



CITY OF CAMBRIDGE

639 MASSACHUSETTS AVENUE

CAMBRIDGE, MASSACHUSETTS 02139

TEL. 498-9077

RENT CONTROL BOARD

ROGER MERVIS, EXECUTIVE DIRECTOR

M E M O R A N D U M

TO: City Councillors and City Manager

FROM: Roger Mervis *RM*

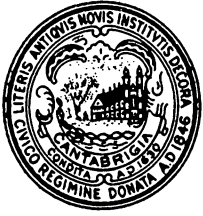
RE: General Adjustment of Rents

DATE: May 30, 1985

Notices of the general adjustment of the legal maximum rents for most controlled rental units in the City will be received next week. Undoubtedly, despite our best efforts to include informational and instructional material in each mailing, many questions concerning the adjustment will still arise. All parties have been given 18 days from the date of this mailing to bring to our attention any errors in our records. In addition, our staff will be available from 8:30 - 5:00 throughout the month of June to provide free public assistance either in office or by phone. All key notices include a tag line in Spanish, Portugese and French to alert the recipient to have the document translated immediately.

Please urge your constituents to contact the Board so that we may review their property's records in concert with them and explain how the Board arrived at the adjusted legal maximum rent. We will do everything within our power to help people with their problems. In this regard, I again urge you to encourage any of your small landlord constituents to attend our two-part training program scheduled for Thursday evening, June 20 and Thursday evening, July 11.

If I can be of any further assistance, please do not hesitate to get in touch.



CITY OF CAMBRIDGE

CAMBRIDGE, MASSACHUSETTS 02139
Tel. 498-9011

EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

June 3, 1985

To the Honorable, the City Council:

Enclosed for your information is a copy of a memorandum from Roger Mervis, Executive Director of Rent Control, with further information relative to the general adjustment of rents.

Very truly yours,

Robert W. Healy
City Manager

RWH/mbf

S-440

Re: enclosed memorandum from Roger Mervis,
Exec. Director of Rent Control, providing
further information on the general adjustment
of rents.

In City Council,

June 3, 1985

6/3/85

Placed on File