of Cambridge may require that up to 100% of such matching contribution arranged for be provided by any sub-contractor with whom the City of Cambridge has contracted for the performance of any services contemplated by such Federal and/or State program or project;

2. to provide for the preparation of an annual Comprehensive Manpower Plan for programs looking to the alleviation of conditions of unemployment and underemployment within the areas to be served, such Plan to be based upon the following:

a. public policy as promulgated by the United States Government, the Commonwealth of Massachusetts, and as defined by the Eastern Middlesex Human Resource Development Authority;

b. a statement of priorities as between target groups, geographic areas, programs and services;

c. statistical analyses of demographic and economic conditions, and of manpower training and employment needs within the target area;

d. a current resources assessment, consisting of a statement of resources available to the parties hereto for the alleviation of conditions of unemployment and underemployment

within their respective jurisdictions; a statement describing the effectiveness of each resource in meeting its goals and/or accepted standards of performance; and a statement of the manner in which these resources are being, or are to be allocated;

e. a statement of manpower training and employment needs which are, or will be, unmet or undermet within the year to which the annual plan will refer; such annual Comprehensive Manpower Plan is to be prepared with due consideration of all views represented on the Planning Council and is subject to the approval of the City of Cambridge Manager and Prime Sponsor;

f. other items required by Federal or State Regulations and Guidelines;

3. to monitor and evaluate programs and projects undertaken or contracted out for purposes of internal control and external relations with parties hereto and with the various Federal and State Agencies;

4. to employ and train such staff personnel as shall be necessary and proper in accordance with the approved Comprehensive Manpower Plan and controlling grant agreements;

5. to provide technical assistance to corporations, municipal, public and private, concerning manpower training and employment programs and their delivery within the target area;

6. to provide a framework for broad political jurisdictional coverage and for citizen participation in the planning of manpower training and employment programs and their delivery;

7. to designate a depository for Federal, State and local funds attributable to manpower training and employment program.

grants and to make payments to clients, contractors, employees and suppliers;

8. to provide for an exchange of Annual Plans between the Eastern Middlesex Human Resources Development Authority and the Office of the Governor of the Commonwealth of Massachusetts; and to provide staff resources to facilitate the review of exchanged plans;

9. to provide for an interface with economic development efforts in the area in order to render all manpower training relevant to, and effective in the area economy;

10. to prepare operational plan for the CETA grant;

11. to operate programs;

12. to provide a detailed management information system;

13. to provide fiscal management;

14. to recommend reallocation of resources as the need arises;

15. to prepare grant modifications;

(C) The organizational structure and functional responsibilities statement for the administrative functions to be accomplished under this section of this Agreement is detailed in Exhibit I.

III

(A) That there shall be a Planning Council for area to be served, the Chairman of which shall be the City Manager of the City of Cambridge, or his designee;

1. that there is in existence at the present time an entity called the Ancillary Manpower Planning Board which shall serve as an interim Planning Council;

2. that the membership of the Ancillary Manpower Planning Board is representative of the Public Official Sector, the Client Sector, the Business/Labor Sector, Agency Vendor Sector and the General Public Sector;

3. that the Planning Council, when formed, shall consist of representatives of the Public Official Sector, the Client Sector, the Business/ Labor Sector, Agency Vendor Sector;

4. each member of the Planning Council shall be appointed to a one year term running from July 1 to June 30;

5. that the appointments to the Council shall be generally proportional;

6. that the Planning Council shall have the following powers, functions and responsibilities;

a. to review the plans of the said Prime Sponsor and make recommendations to the Prime Sponsor for the effective coordination of efforts to meet the overall manpower needs of the area;

b. to continually monitor the operation of programs conducted by the Prime Sponsor and make recommendations to the Prime Sponsor with respect to ways to improve the effectiveness of such programs on services;

c. to make recommendations to the Prime Sponsor relative to programs included in the annual Manpower Plan;

#### IV

(A) That the annual Comprehensive Manpower Plan and the CETA grant application shall be subject to the approval of not less than a

majority of total votes of the Board of Directors, and;

(B) That any manpower training and employment programs, the designation of sub-contracts for such programs and projects undertaken by the Consortium shall be subject to the approval of not less than a majority of total votes of the Board of Directors and the approval of any signatory hereto in whose jurisdiction the program or project would serve;

(C) That any member may withdraw from the Consortium at the beginning of each Fiscal Year provided they have given their notice of intent to do so by March 1 of the prior Fiscal Year.

(D) That no State or Local law prohibits the delivery of manpower services by the City of Cambridge within the signatories political jurisdiction;

(E) That the City of Cambridge, Massachusetts is an independently eligible Prime Sponsor under Section 102 (a) (2) of the Comprehensive Employment and Training Act;

(F) That each signatory to this agreement will sign CETA grant documents as approved in accordance with this Agreement;

(G) That, to the extent consistent with State and Local law, each signatory accepts responsibility for the operation of the program.

That we, whose names are hereto subscribed, by this Memorandum of Agreement, have associated ourselves into a consortium the location of the principal office of which in Massachusetts is to be the City of Cambridge, This \_\_\_\_\_ day of

\_\_\_\_\_ 1974.

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THOMAS J. McDERMOTT  
Chairman, Board of Selectmen  
Town of Watertown

I hereby certify that the  
person whose signature is  
affixed above is authorized  
to sign on behalf of the  
Town of Watertown, Massachusetts

Town Council \_\_\_\_\_

Seal

---

JAMES LEO SULLIVAN  
City Manager  
City of Cambridge

I hereby certify that the  
person whose signature is  
affixed above is authorized  
to sign on behalf of the  
City of Cambridge, Massachusetts

City Solicitor \_\_\_\_\_

Seal

---

S. LESTER RALPH  
Mayor  
City of Somerville

I hereby certify that the  
person whose signature is  
affixed above is authorized  
to sign on behalf of the  
City of Somerville, Massachusetts

City Solicitor \_\_\_\_\_

Seal

---

DONALD R. MARQUIS  
Town Manager  
Town of Arlington

I hereby certify that the  
person whose signature is  
affixed above is authorized  
to sign on behalf of the  
Town of Arlington, Massachusetts

Town Council \_\_\_\_\_

Seal

---

DANIEL NEEDHAM JR.  
Chairman, Board of Selectmen  
Town of Belmont

I hereby certify that the person  
whose signature is affixed above  
is authorized to sign on behalf  
of the Town of Belmont, Massachusetts

Town Council \_\_\_\_\_

Seal



## CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139  
Tel. 876-6800

EXECUTIVE DEPARTMENT  
JAMES L. SULLIVAN  
City Manager

April 8, 1974

To the Honorable, the City Council:

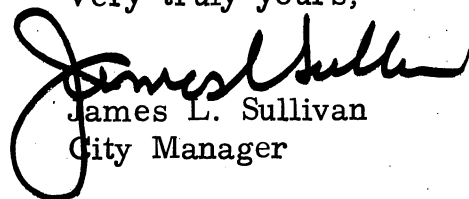
I transmit herewith for approval of the City Council an order authorizing the City Manager to enter into a consortium agreement on the prime sponsorship of employment and training programs in accordance with Section 102 (c)(1) of the Comprehensive Employment and Training Act of 1973.

The approval of this order and the attached agreement by the City Council will enable the establishment of a joint prime sponsorship agreement thereby allowing the United States Department of Labor to designate our eligibility for grants and contracts under the Comprehensive Employment and Training Act of 1973.

Over the past five years the City of Cambridge made substantial progress toward creating an operational comprehensive manpower program through the development of a working partnership with the towns of Arlington, Belmont, Watertown, and the City of Somerville. It is this foundation of cooperation which facilitated the agreement to jointly apply for manpower programs under the CETA legislation. This agreement will speed the achievement of our mutual goal of a regional comprehensive manpower service delivery system. With our designation as a prime sponsor, we can expect to receive between 2 and 2.5 million dollars for delivery of employment and training service to the unemployed and underemployed residents of our area.

In order to assist your review and approval on this agreement you will find attached a copy of the Comprehensive Employment and Training Act of 1973. Your favorable action on this order authorizing the City Manager to sign the enclosed Memorandum of Agreement will make us eligible to apply for funds under the Comprehensive Employment and Training Act of 1973.

Very truly yours,

  
James L. Sullivan  
City Manager

JLS/b

Comprehensive Employment and Training Act of 1973

4/8/74

Tabled - 2 weeks  
ON MOTION OF  
L. PERKINS

In City Council,

April 8, 1974

4/22/74

Order adopted

8-1-0

ON MOTION OF

L. PERKINS

4/22/74

Ord # 4