

CITY OF CAMBRIDGE
DEPARTMENT OF HEALTH AND HOSPITALS
1493 CAMBRIDGE STREET
CAMBRIDGE, MASSACHUSETTS 02139
498-1349

MELVIN H. CHALFEN, M.D.
COMMISSIONER

October 20, 1982

Mr. Robert W. Healy
City Manager
City Hall
795 Massachusetts Avenue
Cambridge, MA 02139

Dear Mr. Healy:

In response to City Council Order No. 6 of September 27, 1982, the standard notification procedure for hazardous or toxic waste incidents is as follows:

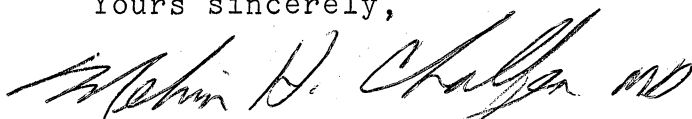
- Emergency Services (Fire and/or Police) are invariably notified first (by citizens, businesses, insitutions, etc.) and respond to the scene.
- The Deputy Fire Chief at the scene assesses the nature and extent of the problem, identifies the substances involved in the incident, then based upon the information collected orders calls to the Public Health Coordinator, State Fire Marshall (when applicable), and the State Department of Public Health (when applicable).
- The Public Health Coordinator immediately notifies the Commissioner of Health and Hospitals and then proceeds to the site of the incident (in the Commissioner's absence the Public Health Coordinator would then notify the City Manager directly).
- The Commissioner of Health and Hospitals upon receiving notification in turn immediately notifies the City Manager (in the City Manager's absence the Commissioner notifies the Deputy City Manager).

In the event that the scenario is such that the incident is first reported to the Public Health Coordinator the procedure is as follows:

- The Public Health Coordinator immediately notifies Emergency Services - Fire and Police.

- The Public Health Coordinator then notifies the Commissioner of Health and Hospitals (in the Commissioner's absence the Public Health Coordinator would notify the City Manager directly).
- The Commissioner of Health and Hospitals upon receiving notification in turn immediately notifies the City Manager (in the City Manager's absence the Commissioner notifies the Deputy City Manager).

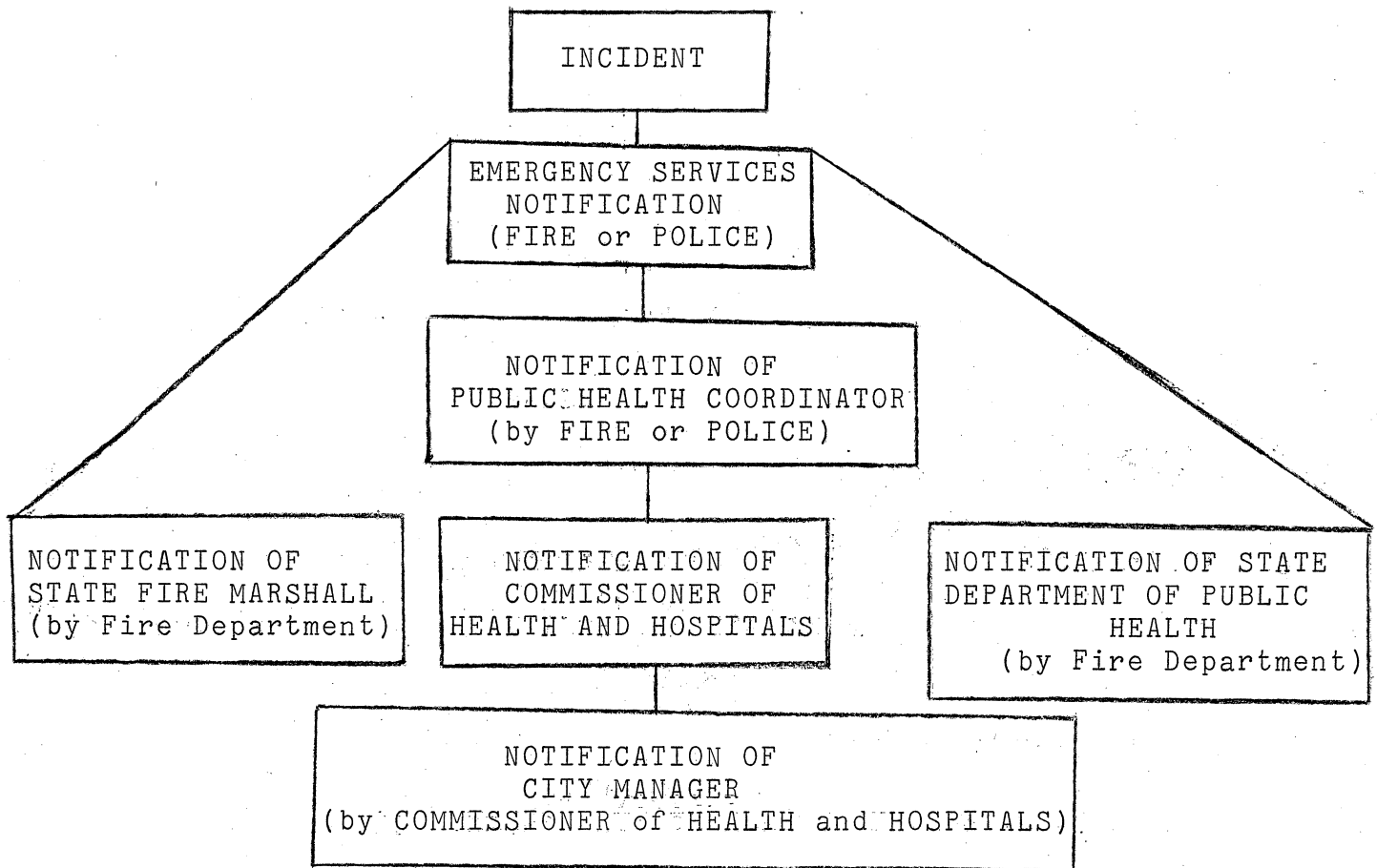
Yours sincerely,

A handwritten signature in dark ink, appearing to read "Melvin H. Chalfen MD". The signature is fluid and cursive, with the "MD" at the end being more distinct.

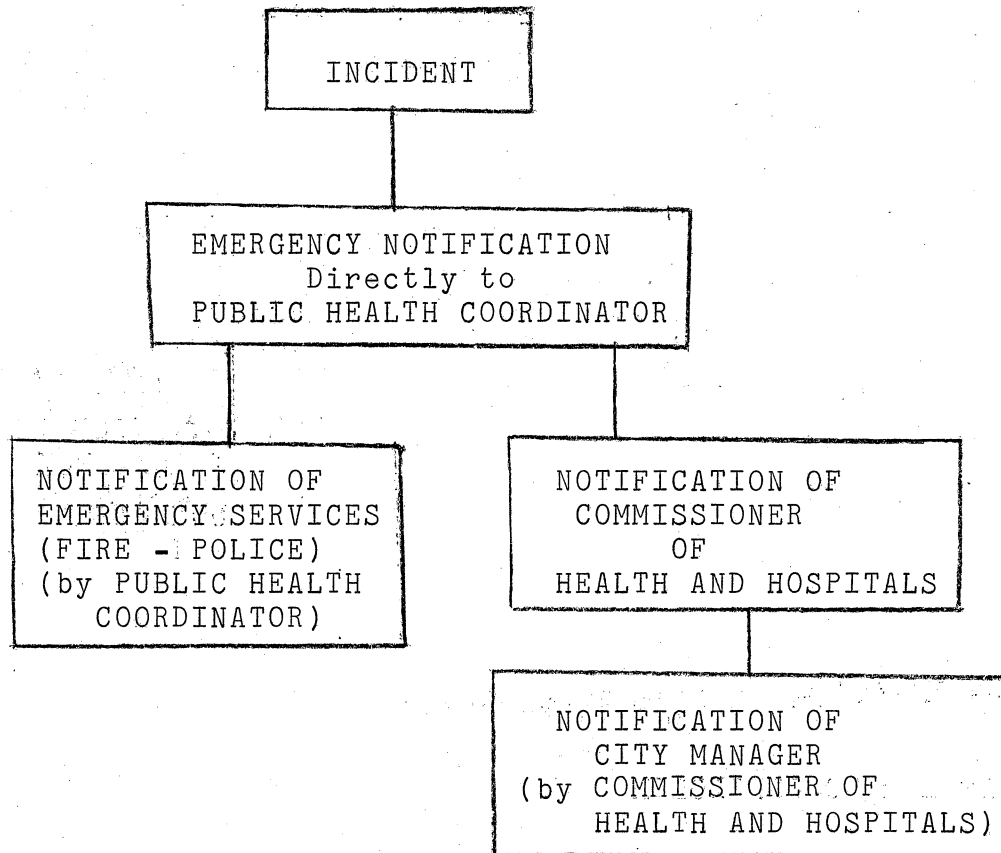
Melvin H. Chalfen, M.D.
Commissioner

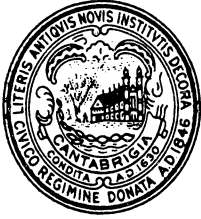
MHC:vls

DEPARTMENT OF HEALTH and HOSPITALS
HAZARDOUS OR TOXIC WASTE INCIDENT
STANDARD NOTIFICATION PROCEDURE



DEPARTMENT OF HEALTH and HOSPITALS
HAZARDOUS OR TOXIC WASTE INCIDENT
ALTERNATE NOTIFICATION SCENARIO





CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

November 1, 1982

To the Honorable, the City Council:

With reference to City Council Order No. 6 of September 27, 1982, I transmit herewith communication from Melvin H. Chalfen, M. D., Commissioner of Health and Hospitals, relative to the standard notification procedure for hazardous or toxic waste incidents.

Very truly yours,

Robert W. Healy
City Manager

RWH/b

Agenda Item Number One *S 665*

Re: notification procedures for hazardous
or toxic waste removal.

In City Council,

November 1, 1982

11/1/82

Placed

on

File