

**PROCESS FOR SIDEWALK PERMITS, DISPLAYS OF MERCHANDISE,
A-FRAMED SIGNS AND SANDWICH BOARD SIGNS**

1. The petition must be filed with the City Clerk. Application forms are available at the Clerk's Office.
2. The City Clerk's Office forwards the petition to the City Council. Petitions received by the Clerk's Office by 5 PM on Thursday will go on the agenda for the following Monday's Council Meeting, with the exception of Thursday and Monday holidays and the special July/August Council Meeting schedule.
3. The City Council has the power to grant or deny the permit, but it usually forwards the petition to the City Manager along with power for the City Manager to grant or deny the petition.
4. The City Manager refers the petition to the Commissioner of the Public Works Department (DPW). DPW will send out an investigator to review the location of the sign or table.
 - a. The Commissioner may require the approval of other City Departments including, but not limited to, Police, Fire, Traffic and Parking, and Building Departments.
 - b. The Commissioner may require a substitute location if, in his or another department's opinion, the proposed location is unsuitable for public safety reasons.
 - c. The Commissioner may restrict the times of the requested tables.
 - d. The Commissioner will not approve any petition unless the applicant has filed a commercial recycling plan with the DPW's Commercial Recycling Coordinator.
5. If the Commissioner approves the petition, the Public Works Department will require the applicant to obtain a bond in the amount of \$2,000.00 from an approved insurance company. The insurance company must complete the City's approved bond form, which can be obtained from the Public Works Department.
6. When the bond is executed by an insurance company and sent to the Public Works Department, a permit will be granted to the petitioner from the Public Works Department for a filing fee of \$25.00.

1999 JUL 28 P 5:04

OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

CAMBRIDGE

7/28/1999 19__

To the honorable, the City Council of the City of Cambridge
The undersigned respectfully pray

Anna's Atlantic fast food, located at Mass. Av. 84
Name of Petitioner or Business Address

Be granted permission for a/an () "A" FRAMED SIGN,

☒ FOOD STAND-Soda.

() SANDWICH BOARD, () DISPLAY OF MERCHANDISE,

() TEMPORARY BANNERS HUNG ACROSS PUBLIC WAYS,

() TABLES, for restaurant seating () Y () N, () CHAIRS

In front of premises numbered M.I.T. Mass Ave No 84, on
Address where sign will be

Monday, Saturday, from 8 A.M. to 8 P.M.
Days of the week

Petitioner's signature George m Bratsis

Print name here George m Bratsis

Telephone number (781) 893 1832

PLEASE ATTACH A SKETCH TO YOUR
APPLICATION.

Appl. & Petitions #1 *116 14*

A petition was received from
Anna's Atlantic Fast Food,
requesting permission to erect
a food stand in front of
MIT Mass. Ave. No. 84, from
Monday through Saturday from
8:00 a.m. to 8:00 p.m.

In City Council September 13, 1999

Referred to the City Manager *w/power*