

City of Cambridge

MASSACHUSETTS

Agenda # 5 Transfer in the Police Dept.
in the sum of \$141,442.00.

In City Council January 20, 1975 19

	YEA	NAY	ABSENT	PRESENT
Mrs. Ackermann	✓			
Mr. Clinton	✓			
Mr. Danehy	✓			
Mr. Dushay			✓	
Mrs. Graham	✓			
Mr. Russell	✓			
Mr. Vellucci	✓			
Mr. Wylie	✓			
Mayor Sullivan	✓			
	8	0	1	



City of Cambridge

IN CITY COUNCIL

January 20, 1975

ORDERED:

That the following transfer in the appropriations of the Police Department be and hereby is authorized:

FROM:	A-1	Permanent Employees	\$141,442.00
TO:	A-3	Overtime	\$114,852.00
	B-2	Postage	750.00
	B-8	Light and Power	525.00
	B-14	Motor Vehicles, Repair & Care	2,200.00
	B-22	Medical	1,000.00
	B-39	Services n/o Coded	1,000.00
	C-13	Tools and Instruments	1,500.00
	D-1	Office Supplies	250.00
	D-2	Food and Ice	150.00
	D-8	Laundry and Cleaning	110.00
	D-11	Motor Vehicle, Gas and Oil	9,018.00
	D-17	Motor Vehicle, Parts	9,387.00
	F-3	Dues	100.00
	G-17	Equipment n/o Coded	600.00
			<u>\$141,442.00</u>

In City Council Jan. 20, 1975

Adopted by yeas and nays Vote

Yeas 8 Nays 0 Absent 1

Paul E. Leahy
 City Clerk



CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To James L. Sullivan, City Manager

Date January 14, 1975

From Francis A. Pisani, Chief of Police

Reference

Subject Operating Budget Status

Dear Mr. Sullivan,

Having reviewed the status of department accounts and the anticipated financial requirements through June 30, 1975, I respectfully request the following transfer of funds:

FROM

A-1, Salaries \$141,442.00

TO

(1) A-3, Overtime \$114,852.00

The status of the A-3 account as of December 31, 1974 was \$3,929.66 overspent not inclusive of December court time expenditures. The expenditure for December Court time is \$7,323.00 producing a net deficit through December 31, 1974 of \$11,252.00.

The estimated monthly expenditures through June 30, 1975 are \$8,100.00 for court time and \$8,600.00 for overtime. Total anticipated expenditures are \$103,600.00 through June 30, 1975. Adding to this figure the existing deficit of \$11,251.81 produces the transfer request in an amount of \$114,852.00.

(2) B-2, Postage \$750.00

The original budget request of \$1,500.00 was not approved. Having exhausted all possible means of subsidizing departmental postage requirements a transfer request for one half years appropriations is being submitted.

(3) B-8, Light and Power \$525.00

Monthly expenditures for light and power have averaged \$737.00. The anticipated six month cost through June 30, 1975 is \$4,422.00 leaving a projected deficit in B-8 of \$519.00. A transfer request in the amount of \$525.00 is being submitted.

(4) B-14, Motor Vehicles, Repair and Care \$2,200.00

The B-14 account was significantly depleted during the month of December due to five vehicles requiring extensive body repair resulting from high speed chases. It is anticipated that a minimum of \$5,200.00 will be required to properly maintain the motor vehicles of the department through June 30, 1975. It is to be noted that this figure reflects the recent change relative to preventive maintenance on the vehicles. A request to transfer an amount of \$2,200.00 is being submitted.

(5) B-22, Medical \$1,000.00

A review of the expenditure pattern in the B-22 account indicates that a projected deficit in the amount of \$1,000.00 will be realized. This projected deficit is primarily due to

extraordinary medical expenses incurred as the result of severe injury in the line of duty to officer Gentile. To date expenses are close to \$900.00 therefor a transfer request to B-22 in the amount of \$1,000.00 is being submitted.

(6) B-39, Service (Not Otherwise Coded) \$1,000.00

A significant portion of the funds appropriated to the B-39 account have been expended for maintenance of equipment (typewriters, duplicators) and to Professional Ambulance Service for conveyances from the Police Station to Cambridge City Hospital. If the current expenditure rate is maintained a transfer of funds in the amount of \$1,000.00 is necessary to avoid a year end deficit.

(7) C-13, Tools and Instruments \$1,500.00

In addition to the anticipated expenditures reflected in the original appropriation for account C-13 there is a need to purchase twenty firearms which will be issued to members of the current recruit class. The estimated net cost of this equipment is \$1,500.00 which reflects a trade in value for ten inoperative firearms. A transfer request in the amount of \$1,500.00 is being submitted.

(8) D-1, Office Supplies \$250.00

The increased cost of paper products and certain anticipated changes in departmental forms indicates that the D-1 account will have a deficit somewhat over \$200.00 at the

end of the fiscal year. To compensate for this projected status a transfer request in the amount of \$250.00 is submitted.

(9) D-2, Food and Ice \$150.00

The increases in food costs during the past six months have resulted in a severe under-estimation of D-2 expenditures for the year. The estimated expenditures through June 30, 1975 indicate that a transfer in the amount of \$150.00 is necessary.

(10) D-8, Laundry and Cleaning \$110.00

The increased cost and utilization of cleaning products both at the Police Station and Police Academy indicate an increased expenditure pattern through June 30, 1975. A current estimate of cleaning costs is \$50.00 per month for both facilities. A transfer request in the amount of \$110.00 is being submitted to support this activity.

(11) D-11, Motor Vehicle, Gas and Oil \$9,018.00

A review of the fuel usage, subsequent to acquiring new vehicles, and estimated price increases resulting from recent Presidential Economic Policy indicates that a usage per day of 370 gallons and a price per gallon of \$.503 are accurate for projecting expenditures through June 30, 1975. The estimated six month requirements for the D-11 account are \$33,873.00. The unencumbered balance as of December 31, 1974

for the D-11 account was \$24,855.91 therefor a transfer request of \$9,018.00 is being submitted.

(12) D-17, Motor Vehicle, Parts \$9,387.00

The December 31, 1974 unencumbered balance for the D-17 account does not totally reflect repair activity initiated during December. Estimated additional expenditures not reflected in the December 31, 1974 figures amounts to \$3,301.70 leaving an unencumbered balance of approximately \$3,812.48. The estimated monthly expenditure rate is \$2,200.00 indicating a required six month appropriation of \$13,200.00. A transfer request in the amount of \$9,387.00 is being submitted to sustain operations through June 30, 1975.

(13) F-3, Dues \$100.00

The recent change in the administration of the Police Department makes it necessary to request new subscriptions and admissions to various professional journals and societies. The estimated cost of this activity is \$150.00. A transfer request in the amount of \$100.00 is being submitted to support this activity through June 30, 1975.

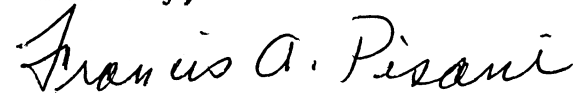
(14) G-17, Equipment (Not Otherwise Coded) \$600.00

It has come to my attention that certain equipment of the department, (tear gas) is outdated and needs to be replaced immediately. The initial budget request did not reflect this necessary expenditure. A transfer request in the amount of \$600.00 is being submitted for acquisition

of this equipment.

Thank you for your assistance in these very important matters.

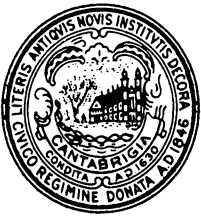
Sincerely,

A handwritten signature in cursive script that reads "Francis A. Pisani". The signature is written in dark ink and is positioned above the typed name.

Francis A. Pisani
Chief of Police

5.

Order adopted
8-0-1



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

January 20, 1975

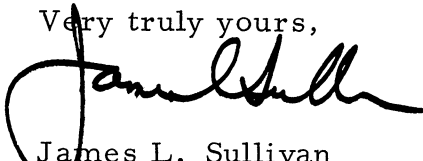
To the Honorable, the City Council:

I transmit herewith a communication from Francis A. Pisani, Chief of Police, requesting the following transfers in the appropriations of the Police Department:

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TO:	A-3	Overtime	\$114,852.00
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	G-17	Equipment n/o Coded	600.00
			<u>\$141,442.00</u>

Also enclosed please find order providing for same.

Very truly yours,



James L. Sullivan
City Manager

JLS/mbf
Enc.

Agenda # 5

29

Transfer of \$141,442.00 to the Police Dept.

In City Council,

January 20, 1975

Order adopted
8-0-1