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CITY OF CAMBRIDGE  
COMMUNITY DEVELOPMENT DEPARTMENT

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SUSAN B. SCHLESINGER,  
Assistant City Manager for  
Community Development

To: Robert W. Healy, City Manager

From: Susan Schlesinger, Community Development *gbs*  
Steve White, Public Works *sw*

Date: May 6, 1996

Re: Response to Council Order #20, date April 8, 1996, regarding  
maintenance of City-owned bicycle racks

**Location of Bike Racks Owned/Installed by the City**

Post-and-Ring Racks

The Community Development Department's Environmental and Transportation Planning Division (E&TP) is responsible for installation of its "post-and-ring" bicycle rack in various locations throughout the city. A list of current rack locations is attached. An important element of the program has been the participation of local businesses who receive a subsidized rate from the City for post-and-ring rack installations on sidewalks in front of their businesses. When the program was initiated in Spring of 1993 a needs survey was conducted of all schools and libraries to determine the number and condition of any existing racks as well as the need for any new racks. Based on that information, post-and-ring racks were installed at several schools and libraries during 1993 and 1994.

Other racks

The School Department has a number of other bicycle racks (not post-and-ring racks) located at the public schools in the City. The Department of Public Works (DPW) maintains other racks located at City parks and other City buildings.

**Survey of Bicycle Racks and Identification of Racks in Need of Repair or Replacement**

A survey of bicycle racks located at City buildings, in parks, and on sidewalks will be undertaken to determine their location and condition. While maintenance of racks located at schools is the responsibility of the School Department, the bike rack survey will also assess the condition of racks at all Cambridge schools (this will serve as an update to the 1993 survey conducted by E&TP). Follow-up

surveys will be conducted annually to ensure that existing racks are in working condition. CDD staff will develop survey documents and coordinate completion of the survey. CDD and DPW staff will survey rack conditions and locations at all City buildings, including schools, and parks in the city.

#### Post-and-Ring Racks

The sixty-nine post-and-ring racks installed since 1993 by CDD also will be surveyed at all locations where those racks were installed without the financial assistance of a local business. Twenty-five racks were installed through the assistance of local businesses and are monitored by these businesses who notify E&TP when damage occurs.

Since the post-and-ring rack program was initiated in May 1993, four post-and-ring racks have needed replacement or repair due to damage. DPW staff are being requested to report any damaged racks while passing through an area by vehicle or when doing work on sidewalks or streets. Other City departments who were provided with racks, such as various schools and libraries, are also being requested to notify E&TP when racks at their facilities are damaged.

#### Responsibility for Repair

Following completion of the bike rack survey, work orders will be submitted to DPW for repair, removal or replacement of any damaged racks located at public buildings or parks with the exception of the School Department. E&TP staff will contact School Department personnel regarding repair, removal or replacement of racks at school buildings.

Other than in the case of damage to the post and/or ring, general maintenance is not required on the racks installed by E&TP. However, when damage to a post-and-ring rack occurs, a work order will be forwarded to DPW.

#### Replacement with Post-and-Ring Racks

In the near future E&TP plans to replace all existing bicycle racks (previously installed by the School Department) at the Cambridge Rindge and Latin School (CRLS). A few of the post-and-ring racks were installed at CRLS, but a large number of old racks are still in place. The old racks are not well used because their designs do not allow for the best security. Other school sites will also be evaluated for potential rack installations or replacements.

## Locations of Bicycle Parking Posts Installed by the City of Cambridge

The following bicycle parking posts were installed between 6/1/94 and 6/3/94:

|     | Location                                                         | # of Posts |
|-----|------------------------------------------------------------------|------------|
| 1.  | 5 Western Ave. -- Police Department                              | 2          |
| 2.  | 147 Hampshire St. -- Department of Public Works                  | 1          |
| 3.  | 770 Massachusetts Ave. -- Central Square Post Office             | 2          |
| 4.  | 831 Massachusetts Ave. -- Lombardi Building.                     | 2          |
| 5.  | 1316-1322 Massachusetts Ave., between Holyoke St. and Linden St. | 3          |
| 6.  | Peabody St. (Mass. Ave.) at Johnston Gate (Harvard) T Entrance   | 2          |
| 7.  | Peabody St. (Mass. Ave.) at Church St. T Entrance                | 1          |
| 8.  | Brattle Square (Brattle St. at Harvard Square)                   | 2          |
| 9.  | 125 Mt. Auburn St. -- Harvard Square Post Office                 | 1          |
| 10. | 850 Cambridge St. -- Harrington School (Posts in Parking Lot)    | 3          |
| 11. | Kingsley Park -- Fresh Pond                                      | 4          |

The following bicycle parking posts were installed between 6/13/94 and 6/14/94:

|     | Location                                                           | # of Posts |
|-----|--------------------------------------------------------------------|------------|
| 12. | 45 Pearl St. -- Central Square Branch Library                      | 2          |
| 13. | 826 Cambridge St. -- Valente Branch Library                        | 1          |
| 14. | 64 Aberdeen Ave. -- Collins Branch Library                         | 1          |
| 15. | 70 Rindge Ave. -- North Cambridge Branch Library                   | 1          |
| 16. | 449 Broadway -- Main Library                                       | 1          |
| 17. | 459 Broadway -- High School                                        | 5          |
| 18. | 40 Granite St. -- Morse School                                     | 3          |
| 19. | 44 Linnaean St. -- Peabody School                                  | 3          |
| 20. | 1369 Cambridge St. -- 1369 Coffee House (Posts on Springfield St.) | 2          |
| 21. | 360 Huron Ave. -- Fresh Pond Market                                | 2          |
| 22. | 2172 Massachusetts Ave. -- Pemberton Market                        | 1          |

The following bicycle parking posts were installed on 7/21/94:

|     | Location                                        | # of Posts |
|-----|-------------------------------------------------|------------|
| 23. | 820 Massachusetts Ave. -- Cambridge Family YMCA | 4          |
| 24. | 301-309 Massachusetts Ave. -- Tech Auto Parts   | 2          |

|     |                                                               |   |
|-----|---------------------------------------------------------------|---|
| 25. | 311 Massachusetts Ave. -- University Stationery               | 1 |
| 26. | 313 Massachusetts Ave. -- Joanie's Kitchen                    | 1 |
| 27. | 26 Central Square (Western Ave.) -- Classic Copy and Printing | 2 |

The following bicycle parking posts were installed 10/28/94:

|     | Location                                    | # of Posts |
|-----|---------------------------------------------|------------|
| 30. | 225 Hampshire St. -- House of Sarah Books   | 1          |
| 31. | 1613 Cambridge St. -- Skenderian Apothecary | 2          |
| 32. | 1670 Mass. Ave. -- Cambridge Natural Foods  | 2          |

1369 Cambridge St. -- 1369 Coffee House (reinstalled 1 post)

The following bicycle parking posts were installed 8/9/95:

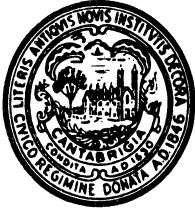
|     | Location                                           |   |
|-----|----------------------------------------------------|---|
| 33. | 353 Huron Ave. -- Cambridge Trust Co.              | 2 |
| 34. | 1657 Cambridge St. -- Bed & Breakfast of Cambridge | 2 |
| 35. | 1357 Cambridge St. -- The Druid                    | 1 |

1613 Cambridge St. -- Skenderian Apothecary (reinstall 1 post)

64 Aberdeen Ave. -- Collins Branch Library (reinstall and relocate 1 post)

1575 Cambridge Street -- Youville Hospital (2 rings purchased and installed privately by hospital staff behind building for use by employees)

**Total # posts installed to date                      69**



EXECUTIVE DEPARTMENT  
ROBERT W. HEALY  
City Manager

RICHARD C. ROSSI  
Deputy City Manager

CITY OF CAMBRIDGE  
CAMBRIDGE, MASSACHUSETTS 02139

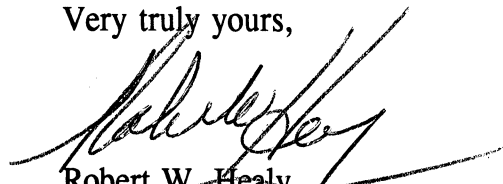
TEL. 349-4300  
FAX. 349-4307

May 13, 1996

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 22, regarding the maintenance of City-owned bicycle racks, received from Assistant City Manager for Community Development Susan Schlesinger and Deputy Commissioner of Public Works Steve White.

Very truly yours,



Robert W. Healy  
City Manager

RWH/mec  
attachment

Consent Agenda #6

5-275

Relative to Awaiting Report Item  
Number Twenty-two, regarding the  
maintenance of City-owned bicycle  
racks.

In City Council May 13, 1996

*Placed on file*