

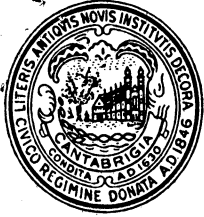
City of Cambridge

MASSACHUSETTS

Agenda #10.

In City Council October 30 19 72

	YEA	NAY	ABSENT	
Mr. Clinton	✓			
Mr. Danehy			✓	
Mr. Duehay	✓			
Mrs. Graham	✓			
Mr. Moncreiff			✓	
Mr. Owens	✓			
Mr. Sullivan	✓			
Mr. Vellucci	✓			
Mayor Ackermann	✓			
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CITY OF CAMBRIDGE

449 BROADWAY, CAMBRIDGE, MASSACHUSETTS 02138 • TEL. 876-5005

CAMBRIDGE PUBLIC LIBRARY

26 October 1972

Mr. John H. Corcoran
City Manager
City Hall
Cambridge, Massachusetts

Dear Mr. Corcoran:

This is to request the following transfers in appropriations in the Library Department:

From:	A1, Permanent Employees		\$8,400.00
To :	B2, Postage	\$ 900.00	
To :	B39, Services not otherwise coded	2,300.00	
To :	D1, Office Supplies	1,500.00	
To :	D6, Library	3,500.00	
To :	D16, Supplies not otherwise coded	<u>200.00</u>	
		\$8,400.00	
From:	B11, Insurance		\$ 825.00
To :	B5, Cartage and Freight	\$ 50.00	
To :	B14, Motor Vehicle, Repairs and Care	125.00	
To :	C7, Furniture and Fittings	<u>650.00</u>	
		\$ 825.00	
From:	F7, Non-Contributory Pensions		\$ 400.00
To :	D8, Laundry, Cleaning	\$ 200.00	
To :	D17, Motor Vehicle, Parts	<u>200.00</u>	
		\$ 400.00	

(Continued)

B2, Postage: The postage transfer is required for the following reasons:

1. Increase in the number of interlibrary loan requests.
2. Increase in the number of overdue notices mailed.
3. Increase in library programing.
4. Increase in the number of reserve postal requests.

B5, Cartage and Freight: A thorough review of outstanding bills and a projection of expected needs through the end of the year requires this request.

B14, Motor Vehicle, Repairs and Care: Unexpected Bookmobile generator repair and brake linings on the pick-up truck require this transfer.

B39, Services not otherwise coded:

- a. SONAGUARD burglary system at Field and North Cambridge Branch Libraries.

Several burglaries this past year in both of these branches have resulted in considerable equipment loss and vandalism. Typewriters, movie projector, refrigerator, and other items have been taken.

The installation of the alarm system is a small price to pay for protective library security.

- b. Screwing lower windows at Field and North, and the dismantling of lower window handles.

C7, Furniture and Fittings: Burglary of a 16mm Projector for the Field Branch requires this transfer. The 16mm Projector services both the Field and East Cambridge Branches. Films are an essential part of library service and the latter equipment is urgently needed.

D1, Office Supplies: General increase in supply costs--increase in the use of all library supplies in all departments for a variety of needy reasons necessitate this increase. Increased library usage, increases in book repairs, increased programing, etc.

D6, Library: Books, recordings, films are the "Bloodstream" of the library system--increased demand for more materials require this transfer.

D8, Laundry, Cleaning: Transfer necessary for the proper maintenance of library building: wax, floor cleaner, and other cleaning materials.

(Continued)

Mr. John H. Corcoran

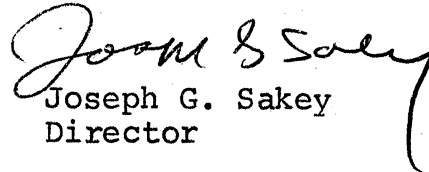
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26 October 1972

D16, Supplies not otherwise coded: A thorough review of outstanding bills and a projection of expected needs through the end of the year requires this request.

D17, Motor Vehicle, Parts: Unexpected Bookmobile generator repair and brake linings on the pick-up truck require this transfer.

Sincerely,


Joseph G. Sakey
Director

JGS:aet

City of Cambridge

In City Council,

October 30, 1972

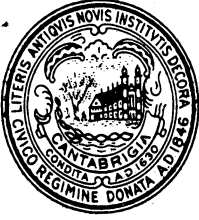
ORDERED:

That the following transfers in appropriations in the Library Department be and hereby is authorized:

FROM: A-1 Permanent Employees	\$8,400.00
TO: B-2 Postage	900.00
B-39 Serv. not o/w coded	2,300.00
D-1 Office Supplies	1,500.00
D-6 Library	3,500.00
D-16 Supplies not o/w coded	200.00
FROM: B-11 Insurance	825.00
TO: B-5 Cartage and Freight	50.00
B-14 Motor Vehicle Repair and Care	125.00
C-7 Furniture and Fittings	650.00
FROM: F-7 Non-Contributory Pensions	400.00
TO: D-8 Laundry, Cleaning	200.00
D-17 Motor Vehicle Parts	200.00

In City Council OCT. 30, 1972
 Adopted by yeas and nays Vote
 Yeas 7 Nays 0 Absent 2

Paul E. Healy
 CITY CLERK



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

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EXECUTIVE DEPARTMENT
JOHN H. CORCORAN
City Manager

October 30, 1972

To the Honorable, the City Council,

I transmit herewith communication from Joseph G. Sakey, Director of the Library, requesting the following transfers in appropriations in the Library:

FROM:	A-1 Permanent Employees	\$8,400.00
TO:	B-2 Postage	900.00
	B-39 Services not o/w coded	2,300.00
	D-1 Office Supplies	1,500.00
	D-6 Library	3,500.00
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FROM:	B-11 Insurance	825.00
TO:	B-5 Cartage and Freight	50.00
	B-14 Motor Vehicle, Repairs and Care	125.00
	C-7 Furniture and Fittings	650.00
FROM:	F-7 Non-Contributory Pensions	400.00
TO:	D-8 Laundry, Cleaning	200.00
	D-17 Motor Vehicle, Parts	200.00

Also enclosed is order providing for the same.

Yours truly,

John H. Corcoran
City Manager

JHC/m

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Agenda #10.

Comm. from Joseph G. Sakey, Director of
the Library, for the transfers in approp-
riations in the Library in the total
amount of \$9,625.00

ordin

In City Council
October 30, 1972

