



RECEIVED BY
OFFICE OF CITY CLERK

1992 JUL 24 PM 2:40

CAMBRIDGE CITY COUNCIL

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139

(617) 349-4280
Fax (617) 349-4287

July 24, 1992

Report of the Committee on Government Operations of the Cambridge City Council.

The Committee on Government Operations met on July 14, 15, 16, 22 and 23 to interview and evaluate candidates for the position of City Clerk pursuant to a vote of the full City Council. Present were Committee members Duehay (chair), Myers and Toomey. Also present at various times were Councilors Russell, Sullivan, Walsh and Wolf.

The Committee recommended and the full Council adopted a revised job description. Pursuant to procedures recommended by the Committee, the position was advertised for several weeks in local and regional publications. 177 applications were received by the application deadline and 5 were received after the deadline. The Committee voted not to consider late applications. Applications were circulated to all members of the Council. The Committee attempted to interview all applicants recommended to them by at least 3 Council members. 22 applicants were interviewed, 4 withdrew and 2 were on vacation.

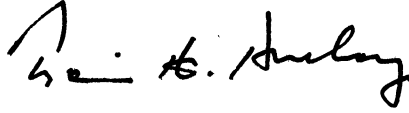
In presenting its recommendations to the full City Council, the Committee considered such factors as knowledge of the City Clerk's position; managerial ability; capacity to make organizational change; experience in dealing with a diverse public; knowledge of Cambridge; ability to handle and computerize records; potential for handling legislative liaison and for assisting the Council and its Committees in its policy work.

The Committee recommends that the following candidates be considered finalists and be interviewed by the full City Council:

Marylou Batt
D. Margaret Drury
John E. Flynn
Mark A. Gray, Jr.
Nancy J. London
Michael J. Sullivan

If a majority of the Council wishes to schedule second interviews with other applicants, the Committee will make such arrangements.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "F. H. Duehay", written in a cursive style.

Francis H. Duehay, Chair
Jonathan S. Myers
Timothy J. Toomey, Jr.

FHD:gwj

Committee Report # 7

S-628

Government Operations Committee Report
relative to the interviewing and
evaluation of candidates for the
position of City Clerk.

In City Council,

Aug. 3, 1992

Report Accepted.
Placed on file.