

IN CITY COUNCIL
CITY OF CAMBRIDGE
June 18, 2001

INTRODUCED BY CITY MANAGER ROBERT W. HEALY

AN ORDER CONCERNING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2000

ORDERED: That the following transfer be made in the General Fund of the City of Cambridge:

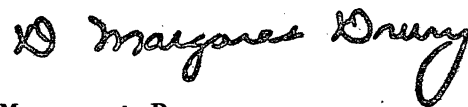
FROM	AMOUNT	TO	AMOUNT
School Department Salary & Wages Account	\$487,745.00	School Department Other Ordinary Maintenance Account	\$487,745.00

REASON: year end expenses

In City Council June 18, 2001.
Adopted by a ye and nay vote:-
Yeas 8; Nays 0; Absent 1.
Attest:- D. Margaret Drury, City Clerk.

A true copy;

ATTEST:-


D. Margaret Drury
City Clerk

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2000

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IN CITY COUNCIL
CITY OF CAMBRIDGE
June 18, 2001

INTRODUCED BY CITY MANAGER ROBERT W. HEALY

AN ORDER CONCERNING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2000

ORDERED: That the following transfer be made in the General Fund of the City of Cambridge:

FROM	AMOUNT	TO	AMOUNT
School Department	\$187,429.00	School Department	\$187,429.00
Travel & Training Account		Other Ordinary Maintenance Account	(\$ 50,187)
		Extraordinary Expenditures Account	(\$137,242)

REASON: year end expenses

In City Council June 18, 2001.
Adopted by a ye and nay vote:-
Yeas 8; Nays 0; Absent 1.
Attest:- D. Margaret Drury, City Clerk.

A true copy;

ATTEST:-


D. Margaret Drury
City Clerk

CHAIRMAN

MAYOR ANTHONY D. GALLUCCIO

VICE CHAIR

E. DENISE SIMMONS

SCHOOL COMMITTEE454 BROADWAY
CAMBRIDGE, MASSACHUSETTS 02138**OFFICE OF THE SECRETARY**

Tel. (617) 349-6620 • Fax: (617) 349-6624

MEMBERSALFRED B. FANTINI
JOSEPH G. GRASSI
SUSANA M. SEGAT
ALICE L. TURKEL
NANCY WALSER

--IN SCHOOL COMMITTEE--

June 5, 2001

ORDERED:

That Superintendent's Recommendation #01-091, FY2000 - 2001 End -of-Year Transfers, be adopted as follows: that the School Committee approve the following transfers of appropriation within the General Fund budget for FY2000-01 to balance the various statutory appropriation categories:

<u>Statutory Category</u>	<u>Projected EOY Balance</u>	<u>Transfer Amount</u>	<u>Remaining Balance</u>
51000 Salaries, Wages & Benefits	\$494,732	(487,745)	6,987
52000-55000 Supplies, Svcs. & Materials	(537,932)	537,932	0
57000 Travel & Training	187,429	(187,429)	0
58000/59000 Equipment & Fixed Assets	(137,242)	137,242	0
Total: General Fund	\$6,987	0	\$6,987

We have projected an end of year balance of \$6,987. This reflects the needed transfers of funds within the above statutory category accounts to balance our budget as of the end of the fiscal year, June 30, 2001.

These statutory transfers in the operating budget are required for the following reasons:

Salaries & Wages: The projected June 30, 2001 balance of \$494,732 is the result of actions taken last September when the administration recommended, and the School Committee approved, the use of all FY00-01 salary "outage" savings to be used to cover the anticipated cost of the additional tuition students at Minuteman. In the budget process for next year, we informed the Committee that we estimated we would be able to generate salary savings to cover the second half tuition bill, and thereby avoid rolling those costs into FY01-02.

Supplies, Services & Materials: The projected deficit of (\$537,932) in this category consists of \$439,530 for the second half tuition bill for Minuteman, approximately \$54,000 for increased fuel, oil and natural gas costs for heating schools, and an estimated \$44,402 in increased recruitment and advertising costs for various positions.

Travel & Training: This estimated balance of \$187,429 is primarily the result of; balances in training accounts where we anticipated covering training for teachers with substitutes (which have not been available); the freeze on general fund travel accounts (\$13,800) implemented in September, 2000; and balances in C.R.L.S. training accounts that were originally anticipated for expenditure this past school year, but will be conducted during the summer and during next year. The High School has reallocated their unexpended training funds to other non-salary accounts for the current year, in anticipation of re-allocating next year back to the training category. This also was anticipated during the FY01-02 budget process, in discussions around allowing the high school flexibility in use of their regular budget and transition funds.

Equipment & Fixed Assets: The transfer of \$137,242 into this category includes approximately \$67,000 for computer equipment for Special Education staff in schools to implement the new computerized we-based IEP process, \$7,500 for music equipment transferred within the Music Department budget, an estimated \$22,000 for instructional computer equipment for schools, and the remainder reallocations within department and school budgets for computer equipment.

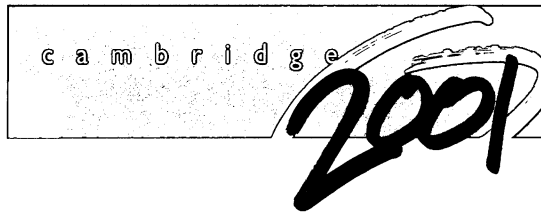
A true copy:

Attest:

Marilyn Y. Bradshaw

Executive Secretary to the School Committee

cc Superintendent



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CITY OF CAMBRIDGE • EXECUTIVE DEPARTMENT

Robert W. Healy, City Manager Richard C. Rossi, Deputy City Manager

June 18, 2001

To The Honorable, The City Council:

I am hereby requesting two year end transfers in the General Fund School Department, that were approved by the School Committee on June 5, 2001. The first transfer of \$487,745 is from the School Salary & Wages account to the School Other Ordinary Maintenance Account. The second transfer of \$187,429 is from the School Travel & Training Account to the Other Ordinary Maintenance Account (\$50,187) and Extraordinary Expenditures Account (\$137,242). The statutory transfers in the operating budget are required to meet year end needs.

Please find attached detailed information received from the School Department concerning this request.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert W. Healy". The signature is written in a cursive, flowing style.

Robert W. Healy
City Manager

RWH/mec
Attachment



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Consent Agenda #17

Two year end transfers in the General Fund School Department. The first transfer of \$487,745 and the second transfer of \$187,429.

In City Council June 18, 2001

ORDER ADOPTED

17A and 17B

8-0-1