

Ms. Herold further stated that she was requesting Mr. Major Brooks to take supervisory responsibility for the teen programs operated during the evening at seven schools. She further stated she has requested Mr. Brooks to develop a plan to establish and improve in neighborhood and cross-neighborhood sport competition for the teenagers and youths throughout the city in order to keep our youth active and involved.

At this time Councillor Graham stated she believed a strong need existed for a job developer to be hired to provide our youth with some skills and ability to find full time employment.

Councillors Vellucci and Walter Sullivan questioned what, if any, changes were planned regarding elderly programs currently operated by two individuals within the Recreation Department.

Ms. Herold responded by stating that she has been reviewing all functions and programs provided for the elderly and has decided that for now, anyway, the two gentlemen assigned to the Recreation Department for elderly programs will remain in those positions. She further stated that these are positive programs they provide and she will look for ways to expand them so more of our elderly can participate.

Councillors Vellucci and Danehy questioned the fuel assistance programs for the elderly and whether or not they are maintained properly.

Ms. Herold stated although her department was not in charge of the program she and her staff provide assistance to those individuals who have problems with the forms and application procedures. She further stated the responsibility for operating the program rests with the Somerville-Cambridge Economic Opportunity Committee and it is their duty to maintain a 24 hour emergency fuel assistance hot line, but as of now, that has not happened.

Councillors Graham and Wylie questioned the accountability of the Cambridge Housing Authority regarding the housing needs of the elderly. They further stated that more assistance should be provided to Cambridge residents and the authority should be monitored by the Manager's Office to ensure they are responsive to the needs of all Cambridge residents who may be in need of assistance.

Councillor Danehy further stated the Housing Authority should make some provisions for fire victims even though the Red Cross has a contractual arrangement with certain hotels, as pointed out by Mr. Herold.

Councillor Vellucci requested that all councillors receive a copy of the names, address, salaries and responsibilities of each person in the Human Services Department.

It was agreed that the next meeting of the committee will be held on January 27, 1981 at 8 a.m. at the Cambridge Hospital.

For the Committee,

A handwritten signature in black ink, reading "Alfred Vellucci", is written over a horizontal line.

Councillor Alfred E. Vellucci,
Chairman.

City of Cambridge

In City Council January 5, 1981.....

The Human Services **Committee** conducted a public meeting at the Cambridge Hospital on Monday, December 29, 1980 at 8 a.m. The purpose of the meeting was to discuss the recently created Department of Human Services Programs.

Councillor Vellucci, Chairman of the Committee, stated he and other Councillors had received complaints relative to the reorganization process required by the creation of the new department and though the committee should review the issue.

Ms. Jill Herold, Assistant City Manager for Human Service Programs, stated that the reorganization is in process and the physical relocation of some departments into one building had begun.

Councillor Walter Sullivan questioned the number of employees involved regarding the reorganization and were additional employees hired.

Ms. Herold responded by stating the total number of employees including all part-time positions equalled 180 individuals. This, she said represented only existing positions prior to the reorganization and no new positions.

Councillor Walter Sullivan further questioned the duties and responsibilities of the person in charge of personnel within the reorganized department.

Ms. Herold responded by stating that the duties of that individual were basically to follow through on payroll and personnel activity forms and procedures, but that she has no supervisory responsibility over any employee of the department of Human Services.

Questions arose regarding the past practice of funds to maintain programs being collected and distributed without a fine tuned accounting mechanism in place.

Ms. Herold stated she and members of her staff were currently working on such a procedure and it will be implemented in the very near future.

Councillors Vellucci, Walter Sullivan and Graham questioned the effects of the reorganization regarding the Recreation Department, specifically, relative to the teen programs and their continued operation.

Ms Herold stated that all teen programs, those run by the Recreation Department and those run by the Youth Resource Bureau have been combined and are now under the direction of Mr. Edward Kelly of the Youth Resource Bureau.

3. *S-17*
REPORT

Committee on Human Services
meeting held on Dec. 29, 1980.

In City Council,

January 5, 1981

1/5/1981

Placed on File -