



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 876-6800

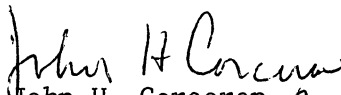
EXECUTIVE DEPARTMENT
JOHN H. CORCORAN
City Manager

MAY 14, 1978

To the Honorable, the City Council:

I transmit herewith a report on Summer Job
Opportunities as prepared by Robert J. LeBlanc,
Acting Director of Budget-Personnel.

Very truly yours,


John H. Corcoran
City Manager

JHC/b



CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To John H. Corcoran, City Manager

Date May 14, 1973

From Robert J. Le Blanc, Acting Director of
Budget-Personnel Department

Reference

Subject SUMMER JOB OPPORTUNITIES

You have asked me to outline in some detail the anticipated expenditures for summer employment in both federally subsidized and city financed programs. To date the actual or potential funds for youth employment are as follows:

Mayor's Program	\$59,000.00
E.E.A. Discretionary	\$57,834.00
Recreation Support	<u>\$37,500.00</u>
SUB-TOTAL	\$154,334.00
 N.Y.C. Summer	 <u>\$237,586.00</u>
	\$391,920.00
 Water Department	 \$ 40,000.00
Public Works Dept.	\$125,000.00
Recreation-Golf	
Playgrounds	<u>\$110,000.00</u>
	\$791,920.00

Of the anticipated (\$791,920.00) we must keep in mind that the (\$237,586.00) earmarked for Neighborhood Youth Corps Summer Jobs is not yet authorized by the Federal Government. This program, which provides (563) jobs for youth 14-22 has been authorized, and an amount of (\$256.8 million) nationally has been appropriated. The President has not released these funds. If these funds are not forthcoming the total funds now anticipated for expenditure would be reduced to (\$554,334.00)

It is now anticipated that the (\$300,000) budgeted for temporary employment in the principal department of Public Works, Water and Recreation Department will provide summer employment for approximately five hundred (500) young adults age 18-25 with the number varying depending upon length of employment. This approximate figure is based upon an initial six (6) week appointment. In the case of the Recreation Department, the principal positions available are laborer and various classifications of Recreation Leader, Assistant Recreation Leader, Lifeguard and Bath House Attendant. In most cases selection of employees is based upon Civil Service examinations, and it is anticipated that with the results of the examinations last fall all appointments shall be from the certified list.

Both Public Works Department and Water Department positions are as laborers, which must be approved on an emergency basis by the Civil Service Commission. Selection of employees is based upon a first-come first-serve internal listing system and currently all those who have applied as of Friday, May 11, 1973 have been referred to the Public Works Department for assignment.

Having considered anticipated municipal departmental expenditures consideration must be given to a description of the other summer job program now contemplated: Mayor's Program (\$59,000.00).

The Mayor's Program, funded by a city property tax appropriation operates in conjunction with the Cambridge Rent-A-Kid Program. The office for this program is located at 720 Massachusetts Avenue and is directed by Mr. Dan Queen. At this time it is anticipated that the program will provide employment to 113 youths ages 14-15. Negotiations are presently going with the School Department to develop a work-experience occupational education program for the enrollees who will receive (\$1.85) per hour for a twenty to twenty-five hour work week.

E.E.A. DISCRETIONARY (\$57,834.00)

Under guidelines established by President Nixon all the Department of Labor The City of Cambridge was allocated (\$57,834.00) for a special summer employment program under the Emergency Employment Act. These funds will provide employment opportunity to over one hundred and seventy-three (173) young adults age 16-22 who in accordance with federal regulations fall into the following priority categories:

1. Disadvantaged
2. Vietnam Era and Disabled Veterans
3. Students on Vacation (Not Disadvantaged)

As with both the N.Y.C. and Mayor's Program participants will be paid at the rate of (\$1.85) per hour for a twenty (20) week for a period of between six (6) and nine (9) weeks. The selection process for this program is continually monitored by federal officials and must comply with the significant segments criteria, which guarantees equitable distribution of opportunity throughout the city.

RECREATION SUPPORT PROGRAM (\$37,500.00)

Cambridge first received R.S.P. Funds in 1971 after a series of often volatile negotiations with the Department of Labor and the City of Boston; Up until that time Boston was the sole recipient of these funds.

Last week the City of Cambridge was notified that funds were available and an formal application will be submitted May 16, 1973 for (\$37,500.00). The purpose of this program is to compliment recreational programs for youth under fourteen (14) years of age. The program last year, which was administered by the Executive Department was a catalytic force in coordinating youth program activities of such agencies as C.E.O.C., Community Schools, Recreation Department, Youth Resources Bureau and agencies affiliated with Cambridge Community Services. The RSP-72 Program served over eight hundred (800) pre-teen and early teens and employed approximately twenty (20) playground workers.

It is anticipated that this year's program will once again seek to coordinate activities in an effort to increase services to those under fourteen (14) years of age. Additionally, a formal Coordinating Council will be established from the above organizations with the hope of affecting a permanent mechanism for joint programming throughout the city.

Selection of employees for this program, as last year, will be on the basis of E.E.A. guidelines recognizing the significant segments, and as with E.E.A. all positions will be advertised both through the media and through locally recognized organizations including the public library system.

Thus present programming calls for the employment of between eight hundred (800) to one thousand (1000) youths ages 14-22 during the summer months. If Cambridge once again receives N.Y.C.-Summer Funds and additional five to six hundred (500-600) youth will be provided employment opportunities.

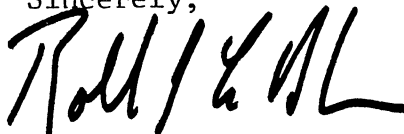
ADDITIONAL PROGRAMS

In addition, to the above named programs, including Cambridge Rent-A-Kid, both the East Cambridge Job Resources Bank or the Youth Employment Program funded by both federal and city appropriations is coordinating private sector employment and employment in federal agencies. Hopefully, this effort will generate approximately three hundred (300) opportunities for youth 16-22.

Page 4.

Admittedly there is a glaring need to coordinate all activities involved in youth employment. Through the A.M.P.B. structure weekly meeting have been held between all program agents, and hopefully a process will be designed to guarantee both equal and maximum opportunity for Cambridge Youth.

Sincerely,

A handwritten signature in black ink, appearing to read "R. J. Le Blanc" in a stylized, cursive script.

Robert J. Le Blanc,
Acting Director of
Budget-Personnel Department

RLB/dmr

Agenda #9

196

Comm. from Robert J. LeBlanc, Acting Dir.
of Budget-Personnell relative to the
Summer Jobs Program

In City Council,

May 14, 1973

5/14/73

Placed on File