



CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 TEL 349-4310

PURCHASING DEPARTMENT

DIANE WYNshaw-BORIS
ACTING PURCHASING AGENT

March 19, 1993

Mr. Thomas M. Payette
FAIA, RIBA President
PAYETTE ASSOCIATES
285 Summer Street
Boston, Ma. 02210-1522

1993 MAR 22 AM 10:44

Re: Design Services For Cambridge Hospital Facilities Plan

Dear Mr. Payette:

Please be advised that you have been selected as one of five finalists in the design selection process for The Cambridge Hospital (TCH) Facilities Plan. The following is the interview schedule for the five finalists:

Wednesday, March 31, 1993 at 2:30 p.m.	-TSOI/KOBUS
Thursday, April 1, 1993 at 8:30 a.m.	-THE RITCHIE ORG.
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Friday, April 2, 1993 at 8:30 a.m.	-HOSKINS SCOTT
Friday, April 2, 1993 at 11:00 a.m.	-ROTHMAN, ROTHMAN HEINEMAN

The members of the Designer Selection Committee are: Richard C. Rossi, Deputy City Manager, Chairperson; Linda Chin, Associate Administrator for Planning and Marketing at TCH and Cambridge resident; Richard de Filippi, Ph.D., Chairperson, TCH Governing Board and Cambridge resident; Paul Feloney, Department of Public Works, Architect and Cambridge resident; Katherine Kosinski, M.D., President of TCH Medical Staff; George Metzger, Architect, Mid-Cambridge Neighborhood resident; John O'Brien, Hospital Administrator; Donald Pacuska, Director, Hospital Facilities Management; Michael Rosenberg, Assistant City Manager for Community Development; and Diane Wynshaw-Boris, Acting Purchasing Agent and Legal Counsel for the City of Cambridge.

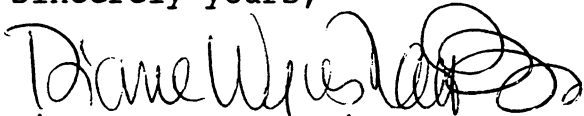
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In the interest of fairness, it is the intention of the Committee to vote to go into executive session for each interview.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Diane Wynshaw-Boris".

Diane Wynshaw-Boris

DWB/iam

cc: City Clerk



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PURCHASING DEPARTMENT

DIANE WYNshaw-BORIS
ACTING PURCHASING AGENT

March 19, 1993

Mr. Edward T.M. Tsoi, AIA Director
TSOI/KOBUS
50 Church Street
P. O. Box 9114
Cambridge, Ma. 02238-9114

Re: Design Services For Cambridge Hospital Facilities Plan

Dear Mr. Tsoi:

Please be advised that you have been selected as one of five finalists in the design selection process for The Cambridge Hospital (TCH) Facilities Plan. The following is the interview schedule for the five finalists:

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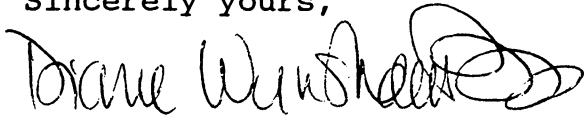
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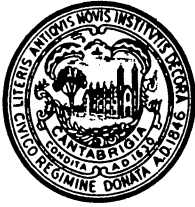
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Diane Wynshaw-Boris

DWB/iam

cc: City Clerk



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PURCHASING DEPARTMENT

DIANE WYNshaw-BORIS
ACTING PURCHASING AGENT

March 19, 1993

Ms. Martha L. Rothman, FAIA, President
ROTHMAN, ROTHMAN HEINEMAN
711 Atlantic Avenue
Boston, Ma. 02111

Re: Design Services For Cambridge Hospital Facilities Plan

Dear Ms. Rothman:

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Diane Wynshaw-Boris

DWB/iam

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PURCHASING DEPARTMENT

DIANE WYNshaw-BORIS
ACTING PURCHASING AGENT

March 19, 1993

Mr. Michael P. Roughan, AIA
Vice President & Principal-In-Charge
TRO/THE RITCHIE ORGANIZATION
80 Bridge Street
Newton, Ma. 02158

Re: Design Services For Cambridge Hospital Facilities Plan

Dear Mr. Roughan:

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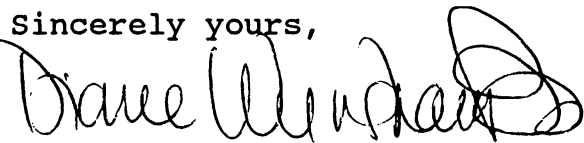
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Diane Wynshaw-Boris

DWB/iam

cc: City Clerk



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PURCHASING DEPARTMENT

DIANE WYNshaw-BORIS
ACTING PURCHASING AGENT

March 19, 1993

Mr. John J. Scott, AIA Principal
HOSKINS/SCOTT
313 Congress Street
Boston, Ma. 02210

Re: Design Services For Cambridge Hospital Facilities Plan

Dear Mr. Scott:

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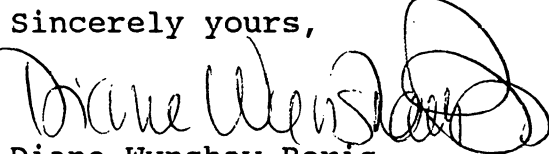
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Sincerely yours,


Diane Wynshaw-Boris

DWB/iam

cc: City Clerk

To: Robert W. Healy, City Manager, City of Cambridge
From: John G. O'Brien, Hospital Administrator *JOH*
John Pitkin, President, Mid-Cambridge Neighborhood
Association *JP*
Date: March 19, 1993
Re: Memorandum of Understanding between The Cambridge Hospital
and Neighborhood Representatives.

As co-chairs of the Community Advisory Committee for the Hospital Facilities Project we are enclosing for your information and review a draft copy of a "Memorandum of Understanding" (MOU) dated March 18, 1993. The Community Advisory Committee includes twelve Cambridge residents, all endorsed by the MCNA, and two residents of Line Street, Somerville. All parties have been working very hard to develop an agreement which will ensure that, should the project receive all necessary approvals and proceed, the Hospital will be a good neighbor.

The MOU, when completed, will be submitted for approval by Robert Healy, City Manager, the Mid-Cambridge Neighborhood Association, and appropriate Somerville neighborhood representatives. This document outlines a process for Project development that balances the Hospital's need for additional facilities with the concerns of the neighborhood. It has evolved from nearly a year of meetings and discussions and incorporates many elements of a Study Report developed and approved by the MCNA (see Appendix 1 of the MOU), including the following:

- o changes in the structure and composition of the Community Advisory Committee to include more representatives of the neighborhood, a neighborhood co-chair, and working subcommittees;
- o the Hospital's provision of an independent planning assistant to assist the Community Advisory Committee in its work;
- o involvement of Neighborhood representatives in selection of the design team
- o the commission of a new traffic and parking study which addresses residents' concerns;
- o involvement of Neighborhood representatives in review of the building design;
- o the Hospital's provision of a fund, earmarked in its Project budget, of \$20,000, for special studies by qualified consultants should disagreements arise in the design phases and an additional technical perspective be sought;
- o involvement of Neighborhood representatives in identifying issues of construction impact, in developing conditions of construction and mitigating measures.

o the City of Cambridge's commitment of technical resources and cooperation of other City departments necessary for the Project's successful implementation. The City and Hospital will also seek assistance from and coordination with appropriate departments and agencies of the City of Somerville.

The Community Advisory Committee will continue to work on the Memorandum of Understanding before its review and approval by the neighbors. There are several other important issues which have been discussed by the Community Advisory Committee and will be incorporated in the MOU but are not yet included in the enclosed draft. These agreements include the following:

o NEIGHBORHOOD REPRESENTATIVE ON THE HEALTH POLICY BOARD

The City and Hospital agree to seek representatives of the Mid-Cambridge neighborhood for currently available seats on the Health Policy Board and Governing Board. The City and Hospital will seek changes in its ordinance and by-laws necessary to formally create a Mid-Cambridge seat on the Health Policy Board and Hospital Governing Board.

o PERIMETER OVERSIGHT COMMITTEE

The City and Hospital agree to establish a perimeter oversight committee to ensure that the Hospital's perimeter is maintained and operated in a manner that respects its residential neighborhood. Specific concerns include lighting, landscaping, trash, fencing, security and loading operations. Similar to the oversight committee for the Mid-Cambridge Park, this committee would include representatives of the neighborhood, Hospital, and appropriate City departments.

o HOSPITAL PARKING MANAGEMENT DISTRICT

The City and Hospital agree to work actively with neighborhood representatives to monitor parking congestion on residential streets surrounding the hospital and to make recommendations to alleviate any adverse effects of Hospital-related activities. They will define a Hospital parking management district with specific streets in Cambridge and Somerville. They will seek participation by the City of Somerville Department of Traffic and Parking in this effort.

The Community Advisory Committee will continue to work on and refine the Memorandum of Understanding before its review and approval by the neighbors. A full meeting of the MCNA is scheduled for April 15th and the Somerville neighbors are convening a neighborhood meeting on March 24th.

We thank you in advance for your continued support of our efforts.

cc: Mayor Michael Capuano, City of Somerville
Alderman Kenneth Joyce, Ward 2, City of Somerville



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139

TEL. 349-4300

FAX. 349-4307

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

March 22, 1993

To The Honorable, the City Council

Enclosed is a copy of a letter received from John G. O'Brien, Hospital Administrator and John Pitkin, President of the Mid-Cambridge Neighborhood Association, in their capacities as co-chairs of the Community Advisory Committee for the Hospital Facilities Plan. As you know, the Community Advisory Committee is composed of City and Hospital representatives, twelve neighborhood residents of Cambridge all endorsed by the MCNA, and two residents of Line Street, Somerville. They have been meeting for nearly a year to discuss neighborhood concerns regarding the Hospital's building project.

The Community Advisory Committee has been working hard to draft a Memorandum of Understanding (MOU) which outlines a collaborative process which ensures that, should the project receive all necessary approvals and proceed, the Hospital will be a good neighbor. Please review the enclosed letter which highlights many of the salient points of the MOU.

I am supportive of the process to date and am interested in ensuring that all parties reach agreement in the next two to three weeks.

Very truly yours,

Robert W. Healy
City Manager

Consent Agenda # 5

S-137

Cambridge Hospital Facilities Master
Plan.

In City Council,

March 22, 1993

*Referred to the
hearing at 7 P.M.*