

CITY OF CAMBRIDGE
TRAFFIC & PARKING

RECEIVED
APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

99 JUL 1 PM 2:27
1999 AUG 16 P 2:48

CITY OF CAMBRIDGE

CAMBRIDGE
HISTORICAL
COMMISSION

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS



INSTRUCTIONS:

In order to obtain permission for a driveway cut or opening you must first get approval from the Department of Inspectional Services on the zoning requirements for off-street parking, including the cooperation of your immediate abutters.

To receive a review from Inspectional Services you must fill out Part I of the application. Be sure to draw your plot plan on Drawing 1, choosing the lot that represents your lot's position, i.e. corner or interior. You must also include a sketch of the proposed driveway, including dimensions, on Drawing 2. You may then calculate the cost of the driveway by using the formula based on your choice of surfaces. You must also include a signed abuttor sheet for each of your abutters: back yard, one on either side and the abuttor directly across the street.

Once you have gathered this information on the application, it should be submitted to:

**Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139**

If the application is approved by Inspectional Services, it will then be sent on to Traffic and Parking, the Historical Commission and the Department of Public Works. If approved by Public Works, the application and backup will be sent to the City Council for their approval. Once the City Council approves, the driveway curb cut can be installed. However, the full cost of the cut must be paid to Public Works before the work will start.

If, however, Inspectional Services denies your application you may then appeal to the Zoning Board of Appeals.

DATE:

5 / 5 / 99

PART I:

Address of proposed curb cut or off-street parking facility:

26 DANA ST.

Frontage:

47'

Block and Lot:

115 / 31

Setback (distance from building to sidewalk):

16' 10"

Distance from proposed driveway to surrounding structures and property line:

30' to abutting structure
0' to property line

Dimensions of proposed driveway:

10' x 27' (from curb to house - see sketch)

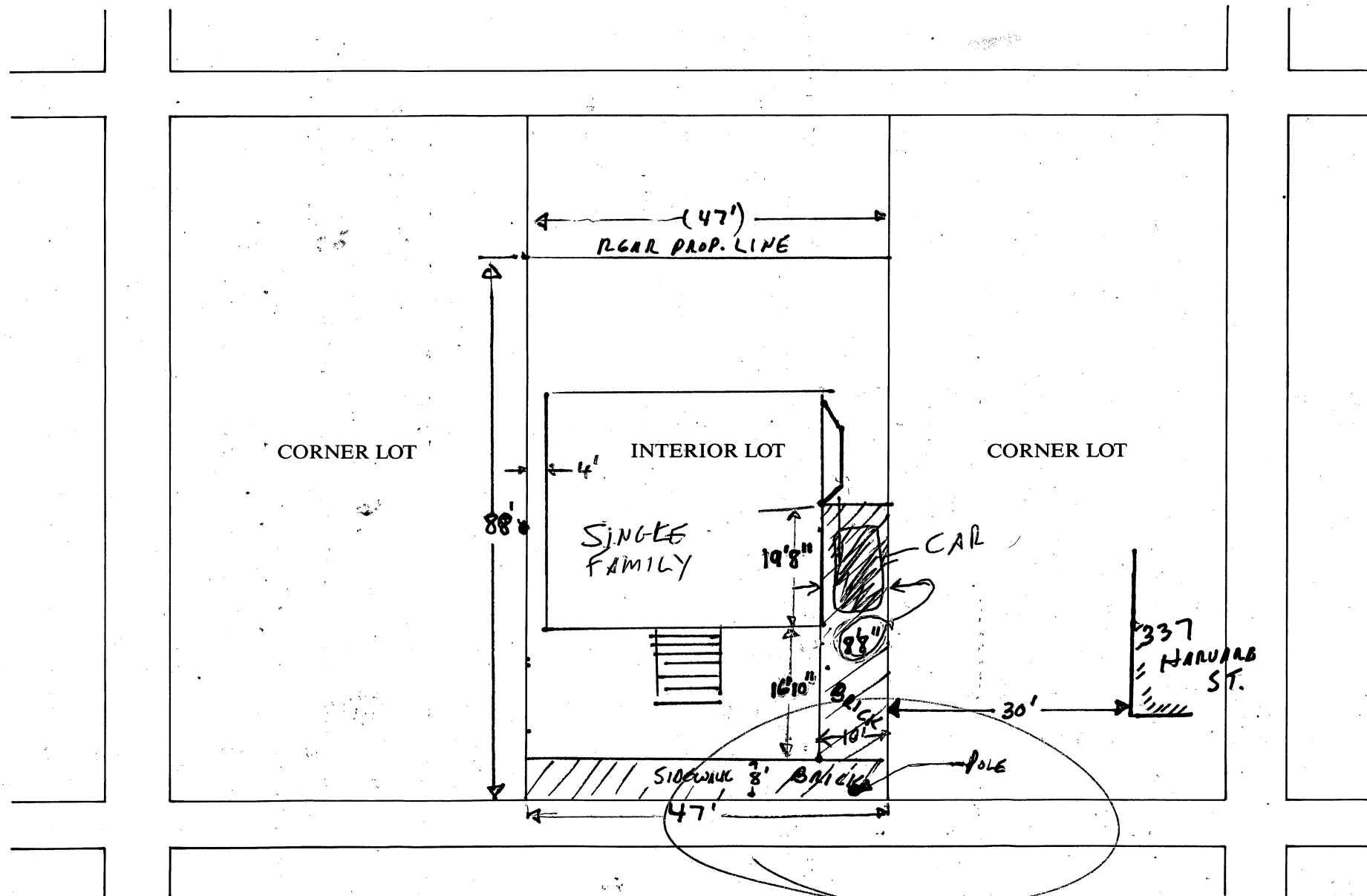
Location of any trees, sign posts, fire hydrants, utility poles, etc., in direct vicinity of proposed driveway:

pole - 4' from
property line

- ☒ Plot plan is included
- ☒ Sketch of driveway with cost estimate is included
- ☒ All abuttor's forms are included

DRAWING 1:

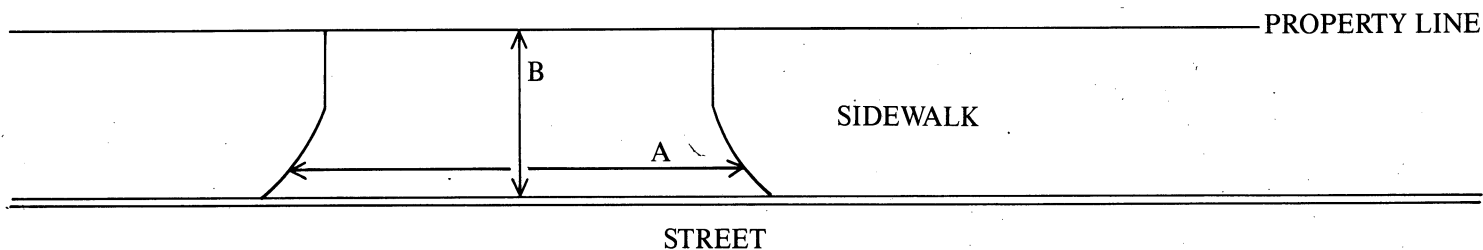
PLEASE INDICATE LOCATION OF HOUSE AND DRIVEWAY.
BE SURE TO GIVE DIMENSIONS OF LOT.



DRAWING 2:

SKETCH OF PROPOSED DRIVEWAY WITH COST ESTIMATE

CITY OF CAMBRIDGE



$$A = 10 \text{ FT.} \div 3 = 3.33 \text{ YARDS}$$

$$B = 8 \text{ FT.} \div 3 = 2.67 \text{ YARDS}$$

$$A \times B = 8.9 \text{ SQUARE YARDS}$$

COST ESTIMATE:

BRICK: 8.9 SQUARE YARDS $\times$ \$70/SQUARE YARD = \$ 621

BRICK ON CONCRETE: _____ SQUARE YARDS $\times$ \$85/SQUARE YARD = \$ _____

CONCRETE: _____ SQUARE YARDS $\times$ \$40/SQUARE YARD = \$ _____

ASPHALT: _____ SQUARE FEET $\times$ 1 TON/40 SQUARE FEET $\times$ \$125/TON = \$ _____

DEPARTMENT OF PUBLIC WORKS SCHEDULED DATE FOR CONSTRUCTION:

5/5/99

DEPARTMENT OF PUBLIC WORKS STATED FEE: \$ _____

The undersigned agrees to pay the stated fee for the driveway installation in full within two (2) weeks of the estimated starting date of construction before the Department of Public Works shall proceed with construction:

Owner's signature: Shaion Hanzel # 497-8036 Date: 5/5/99

Address: 26 DANA ST.

Funds Received: \$ _____

Check Number: _____

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS

CITY OF CAMBRIDGE

PART II: INSPECTIONAL SERVICES DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

Signature:

Date: 6/30/99

Title:

Zoning

PART III: TRAFFIC AND PARKING DEPARTMENT

☒ Application approved

☐ Application denied

Comment

Reason:

WOODEN POLE NEAR #13 WILL NEED TO BE RELOCATED.

Signature:

Date: 7.2.99

Title:

DET. TRAFFIC DIR.

PART IV: HISTORICAL COMMISSION

☒ Application approved

☐ Application denied

Reason:

Signature:

Date: 7/7/99

Title:

Sarah Zimmerman
for Mid Cambridge Neighborhood Conservation
District Commission

PART V: PUBLIC WORKS DEPARTMENT

☒ Application approved

☐ Application denied

Reason:

* Pending Relocation of Utility Pole

Signature:

Date: 8-3-99

Title:

William F. Dwyer



City of Cambridge

Application and Petition #4

IN CITY COUNCIL

September 13, 1999

ORDERED: That the Commissioner of Public Works be authorized to construct curb cuts over sidewalks in front of estates upon the streets as hereinafter named, the expense thereof to be charged to the appropriation for Public Works Department, Paving (Edgestones and Sidewalks). The entire cost of material and labor furnished to be repaid to the City by the owners of abutting estates.

Sharon Hanzel

26 Dana Street

In City Council September 13, 1999.

Adopted by the affirmative vote of nine members.

Attest:- D. Margaret Drury, City Clerk.

A true copy;

A handwritten signature in black ink, reading "D. Margaret Drury". The signature is written in a cursive style with a large, looped "D" and "M".

ATTEST:-

D. Margaret Drury
City Clerk



OFFICE OF THE CITY CLERK

CITY OF CAMBRIDGE

(617) 349-4260

FAX (617) 349-4307

tty/TDD (617) 492-0235

D. MARGARET DRURY
CITY CLERK

DONNA P. LOPEZ
DEPUTY CITY CLERK

June 24, 1999

Dear Neighborhood Representative:

This office is in receipt of a copy of an application from Sharon Hanzel, requesting a curb cut *at the premises numbered 26 Dana Street, Cambridge, Massachusetts*. The City Council has directed that all curb cut petitions be submitted to the appropriate Neighborhood Associations for the locality where the curb cut would be made, so that the association may have an opportunity for review, prior to action by the City Council.

Please indicate by return mail your approval or disapproval of the petition within twenty one days from the date of this letter. If the response is "disapproval" please state reasons. Be sure to sign the form and include a daytime phone number. I have enclosed a self-addressed stamped envelope to facilitate your reply.

As soon as this office has received both the completed application and your neighborhood association response, I will place the petition on the agenda for the next City Council meeting. If I do not receive a response from your neighborhood organization by twenty one days from the date of this letter, I will place the petition on the agenda for the next City Council meeting.

If your neighborhood association cannot complete its review by twenty one days from today, you may extend the reply time another seven days by requesting an extension by letter to me with a copy to the petitioner. However, I urge you to make every effort to complete your review as soon as possible.

Thank you for your cooperation.

Sincerely yours,


D. Margaret Drury
City Clerk

Name of Neighborhood Association: Mid-Cambridge Neighborhood Conservation District Commission -
Sally Zimmerman

hereby ☒ approve ☐ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative 

Daytime telephone no. 349.4686

cc: Petitioner

CITY HALL, 795 MASSACHUSETTS AVENUE CAMBRIDGE, MASSACHUSETTS 02139



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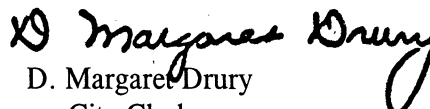
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Thank you for your cooperation.

Sincerely yours,


D. Margaret Drury
City Clerk

Name of Neighborhood Association: Mid-Cambridge Neighborhood Association – John Pitkin

hereby _____ approve _____ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative _____

Daytime telephone no. _____

cc: Petitioner



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Thank you for your cooperation.

Sincerely yours,


D. Margaret Drury
City Clerk

Name of Neighborhood Association: Inman Square Improvement Association – Karen Larson

hereby _____ approve _____ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative _____

Daytime telephone no. _____

cc: Petitioner



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Thank you for your cooperation.

Sincerely yours,

D. Margaret Drury
City Clerk

Name of Neighborhood Association: Mid-Cambridge Neighborhood Conservation District Commission – John Moos

hereby _____ approve _____ disapprove of said driveway petition.

Comments: _____

Signature of authorized association representative _____

Daytime telephone no. _____

cc: Petitioner

JAMES F. MONAHAN
337 Harvard Street
Cambridge, MA 02139

June 9, 1999

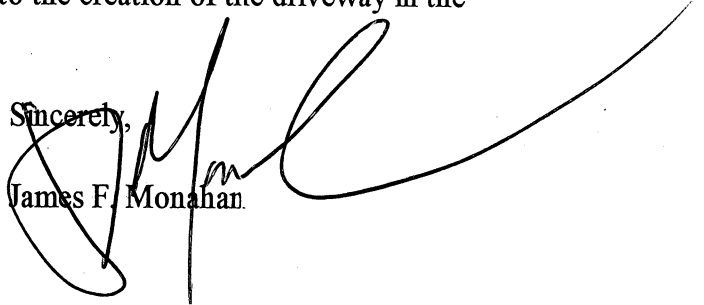
Zoning Officer
Inspectional Services
831 Massachusetts Avenue
Cambridge, MA 02139

Re: Driveway Application/26 Dana Street

Dear Sir or Madame:

I have signed an abuttor sheet in connection with the captioned Application indicating my approval thereof. Please be advised that my approval is expressly conditioned on the construction by the applicant, at the applicant's sole cost and expense, of a fence or screen, located on the applicant's property at the rear yard line of 337 Harvard Street and of a design and material reasonably satisfactory to the then owner of 337 Harvard Street, to be completed at the time of the installation of such driveway. Absent such fence or screen, I would object to the creation of the driveway in the proposed location.

Sincerely,


James F. Monahan

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of

28 Dana Street

☒ approval

Cambridge, Massachusetts, I do hereby declare

☐ disapproval

of the installment of:

Off-Street Parking Facility located at 26 DANA ST., CAMBRIDGE

Signed:

Jason Swaro

Date:

5/7/99

Address:

28 Dana Street
Cambridge, MA 02138

To Whom It May Concern:

As owner or agent of

25 Dana St. # 2

☒ approval

Cambridge, Massachusetts, I do hereby declare

☐ disapproval

of the installment of:

Off-Street Parking Facility located at 26 DANA ST., CAMBRIDGE

Signed:

Kristen Hitchfield

Date:

5/13/99

Address:

25 Dana St # 2

Cambridge, MA 02138

To Whom It May Concern:

As owner or agent of

335 Harvard St

☒ approval

Cambridge, Massachusetts, I do hereby declare

☐ disapproval

of the installment of:

Off-Street Parking Facility located at 26 DANA ST., CAMBRIDGE

Signed:

A.D. Trilling

Date:

5/19/99

Address:

335 Harvard St.

CITY OF CAMBRIDGE

APPLICATION FOR DRIVEWAY CUTS AND OPENINGS
ABUTTOR'S FORM

To Whom It May Concern:

As owner or agent of 337 Harvard St,

☒ approval *

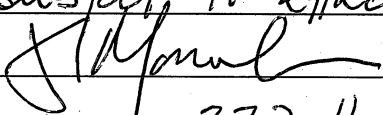
Cambridge, Massachusetts, I do hereby declare ☐ disapproval

of the installment of:

Off-Street Parking Facility located at 26 DANA ST., CAMBRIDGE

subject to attached letter

Signed:



Date:

6/9/99

Address:

337 Harvard St. Cambridge MA 02139

Application and Petitions
#4

112 M

An application was received from
Sharon Hanzel, requesting
a curb cut at the premises numbered
26 Dana Street.

In City Council September 13, 1999

ORDER ADOPTED