



CITY OF CAMBRIDGE

CITY HALL, CAMBRIDGE, MASSACHUSETTS 02139 • (617) 876-6800

OFFICE OF THE ASSESSORS

Charles R. Lavery, Jr., CAE, CMA
Faith D. McDonald
Rudolph R. Russo, CAE, CMA

Dear

At a recent meeting of the Cambridge City Council, it was voted that all petitions for certificates of incorporation be referred to the City Manager for further report from the Board of Assessors with the intent of interviewing all petitioners to determine whether they own or will buy property in the City of Cambridge and would, in the future, seek tax exempt status in the conduct of their corporate goals.

Therefore, the Board of Assessors is establishing a public meeting at the Assessors Office, Room 201, second floor, Cambridge City Hall, at 10:00 a.m. to 12:00 noon on the first Friday of the month for this purpose. The public is invited to attend and will be duly notified.

Please call the office at 876-6800 (Exts. 255, 6, 7 and 8) to make an appointment. No further action will be taken by the city until this interviewing is completed.

The following information is required for this meeting:

- Articles of Organization
- By-Laws
- Financial Returns
- Income Tax Returns
- Certificate of Federal Income Tax Exemption

Certificate of State use and Sales Tax
Exemption
Itemized list of disbursements and
expenditures
Statement as to the use of each part of
the property
Full explanation of the membership, stock-
holders and operation of the corporation
or any other information pertinent to this
matter.

Very truly yours,

BOARD of ASSESSORS

Charles R. Laverty, Jr., CAE, CMA
Chairman

Faith D. McDonald, Secretary

Rudolph R. Russo, CAE, CMA

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CITY OF CAMBRIDGE
INTEROFFICE CORRESPONDENCE

To City Council

Date February 25, 1977

From Board of Assessors

Reference

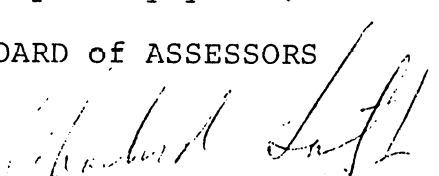
Subject

Dear Councillors:

Enclosed please find the form being
sent out to all the petitioners for certificates of
incorporation.

Very truly yours,

BOARD of ASSESSORS


Charles R. Laverty, Jr., CAE, CMA
Chairman

encl.
CRLjr:klw

Comm. from Board of Assessors re: to the form
being sent out to all petitioners for certifi-
cates of incorporation.

In City Council,
Feb. 28, 1977

2/24/77

Placed on File