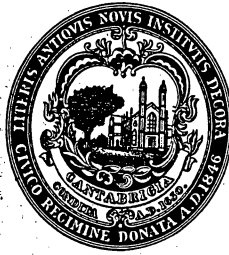


Russell B. Higley
City Solicitor

Donald A. Drisdell
Deputy City Solicitor

Nancy E. Glowa
First Assistant
City Solicitor



Arthur J. Goldberg
Supervising
Legal Counsel

Legal Counsel
Birge Albright
Gail S. Gabriel
Linda A. Stamper
Vali Buland
Cheryl Anne Watson

CITY OF CAMBRIDGE

Office of the City Solicitor
795 Massachusetts Avenue
Cambridge, Massachusetts 02139

May 18, 1999

Mr. Elie Yarden
143 Pleasant Street, 2A
Cambridge, MA 02139

Re: Public record request of February 5, 1999

Dear Mr. Yarden:

This is in response to your request for records concerning the tree removal hearing held on January 28, 1999 regarding a maple tree on Putnam Avenue. Please be advised that the documents you requested consist of 18 pages. The City charges \$.20 per page for copies of public records. Therefore, after you pay \$3.60, you may have the requested documents.

Please let me know how you would like to obtain the documents. It could be done by mail, or if you want to come in to the Law Department, you could pay the \$3.60 and receive the documents at the same time.

Very truly yours,


Arthur J. Goldberg

α Harolment A

143 Pleasant Street, 2A
Cambridge, MA 02139

February 5, 1999

Robert Healy
City Manager
City Hall
Cambridge, MA 02139

Dear Mr. Healy,

On Thursday, 28 January, 5:30 PM, in the Ackerman Room at City Hall, there was a hearing concerning the removal of a 24-inch maple tree on Putnam Avenue behind the property of 784 Memorial Drive LLC. Mr. Larry Acosta, City Arborist, stated that he would be directing his report and recommendations to you promptly and I assume that you have since received it. Please send me a copy of this official correspondence at your earliest convenience.

Sincerely yours,

[signed]

Elie Yarden,
co-chair CNI and abutter

copy to Larry Acosta,
City Arborist

Attachment B

May 20, 1999

To: The Honorable, the City Councillors
From: Elie Yarden, co-chair Cambridgeport Neighborhood Initiative (CNI)
For: Council Meeting of May 24, 1999
Re: Changes in Council Rules

Elie Yarden

I wish to call to your attention to a recent case of communication between citizens and management. I regret that I was not in time to lay this before the Rules Committee meeting last Wednesday, May 19, 1999.

In a brief letter to Mr. Robert Healy, dated February 5, 1999, I requested a copy of the report made to the City Manger's office by the City Arborist concerning a public tree removal hearing held on January 28, 1999. (Cf attached copy)

I attach the first response made to that request, a letter dated May 18, 1999, from the Office of the City Solicitor, signed by Arthur J. Goldberg.

I am a strong supporter of good government. I do not understand how prohibiting members of the City Council from looking into any specific case of egregious mismanagement or incompetent decision making on the part of any employee of the City strengthens this goal. It is equally obvious that micromanagement on the part of the City Council is destructive to its ability to fulfill its function.

Therefore, the policy which allows any City Councillor to request information and explanations from the City Manger in a public forum should be maintained. The purpose is not to allow a City Councillor to use the time of City Council meetings to display their concern for a constituent, or solicitude for the citizenry as a whole, but to keep the management responsible to the citizenry through their elected executive, the City Council. It is also the obligation of the City Council to make sure that the management is doing its job. Therefore I would like to see an addition to the rules, something of a disclaimer, along the lines of, "No questions publicly addressed to the City Manager on any subject, shall be deemed an interference with his ability to fulfill his duties and functions under law."

Should the carrying out of clerical tasks in so costly a manner have to be examined by the Finance Committee?

It is my hope that at the Council Meeting of May 24, 1999, it will be possible to discover why it took from the beginning of February, 1999 until May 18, 1999 to discover that a copy of a public record, reporting a recommendation after a hearing would be available at the City Solicitor' office at \$.20 per page.

Attachments A + B

1999 MAY 20 P 2:52
OFFICE OF THE CITY CLERK
CAMBRIDGE, MASSACHUSETTS

Consent Communciation #8

A communication was received from
Elie Yarden, Co-Chair, Cambridgeport
Neighborhood Initiative (CNI)
relative to changes in the City
Council Rules.

In City Council May 24, 1999

Referred to

Committee Report #6

Mr. Yarden noted the importance of the City Council's community-building function. He does not want to see that function weakened. The chief function of public participation is to offer "new thinking." The two-minute rule is bad; in three minutes someone can say something meaningful. A two-minute limit is an invitation to "sound-bite politics" and "sloganeering." He also noted his concern with feeling privileged because he has enough time to devote to public affairs to have a real voice. He suggested requiring that all Councillors be present at public hearings, and stressed the importance of being careful to schedule meetings at times that the public can come.

Stash Horowitz, 12 Florence Street, stated that he thinks that it is a good idea to have a meeting once a month that is not televised. He stated that two minutes is not enough for public comment. In addition, if a mother with three children wants to talk about a committee report and is not able to stay, she should be able to speak earlier. People should be able to speak at 5:30 if they need to leave.

Mr. Horowitz expressed his concern with not allowing public comment on items that are on the agenda as communications that do not relate to issues on other parts of the agenda.

Councillor Triantafillou stated that this is a very interesting point; it relates to some extent the difference between town meeting government and representative government. The Council is struggling with how to focus on priorities. She asked whether the Council really wants to stay with a letter-driven agenda. Mr. Horowitz stated that discussion by members takes much more time than public comment. He suggested a five minute limit for the comment of an individual Councillor on a particular issue, with a one and one-half minute rebuttal, if necessary.

John Pitkin, Fayette Street, stated that the idea of reforming the rules to make the Council more effective is important. He added that it is very important for the City Council to continue to play a role in broadening the public discussion, and the early public comment period under the current system does serve this purpose. The idea of an un-televised roundtable meeting once a month is good. The time limit should be three minutes, not two for public comment. Perhaps only the person who submits the communication should be allowed to speak on it.

Councillor Triantafillou asked whether, given all the other forms of participation, keeping the public comment section of the Council meeting just as it is, is essential to the continuation of democracy. Mr. Pitkin replied in the affirmative and said that democracy is about showing up.

Mr. Horowitz stated that the city government is out of touch with the anger in the neighborhoods. There is the perception in the City that the City Council wastes its time on ceremonial issues and doesn't deal with the real issues. He suggests two hours of public comment starting at 5:00 p.m., then a break for dinner, and then the business meeting starting at 7:30 p.m. Councillors should stay in their seats while the public is

talking and not use that time to eat supper or do other business. He asked whether Rule 12 means that the City Council cannot talk about information that has been requested and not delivered. Mr. Horowitz stated that seven hours is a good length for a City Council meeting. Other people have eight hour working days. Mr. Horowitz said that if public hearings are sent to committees, there should be a quorum of the Council present. If not, it should be sent to the full Council for a hearing there. Public hearing should all be televised. He stressed the need for courtesy, and suggested enforcing the rule of not mentioning specific names. He also suggested a shorter trial period, perhaps three months, starting in the fall. He said that if the public comment is limited, Councillors should be limited to five minutes on any particular issue, with a one and one-half minute rebuttal. He expressed concern about the requests for information not appearing on the agenda.

Councillor Davis requested that Roberta Miller discuss the request for information. Ms. Miller explained that requesting a policy analysis is the way to have substantive discussions on Council meetings. The computer request system is the way to clear away the more routine requests, and the way to get the preliminary information to start a policy discussion and analysis.

Councillor Sullivan stated that the information systems can be used to get information to help in policy development. However, nothing prevents a City Councillor from bringing an order to start a policy analysis.

Councillor Davis stated that she is concerned that the new information restriction will mean that the City Council will jump from having a good idea to making policy without the step of information gathering. Just sending something to a committee does not mean that there will be a hearing on a policy.

Councillor Sullivan stated that he agrees with the need to examine the committee structure and functioning so that policy explorations will take place in the committees. He too has had experience with having items he initiated referred to committee and then no further action being taken.

The City Clerk noted that the current rules require a committee report on every item referred to it.

Several suggestions were made for amendments to the proposed rules.

1. Councillor Sullivan suggested bringing in a hardship provision for people to speak earlier due to necessity.
2. Signup for public comment should be permitted until just before the time when the category is announced.

3. He stated that he still would like to see information delivered on Friday for a roundtable discussion on a Monday.
4. Councillor Sullivan stated that if the time limit is going to be three minutes, then public comment should probably be all at the beginning of the meeting.
5. Councillor Davis said that she thinks it would be reasonable to have a three-minute limit and still separate to public comment by category. People could speak for three minutes on each category.
6. Councillor Davis stated that she would like to see the computerized information requests scrolled.

Councillor Triantafillou suggested talking to Councillor Russell about the issue of the time for public comment because the Task Force has struggled with this question, and it is important to support the work of the committee that has given the issue so much deliberation.

Councillor Triantafillou encouraged her to try the information system.

Councillor Davis thanked all those present for their participation.

The meeting was adjourned at 2:25 p.m.

For the Committee,



Councillor Henrietta Davis
Chair

ORDERED: That Rule 23, 23A and 23B, 31A, 31B and 35A of the Rules of the City Council as Amended January 11, 1999, be replaced in their entirety by Proposed Temporary Rules 23A - 23D, 31A, 31B and 35A (attached); and be it further

ORDERED: That said substituted rules shall be in effect for six months from the date of adoption.

Rule 21. The City Clerk shall prepare the minutes of the previous regular and/or special meetings and a calendar of all matters to come before the City Council at each meeting in accordance with the established order of business and shall deliver to the residence of each Councillor a copy of the same not later than twenty-four hours prior to said meeting. On all matters on which there has been a roll-call vote, the minutes shall reflect the votes of the individual members.

Rule 22. The City Clerk is authorized by these rules to order and publish notice of hearings on petitions presented to him regarding public hearings before the Council.

ORDER OF BUSINESS

Rule 23 A. At every regular meeting of this City Council, except for roundtable/working meetings, ~~the order of business shall be as follows:~~

1. Reading of the record, if requested by the City Council.

~~1a. Public comment - the procedure is as follows:~~

~~An individual may in person or via telephone to the City Council Office on Mondays from nine o'clock (9:00) A. M. to three o'clock (3:00) P. M.; or in person from five o'clock (5:00) P. M. to six o'clock (6:00) P. M. via a sign up sheet available in the Sullivan Chamber indicate their desire to comment before the City Council on any matter on the agenda of the evening regardless if a Councillor exercises his or her Charter Right on a particular matter prior to Public Comment.~~

2. Motions for Reconsideration

3. Manager's Consent Agenda

4. Communications from the City Manager (Manager's non-Consent Agenda)

5. Unfinished business from preceding meetings

a. Charter Rights

b. On the Table

c. Unfinished Business

~~4-6. Applications for permits or petitions which require City Council approval or referral. Consent Communications (petitions, memorials, and other communications from citizens, employees and others)~~

~~5-6. 7. Consent communications (petitions, memorials and other communications from citizens, employees and others, which do not require action by the City Council.~~

~~6- 8. Consent orders and resolutions.~~

9. Committee Reports

10. Communications and Reports from City Officers

~~110. Non-Consent Communications (petitions, memorials and other communications removed from the Consent Communication Agenda by request of a member of the City Council or placed initially on the Non-Consent list because the communication includes a request to speak to the City Council at its meeting.~~

121. Motions, ~~o~~Orders relating to policy analysis and development or resolutions which have been removed from the Consent Order Agenda by request of a member of the City Council. Requests for information and for repair, replacement, attention or implementation which do not require a change in current practice shall not be placed on the agenda but shall be referred directly to the City Manager by the member making the request.*

~~Public hearings shall be scheduled by the City Clerk and Chair at the request of the City Council, but not on the same night as requested except in the case of public emergency of a regular business meeting.~~

~~Under the provisions of Chapter 43, Section 98 of the General Laws, Tercentenary Edition, citizens and employees of the city shall have reasonable opportunity to be heard at any meeting of the City Council in regard to any matter considered thereat. All opportunities for citizens and employees of the city to be heard shall be provided during that portion of the order of business entitled "Public Comment," and that portion of the meeting shall take place directly after the order of business entitled "Reading of the Record", if requested, by the City Council." The time allowed for each person and employee shall be limited to a total of ten minutes provided that the time allocated shall not exceed two hours, and where necessary to ensure that all those who have indicated a desire to speak during this Public Comment time may have an equal opportunity to speak, the Chair may provide a shorter comment time for all individuals.~~

RULE 23 B. ~~The fourth~~One meeting of each month shall be a roundtable/working meeting. The roundtable meeting shall be the fourth Monday of each month unless the City Council changes the date for a particular roundtable by majority vote at a prior regular business meeting or as a special meeting. No votes shall be taken except upon a motion to adjourn. The meeting shall not be broadcast on cable television. The Mayor shall determine the agenda for the roundtable meeting in consultation with the City Manager and other members of the City Council.

* Such requests shall be referred to the City Manager via the Request System by members or their staff. Weekly reports on requests for information will be available as of June 14, 1999.

RULE 23 C. Public Comment.

1. Regular business meetings

a. Under the provisions of Chapter 43, Section 98 of the General Laws, Tercentenary Edition, citizens and employees of the city shall have reasonable opportunity to be heard at any meeting of the City Council in regard to any matter considered thereat. Opportunities for citizens and employees to be heard at all regular meetings, except for working/roundtable meetings, shall be provided directly after the announcement by the Chair of the following categories of business: Motions for reconsideration, City Manager's consent agenda, Unfinished business from preceding meetings, applications and petitions requiring approval or referral by the City Council, consent orders and resolutions, Committee reports and Communications and reports from other city officers. Comments shall be limited to items in the category which the chair has announced. Each speaker shall limit his or her comments to no more than two minutes per category.

b. Procedure: An individual may sign up to speak before the City Council in person or via telephone to the City Council office on Mondays from 9:00 a.m. to 3:00 p.m., or in person from 5:00 p.m. to 6:00 p.m. via a sign up sheet available in the Sullivan Chamber. The individual must indicate on the sign up sheet which item(s) he or she is planning to address.

2. Regular roundtable/working meetings.

Public comment shall not take place at working/roundtable meetings of the City council, where no matter being discussed may be finally considered, in that no votes may be taken. Written comments will be accepted and made part of the record of the meeting. The opportunity for the public to make oral comments on items discussed at working/roundtable meetings shall be at the regular meeting at which the item may be considered for action by the City council.

Rule 23AD. Each of the three consent agendas is voted on in its entirety, with no discussion and separate vote by request of a single City Councillor. Upon such request, the item would be moved to the appropriate section of the agenda. Placement of items on the City Manager's Consent Agenda shall be determined by the City Manager. Placement of items on the Communications Consent Agenda shall be at the discretion of the City Clerk.

Rule 23BD. The City Clerk shall include the written statement of the mission and goals or priorities of the City Council and the City Manager with the materials prepared for the agenda of the City Council for its weekly meeting, along with a list of the four dates per year for which discussion of these items shall be in order.

Rule 24. The seats of the members of the City Council shall be determined by the City Clerk in consultation with the members; no member shall change his seat but by permission of the Chair.

COMMUNICATIONS AND COMMITTEES

Rule 25. All communications, petitions, or resolutions addressed to the City Council, which require action by the City Council at its meeting shall be filed with the City Clerk. The City Clerk shall place all new communications on the agenda for the next regular City Council meeting. Upon receipt of a communication that is substantially unchanged copy of a previously submitted communication, the City Clerk shall not place the communication on the agenda and shall transmit said communication to the Mayor. All communications, petitions, or resolutions that do not meet the agenda deadline specified in Rule Twenty shall be held over for the subsequent City Council agenda unless it is of an emergency nature.

Rule 26. The Mayor shall appoint standing committees of the City Council. The City Clerk or his/her designee shall staff each committee and, where deemed appropriate, the Chair may request additional staff help through the City Manager.

Each committee shall meet regularly to review matters referred to it by the City Council or to take up other matters within its domain. To the extent possible, matters of policy shall be referred to the appropriate committee, so that careful study and consideration can be given to the subject matter. The committee shall make policy and other recommendations to the City Council as a whole for discussion, consideration and adoption.

It is the goal of the City Council to involve citizens actively in the work of city government through these committees. All committees shall work with community and neighborhood groups and committees on issues that relate to these groups' mandates and interests. The committee staff shall keep lists of interested parties and shall keep citizens informed of the meetings and deliberations of the committees.

The standing committees of the City Council shall be as follows:

Rule 28. Minutes shall be kept of all committee proceedings. All minutes, reports, and papers shall be submitted to the City Council by the clerk of Committees at the request of the chairman or a majority of the committee thereof. Recommendations of each committee shall be made to the City Council for consideration and adoption.

Rule 29. The Councillor first named thereto shall be the chair of any committee of which he/she is a member, and in case of his/her resignation or inability to serve, another member of the committee shall be named by the Mayor.

MEMBERS LOBBY

Rule 30. No person will be admitted within the rail in the Sullivan Chamber or in Members' Lobby connected with said chamber at any meeting of the City Council except upon permission of the Mayor.

HEARINGS

Rule 31A. Public hearings may be requested for matters of public interest or of legislative requirement. ~~Where appropriate~~ Public hearings shall not be held during regular business meetings of the City Council except in an emergency. The City Council may shall refer such requests to a committee of the City Council. If the City Council deems it advisable, it may direct that the hearing be televised.

Rule 31B. The time devoted to public hearings ~~at any meeting of the City Council~~ shall not be more than two (2) hours at any one sitting. Any hearing not completed within the specified time may be continued to another meeting.

Any individual appearing before the City Council at a public hearing and claiming to represent another as agent or otherwise in the matter of being heard shall file with the City Council a written authorization signed by the individual, organization or corporation whose interests such individual represents.

There shall be a ~~ten-five~~ (105) minute time limit for each speaker to express her or his views on the matter being heard by the City Council. ~~Each~~ Speakers will be required to address ~~himself-themselves~~ solely to the issue, which is before the City Council for discussion and shall not engage in personal or rude remarks.

In all hearings before the City Council, the case of the petitioner shall be submitted first, except in matters affecting acceptance of highways or taking by right of eminent domain.

ORDINANCES AND ORDERS

Rule 32. All by-laws passed by the City Council shall be termed ordinances, and the enacting style shall be "Be it ordained by the City Council of the City of Cambridge." In all votes by which the City Council expresses anything by order or command the form of expression shall be "Ordered," and in all votes by which the City Council expresses opinions, principles, facts or purposes, the form shall be "Resolved."

Rule 33. The City Clerk shall determine the newspaper of the city in which shall be published any loan order or any ordinance and said publication shall be made in each newspaper in regular order, beginning with the oldest publication.

Rule 34. Every ordinance and every order, resolution or vote shall after its passage remain in the possession of the City Clerk for thirty-six (36) hours after the day of the meeting for the purpose of giving any Councillor an opportunity to file notice of his intention to move reconsideration.

AMENDMENT AND SUSPENSION

Rule 35A. Any of the foregoing rules with the exception of Rule 19 may be suspended at any meeting by a two-thirds yea and nay vote of the entire membership of the City Council, provided that suspension of the rules to take up an item of business out of order may be moved only one time per meeting by each member.

Rule 35B. No amendments or additions to the rules may be enacted until at least seven days have elapsed from the date of the submission of the proposed changes or additions and require a majority vote of the entire membership of the City Council.

ROBERTS' RULES OF ORDER

Rule 36. The City Council shall be governed by "Roberts' Rules of Order" in all questions of parliamentary practice not provided for by special rules of order.

RULES OF COURTESY

Rule 37.

1. No one shall delay or interrupt the proceedings, or refuse to obey the orders of the presiding officer.
2. All persons shall refrain from any private conversation, which would interfere with the proper conduct of the meeting or hearing.
3. All persons should refrain from smoking, drinking or eating in the Sullivan Chamber.

4. Poster or placards must remain outside the Sullivan Chamber.

5. People are admitted to the Sullivan Chamber up to the fire safety capacity of the room which includes the fourth floor balcony. Overflow crowds may listen to the proceedings on loud speakers and television provided in the hallway.

6. All persons shall confine their remarks to the question under debate and avoid personalities.

RULES OF TRAVEL

Rule 38. The City Council's travel and incidental expenses thereto shall be approved by five members of the City Council through the budget process. All individual expenses will be substantiated by receipts and requests for payments will be approved by the City Auditor prior to reimbursement. Any unexpended funds for an individual's travel will be remitted to the City Treasurer within thirty (30) days of receipt. The City Auditor shall be required to keep an up-to-date journal of all City Council expenditures and make same available on request to all interested persons. Duplicate copies of expenses and vouchers will be kept on file in the Mayor's Office

05/13/99

City of Cambridge

In City Council May 24, 1999

The Rules Committee held a public meeting on May 19, 1999, beginning at 12:15 p.m. in the Sullivan Chamber for the purpose of discussing proposed rules changes recommended by the Joint Task Force on Improving City Council Effectiveness and Policy Making.

Present at the hearing were Councillor Henrietta Davis, Chair of the Committee, Councillor Michael A. Sullivan, Councillor Katherine Triantafillou and City Clerk D. Margaret Drury. Also present were Richard Rossi, Deputy City Manager; Jill Herold, Assistant City Manager for Human Services; Lisa Peterson, Assistant to the City Manager; Mary Carvello, Administrative Assistant to the City Manager.

Councillor Davis convened the hearing and explained the purpose. She requested a description of the proposed rules changes regarding public comment, and she noted that there must be a clear statement that the rules are temporary.

Councillor Sullivan described the proposal to segment public comment by category so that the comment is closest to the time of the topic being discussed without going back to the prior system where the public waits to speak at the microphone at the time each item is discussed

Councillor Sullivan then described the change in public hearings to give the public more time to talk at the hearing than at regular Council meetings.

Councillor Davis asked whether the sign up times have changed. Councillor Sullivan said that they have not but the comments will be sorted to the correct category by the call taken.

It was agreed that it would be reasonable to allow the public the opportunity to sign up until just before the time when the category, upon which they desire to comment, is announced. However, members of the public who arrive after the public comment for the category has been completed will not be allowed to speak on those matters.

Roberta Miller emphasized that public hearings at committee meetings are the opportunity for the public to provide more in-depth, deliberative comments. That is one of the reasons for shifting public hearings to a night other than Monday.

Elie Yarden, 143 Pleasant Street, stated that he supports good government and that he sees this proposal as an effort to improve government. He also favors a strong City Council; it is important to democracy. He is supportive of many of the proposals.

Committee Report #6

A report from Councillor Davis,
Chair of the Rules Committee, for
a hearing held on May 19, 1999 for
the purpose of discussing a proposed
rules changes recommended by the
Joint Task Force on Improving City
Council Effectiveness and Policy
Making..

In City Council May 24, 1999

Report Accepted
Temporary Rules Adopted.
Referred to Calendar
Item # 7



CITY OF CAMBRIDGE
Traffic, Parking and Transportation
57 Inman Street,
Cambridge, Massachusetts 02139

Susan E. Clippinger
Director

Administration 349-4700
Parking Violations 349-4705
Resident Parking 349-4701

May 5, 1999

TO: Robert Healy, City Manager

FROM: Susan E. Clippinger, Director *SC*

SUBJECT: Council Order #042 dated 4/26/99

RE: Report on the installation of a loading zone in front of a Watertown business

Last December, we received a request for a loading zone at 2-8 Belmont Street, Hellas Import Ltd., which has several deliveries daily between 8 am and 4 pm. They also receive a weekly trailer delivery direct from customs usually with less than two hours notice, which range in size from 100 to 2000 cases which are unloaded by hand to a conveyor which transfers them to the basement.

During the last week of April, we spoke with all the Cambridge Businesses on Belmont Street between Holworthy and Cushing Street. Violette Wine Cellars has a loading zone on Belmont Street and a parking lot for 8 cars. They and the Panda House next door have no problem with the new loading zone. Guido's Café is against the new zone. The Circle Chiropractic and the Electrolux Store do not like the loss of the two parking spaces but have nine spaces in the parking lot on the corner of Cushing Street. Five are reserved for the chiropractor with the rest undesignated. The eight on street parking spaces in front of these businesses is limited to two hours, which we are enforcing. Parking on the south side of Belmont Street is currently unrestricted and allows for nine cars plus the 45 foot loading zone. In addition, there are nine unrestricted parking spaces on Holworthy Street and four unrestricted and three thirty minute parking spaces on Cushing Street all within 150 feet of Belmont Street.

Given the concerns of the area businesses, we will shorten the effective hours of this loading zone to 7am to 11am. We will monitor the operation of the loading zone.



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL 349-4300
FAX 349-4307



7.

May 24, 1999

To The Honorable, The City Council:

Please find attached a response to Awaiting Report Item No. 99-82, regarding a report on the installation of a loading zone in front of a Watertown business, received from Traffic, Parking & Transportation Director Susan Clippinger.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec
Attachment

Consent Agenda #7

3875

Relative to AW Rpt #99-82,
regarding a report on the installation
of a loading zone in front of a Watertown
business.

In City Council May 24, 1999

PLACED ON FILE