

City of Cambridge

MASSACHUSETTS

Agenda # 9 Transfer of \$12,800. to
F. A. M. I. S.

In City Council January 13, 1975 19

	YEA	NAY	ABSENT	PRESENT
Mrs. Ackermann	✓			
Mr. Clinton	✓			
Mr. Danehy	✓			
Mr. Duehay	✓			
Mrs. Graham	✓			
Mr. Russell	✓			
Mr. Vellucci	✓			
Mr. Wylie	✓			
Mayor Sullivan	✓			
	9	0	0	

Order Adopted at Meeting of Feb. 3, 1975

City of Cambridge

In City Council

February 3, 1975

ORDERED:

That an additional appropriation in the amount of \$12,800
To Administration and Finance - F.A.M.I.S. be and hereby is authorized;
said sum to be by transfer from the Reserve Fund.

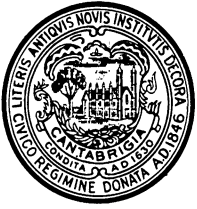
in City Council Feb. 3, 1975

Adopted by yeas and nays Vote

<i>Yeas</i>	<i>9</i>	<i>Nays</i>	<i>0</i>	<i>Absent</i>	<i>0</i>
-------------	----------	-------------	----------	---------------	----------

Paul E. DeLoe

CITY CLERK *City Clerk*



CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 • TEL. 876-6800

Arthur F. Libitz

City Auditor

January 9, 1975

To: City Manager
From: City Auditor
Subject: F.A.M.I.S.

BACKGROUND

The financial accounting and management information system is being developed in three phases which have spanned about two years.

Phase I - Development of the general system design and the development and implementation of short-range improvements to the existing accounting system; including the development of an interim automated appropriation accounting system.

Phase II - Development of detailed system design and preparation of an accounting manual for the new system.

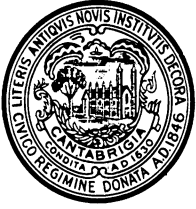
Phase III - Implementation of the new system including program development, selection of a system accountant. Framing, conversion and cut-over.

CURRENT STATUS

Phases I & II of the project have been completed. Short range improvements have been implemented and the interim appropriation accounting system has been developed successfully installed and is currently operating.

Phase III is currently underway. A system accountant has been selected, hired and trained, substantial training City personnel has been completed, conversion is well underway with the preparation of some 14,000 transactions for processing.

A few problems have been encountered in Phase III. Program development has taken longer than anticipated. Some delay was anticipated because of the magnitude and scope of the new system, however the delay has been longer than anticipated. Program development should be completed



CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 • TEL. 876-6800

Arthur F. Libitz

City Auditor

-2-

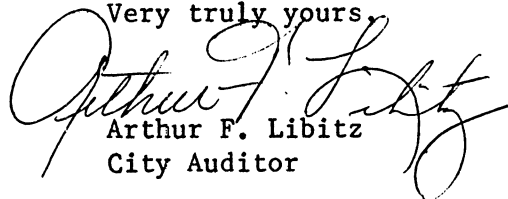
shortly allowing production work to commence in January.

A delay also occurred between the end of Phase II - Detailed System Design and Phase III Implementation due to the change in City Management. The new City Management took the opportunity to review the project and to give its approval for the implementation. This delay did not significantly hold back the project.

In addition the Bureau of Accounts requested a parallel operation of the old and new systems for at least six months to ensure a clean cut-over. It is necessary to begin the cut-over with the beginning of the fiscal year which significantly increases the conversion processing effort.

Accordingly the system will not be fully deliverable until March or April and there is a need for continued support during the conversion.

Very truly yours,


Arthur F. Libitz
City Auditor

AFL/cec



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6300

EXECUTIVE DEPARTMENT
JAMES L. SULLIVAN
City Manager

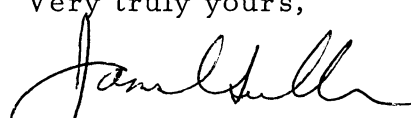
January 13, 1974

To the Honorable, the City Council:

The following as a request for a transfer of \$12,800 from the Reserve Fund to the F. A. M. I. S. Account. This amount is necessary to complete the conversion to the financial accounting and management information system. The implementation of the new system requires accurate current balances to prove to, which necessitates additional funding for data processing as well as continued support from Peat, Marwick, Mitchell and Company.

Enclosed is a communication from City Auditor Arthur Libitz with further explanation.

Very truly yours,



James L. Sullivan
City Manager

JLS/mbf
Enc.

Agenda # 6

Agenda # 9 ~~Jan-20-75~~

Transfer of \$12,800 to F. A. M. I. S.

Calendar #6 2/3/75 ⁵⁴

In City Council,
January 13, 1975

*Charter Righted by
C. Dueshay*

Feb 3, 1975

LR

A

*Order Adopted
7-0-0*

LR

RF

A