

RALPH E. DUNPHY

OBJECTIVE: The position of Commissioner of Public Works, Cambridge, Massachusetts

SUMMARY OF QUALIFICATIONS:

- Presently serving as the Deputy Commissioner of Public Works.
- Familiar with all areas of Cambridge Public Works.
- Valuable senior-management experience and network of management contacts.
- Senior-level Management and problem-solving expertise attained on the job, in the Department and through continuing education.
- Strong ties to the Cambridge Community.

EXPERIENCE:
1983 to Present

**City of Cambridge, Department of Public Works
Deputy Commissioner (11/92 to Present)**

- Responsible for the management of all daily operations of the DPW.
- Assisted the Commissioner with all functions of DPW management, including budgeting, planning, personnel issues, snow operations and space utilization.

Special Project Manager (08/91 to 10/92)

- Developed and implemented management programs relating to performance recognition & awards, personnel administration, time and attendance tracking.
- Responsible for planning, managing, and coordinating the centralization of the entire Public Works facility at 147 Hampshire Street.

Superintendent of Cemeteries (1/88 to 10/92)

- Improved and expanded facilities and available grounds.
- Updated equipment and productivity while working within budget and personnel limitations.
- Installed a computerized system to store cemetery records.
- Responsible for maintenance, administration, and supervision of buildings and grounds, including renovation of the Chapel and building of a new Garage.

Highway Foreperson (9/87 to 1/88)

- Supervised a crew of 16

EDUCATION:

Advanced Management Certificate Scholarship Program
Harvard University Extension School, Cambridge, MA

Bachelor of Arts (1972)
Boston College, Chestnut Hill, MA

SEMINARS:

APWA Self-Assessment Management Training Program (1992)
APWA Accreditation Planning Program (1992)
APWA Snow Operation Training (1992)
Certificate, Management of Local Public Works, Int'l. City Managers Assoc. (1989)
Management Training Workshop, James Howard Associates, Inc. (1989)

ASSOCIATIONS:

American Public Works Association
Local Emergency Planning Committee, Chairman, Resource Comm.
Massachusetts Cemetery Association, Board of Directors
Advisory Council for Employee Assistance Program

References available upon request



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EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

December 20, 1993

To The Honorable, The City Council:

This is to advise you that I have appointed Ralph E. Dunphy as Commissioner of Public Works effective December 16, 1993.

Mr. Dunphy, a life-long Cambridge resident, has served in several different Public Works Department positions. It is commendable when a career employee can rise through the ranks to become the department head. The process produced 177 applicants that were screened down to 12 semi-finalists and 3 finalists.

With Mr. Dunphy's educational background and experience he will lead this department into the 21st Century. Attached is Mr. Dunphy's resume.

Very truly yours,

Robert W. Healy
City Manager

RWH/mev
attachment

A-124

Consent Comm #6
Transmitting Comm. from R.W. Healy re: the
appointment of Ralph E. Dunphy as Public Works
Commissioner effective December 16, 1993.

In City Council December 20, 1993

Placed on file