



City of Cambridge

20.

IN CITY COUNCIL

October 17, 1994

COUNCILLOR SULLIVAN
COUNCILLOR BORN
COUNCILLOR DUEHAY
COUNCILLOR MYERS
MAYOR REEVES
VICE MAYOR RUSSELL
COUNCILLOR TOOMEY
COUNCILLOR TRIANTAFILLOU
COUNCILLOR WALSH

WHEREAS: After completing eighteen years of competent and dedicated service to the citizens of Cambridge, and most especially to the children of Cambridge, as a teacher, and an administrator in the Cambridge schools and as Assistant Superintendent for Curriculum and Instruction, **Sandra G. Spooner** announced her resignation; and

WHEREAS: Sandra was appointed as a Chapter 1 Reading Teacher for the school system in 1976 and served in this capacity until 1979; and

WHEREAS: Sandra was called upon to provide her supervisory skills to the administration of the Chapter 1 Program as Assistant Director from October 1979 through July, 1988; and

WHEREAS: Sandra was appointed Assistant Superintendent for Curriculum and Instruction in August, 1988 by Superintendent Mary Lou McGrath; and

WHEREAS: Sandra has been the recipient of numerous awards and been the subject of magazine articles for her educational successes; now therefore be it

RESOLVED: That this City Council go on record expressing its deep felt appreciation to **Sandra G. Spooner** for her commitment and dedication to excellence in her tenure with the Cambridge Public Schools and further wish for her success in all future endeavors; and be it further

RESOLVED: That the City Clerk be and hereby is requested to prepare a suitably engrossed copy of this resolution for presentation to **Sandra G. Spooner** on behalf of the entire City Council.

In City Council October 17, 1994.

Adopted by the affirmative vote of nine members.

Attest:- D. Margaret Drury, City Clerk.

A true copy;

ATTEST:-

D. Margaret Drury

D. Margaret Drury,
City Clerk

October 17, 1994

Councillor Sullivan

Whereas: After completing eighteen years of competent and dedicated service to the citizens of Cambridge, and most especially to the children of Cambridge, as teacher and administrator in the Cambridge schools and as Assistant Superintendent for Curriculum and Instruction, Sandra B. Spooner announced her resignation; and

Whereas: Sandra was appointed as a Chapter 1 Reading Teacher for the School System in 1976 and served in this capacity until 1979; and

Whereas: Sandra was called upon to provide her supervisory skills to the administration of ^{the} Chapter 1 Program as Assistant Director from October 1979 thru July, 1988; and

Whereas: Sandra was appointed Assistant Superintendent for Curriculum and Instruction in August, 1988 by Superintendent Mary Lou McGrath; and

Whereas: Sandra has been the recipient of numerous awards & been the subject of magazine articles for her educational successes; now therefore be it

Resolved: That this City Council go on record expressing its Deepfelt appreciation to Sandra G. Spooner for her Commitment and Dedication to excellence in her tenure with the Cambridge Public School and further wish for her success in all future endeavors; and be it further

Resolved: That the City Clerk be & hereby is requested to prepare a suitably engrossed copy of this resolution for presentation to Sandra G. Spooner on behalf of the entire City Council

Sandra G. Spooner

ADMINISTRATIVE EXPERIENCE

Assistant Superintendent for Curriculum and Instruction
Cambridge Public Schools
Cambridge, MA
August 1988 - Present

Provide the leadership for the delivery of the K-12 curricular and educational programs in all subject areas in an urban public school system with 7600 students and 857 professional staff. Administer the staff development, preservice education, research and discretionary grant programs. Integrate and evaluate programs within the system. Maintain linkages to community, state and federal agencies, universities, and to the private sector. Coordinate resources of the Cambridge Partnership for Public Education with schools and programs (over \$1M annually). Enhance teacher empowerment through expansion of roles, professional development and recognition initiatives. Assist the Superintendent and other central office administrators in the areas of collective bargaining, budget development, personnel matters, and long range planning. Established Resource Development and Assessment Office which raised over \$4 million in 1992-1993.

ASSISTANT DIRECTOR, CHAPTER 1 PROGRAM
CAMBRIDGE PUBLIC SCHOOLS
CAMBRIDGE, MA
October, 1979 - July, 1988

Directly supervise the elementary component with 16 teachers, 8 instructional aides and 600 students. Monitor appropriation in excess of \$1M. Assist in the supervision of 12 staff at the high school and a parent coordinator. Specific responsibilities include personnel evaluation; planning and implementing workshops; on-site monitoring visits; research, formulate and prepare proposals for funding; program development and evaluation; creation and coordination of parent activities; assuring compliance to state and federal regulations; providing services to private and parochial schools.

ACTING PRINCIPAL
FLETCHER SCHOOL
Cambridge, MA
May-June, 1986

Manage a K-8 urban elementary school with 350 students of diverse racial and ethnic backgrounds, and professional and support staff. Specific responsibilities: personnel supervision and evaluation. Supervision of the general curriculum, special education ancillary programs and services to students; budget management, written reports and presentations; crisis intervention; parent and community outreach.

TEACHING EXPERIENCE

1976-1979 Chapter 1 Reading Teacher

Cambridge Public Schools
Cambridge, MA

1975-1976 English-as-a-Second Language

Turin, Italy

1974-1975	Institute of Pennsylvania Hospital-Reading Specialist	Philadelphia, PA
1973-1974	Enfield Elementary School Reading Specialist, K-6	Oreland, PA
1973-1975	Reading/Writing Instructor Evening School	Antioch College Philadelphia, PA

HIGHLIGHTS

1993	Induction Achievement Hall of Fame, Matignon High School
1992	Featured in Boston Magazine's Faces To Watch in the category of Education
1991	YWCA's "Tribute to Women"
1986	Cambridge Chapter 1 Program was recognized as an Outstanding Compensatory Education Program by the United States Department of Education
1981	Outstanding Young Women in the U.S.
1973	Pi Lambda Theta and Phi Delta Kappa

COMMITTEES and RELATED PROFESSIONAL EXPERIENCES

1990-1994	Massachusetts Corporation for Educational Telecommunications Board of Directors
1992-1993	Massachusetts Corporation for Educational Telecommunications Moderator of "Pulling It All Together"
1992-1993	Cambridge Algebra Project Advisory Board
1991-1992	Massachusetts Association for Supervision and Curriculum Development, Executive Board
1988-1993	Massachusetts Pre Engineering Program, Executive Board, Cambridge, MA
1988-present	Cambridge Partnership for Public Education, Executive Board, Cambridge, MA
1986-present	Multicultural Advisory Committee, Cambridge Public Schools, Cambridge, MA
1984-1987	Trustee, Board of Overseers, Shady Hill School, Cambridge, MA
1982-1985	Chairperson, Affirmative Action Advisory Committee, Cambridge Public Schools, Cambridge, MA

EDUCATION

1973	University of Pennsylvania, Philadelphia, PA Master of Science in Education, Major: Reading and Language Arts
1972	University of Pennsylvania, Philadelphia, PA Bachelor of Science in Education, Major: Elementary Education

TELECOPY/FAX

CAMBRIDGE SCHOOL DEPARTMENT

FAX NO. 617-349-6515

Date of Transmission: 10-5-94 Time of Transmission: 3:40To: Name: Jack Flynn Fax #: 4307Organization/Department: City Clerk's OfficeFrom: Name: Fran McCauley Phone #: 6418Department: ASCI Office

Topic: _____

Remarks: _____

Information you requestedThere are 2 pages to follow.

Please call the Public Information Office at (617) 349-6512 if you have difficulty.



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October 17, 1994

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WHEREAS: Sandra was appointed as a Chapter 1 Reading Teacher for the school system in 1976 and served in this capacity until 1979; and

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Born, Duehay, Myers, Reeves
Russell, Toomey, Trantafillon
Walsh

Consent Order #20

R-665

Councillor Sullivan re: ResignATION of
Sandra Spooner Assistant Superintendent of
Curriculum and Instruction.

In City Council October 17, 1994

Order adopted