



CHW
#3

6/18/99 - Copy sent to
The Mayor + All Councilors

June 17, 1999

CAMBRIDGE SCHOOL DEPARTMENT

159 THORNDIKE STREET
CAMBRIDGE, MASSACHUSETTS 02141

To The Honorable Members of the City Council:

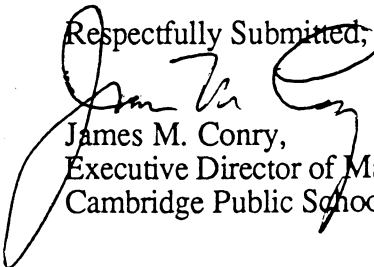
Additional Information on School Department Transfer Request:
Item #31 on June 14, 1999 Manager's Consent Agenda

Pleased be Notified That; the following additional information is provided to the City Council members for their consideration based on the discussions and questions asked at the Council meeting on 6/14/98 regarding the following (Item #31 on the City Manager's Consent Agenda, referred to next Council meeting);

1. The School Committee is requesting approval of a transfer of \$193,000 from the School Department general fund budget for FY 1998-99 to the School Department salary stabilization fund to enable the funds budgeted in FY98-99 for professional development to be expended as planned for the Professional Development Summer Institute in July and August, 1999.
2. On October 26, 1998, the City Council approved an appropriation (attached) of \$200,000 from additional state education aid to the School Department budget to be used to fund a Professional Development Summer Institute for teachers and administrators in the summer of 1999. This request was one of several initiatives planned by the Office of Professional Development to strengthen training and professional growth programs within the School Department and link them with the eleven School District Goals adopted by the School Committee.
3. \$7,000 of the Summer Institute money has been expended this year in purchasing materials and preparing and planning for the Institutes, leaving a balance of \$193,000 to be carried over for the teacher workshop stipends, trainer costs, workshop materials, and other costs.
4. Because the Summer Institute is taking place in July and August, 1999, which is fiscal year 1999-2000, the funds appropriated in FY1998-99 have to be carried over into FY1999-2000 to enable them to be used as planned.
5. The transfer request for \$193,000 is the accounting mechanism whereby the appropriated and approved funding for the Summer Institutes can be expended in the correct fiscal year, as originally intended.

I regret that my responses on this item at the 6/14/99 meeting were insufficiently clear on the above details, and respectfully request the Council's approval of the transfer to complete the transaction initiated last October. If there are any additional questions, I will be present at the next Council meeting to respond. Thank you for your consideration of the above.

Respectfully Submitted,


James M. Conry,
Executive Director of Management Services,
Cambridge Public Schools

cc: B. D'Alessandro, Superintendent

IN CITY COUNCIL
CITY OF CAMBRIDGE
October 26, 1998

INTRODUCED BY CITY MANAGER ROBERT W. HEALY

AN ORDER CONCERNING APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 1998

ORDERED: That in addition to sums previously appropriated by the City Council for the fiscal period 1998-99 the following sum is hereby appropriated in the General Fund of the City of Cambridge:

FUNCTION	OTHER DEPARTMENT OR PROGRAM	SALARY & WAGES	ORDINARY MAINTENANCE	TRAVEL & TRAINING	EXTRAORDINARY EXPENDITURES	APPROPRIATIONS
Education	School		\$200,000			\$200,000.00

BE IT FURTHER ORDERED: That the above acceptance and appropriation in the General Fund to be financed by estimated revenues drawn from the following sources:

FINANCING PLAN	REVENUE
state aid	\$200,000.00

In City Council October 26, 1998.

Adopted by a yeas and nays vote:-

Yeas 8; Nays 0; Absent 0; Present 1.

Attest:- D. Margaret Drury, City Clerk.

A true copy;

ATTEST:-

D. Margaret Drury

D. Margaret Drury

CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET CAMBRIDGE, MASSACHUSETTS 02141



October 20, 1998

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

Funding For Summer Institute Program

RECOMMENDATION: That the School Committee approve the attached proposal for a Summer 1999 Institute Program in the amount of \$203,284; and further, that the proposal be submitted to the City Manager by Thursday, October 22, 1998, to request a supplemental appropriation for one-time funding of \$200,000 from increased state aid (\$25 per pupil) to be approved by the City Council prior to the setting of the FY1998-99 tax rate.

DESCRIPTION:

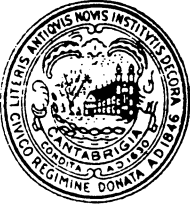
The attached proposal describes a new training model whereby our teachers will be better prepared to help students meet the challenges of the future.

"The most immediate problems in the Cambridge Public Schools' educational reform are time and resources." This proposal is an initial step to address both of these problems and advance goals of educational reform. The Summer Institute would help retrain our personnel in a manner that would not disrupt the school days thereby helping to further our systemwide Mission and Goals.

As previously communicated to the Committee, the City Manager has agreed to submit an appropriation request for use of this additional state education aid by the School Department, provided that the funds be allocated for one-time proposals and not be used for positions or other items that would increase next year's budget.

Respectfully submitted

Bobbie D'Alessandro
Superintendent of Schools



CAMBRIDGE SCHOOL DEPARTMENT

159 THORNDIKE STREET
CAMBRIDGE, MASSACHUSETTS 02142
June , 1999

To The Honorable Members of the School Committee:

Transfer of One-time FY9899 Professional Development Funds to Salary Stabilization Account to Allow for Expenditure for 1999 Summer Institutes

Recommendation: That the School Committee approve the following transfer request to the City Manager;

That the amount of \$193,000 be transferred from the School Department General Fund Budget, Statutory Category 500/600 (Ordinary Expenditures), to the School Salary Stabilization Fund, to enable the FY1998-99 One-Time Professional Development Funds to be expended as planned for the 1999 Professional Development Summer Institutes.

Description: In October of 1998, a supplemental one-time appropriation was approved by the School Committee, City Manager, and City Council in the amount of \$200,000 to be used for professional development for the School Department. The stated plan was to use these funds for a Professional Development Institute for teachers and administrators in the summer of 1999.

This transfer into the salary stabilization fund will enable these funds, which are currently in the FY9899 general fund budget, to be used as intended after June 30, 1999. In FY99-00, the moneys will then be transferred back out of the stabilization fund to cover the workshop and other professional development costs.

The transfer is for \$193,000 because \$7,000 has already been expended for planning and materials for the summer institute.

Supporting Data: Superintendent's Recommendation 98-202 dated 10/20/98,
"Funding for Summer Institute Program".
City Council appropriation order dated 10/26/98

Respectfully submitted,

Bobbie D'Alessandro
Superintendent of Schools

City of Cambridge

MASSACHUSETTS

In City Council

June 21, 1999

Ch nt #3

	YEA	NAY	ABSENT	PRESENT
Ms. Kathleen L. Born	✓			
Ms. Henrietta Davis	✓			
V. Mayor Anthony Galluccio	✓			
Mr. Kenneth E. Reeves	✓			
Ms. Sheila T. Russell	✓			
Mr. Michael A. Sullivan	✓			
Mr. Timothy J. Toomey, Jr.	✓			
Ms. Katherine Triantafillou		✓		
Mayor Francis H. Duehay	✓			

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**IN CITY COUNCIL
CITY OF CAMBRIDGE**

~~-June 14, 1999-~~
June 21, 1999

INTRODUCED BY CITY MANAGER ROBERT W. HEALY

AN ORDER CONCERNING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING JULY 1, 1998

ORDERED: That the following transfer be made from the General Fund to the School Stabilization Fund of the City of Cambridge:

----- FROM	AMOUNT	----- TO	AMOUNT
Schools	\$193,000.00	Schools	\$193,000.00
Other Ordinary Maintenance		Stabilization Fund	

REASON(S): professional development

In City City Council June 21, 1999.
Adopted by a ye and nay vote:-
Yeas 8; Nays 1; Absent 0.
Attest:- D. Margaret Drury, City Clerk.

A true copy;

ATTEST:-

D. Margaret Drury
D. Margaret Drury
City Clerk

**IN CITY COUNCIL
CITY OF CAMBRIDGE
June 14, 1999**

INTRODUCED BY CITY MANAGER ROBERT W. HEALY

AN ORDER CONCERNING AN APPROPRIATION FOR THE FISCAL YEAR BEGINNING JULY 1, 1998

ORDERED: That the following transfer be made from the General Fund to the School Stabilization Fund of the City of Cambridge:

FROM	AMOUNT	TO	AMOUNT
Schools Other Ordinary Maintenance	\$193,000.00	Schools Stabilization Fund	\$193,000.00

REASON(S): professional development

CHARTER RIGHT EXERCISED BY COUNCILLOR BORN.



CITY OF CAMBRIDGE
CAMBRIDGE, MASSACHUSETTS 02139

TEL. 349-4300
FAX. 349-4307



EXECUTIVE DEPARTMENT
ROBERT W. HEALY
City Manager

RICHARD C. ROSSI
Deputy City Manager

June 14, 1999

To The Honorable, The City Council:

I am hereby requesting the transfer of \$193,000 as approved by the School Committee, from the General Fund Schools Other Ordinary Maintenance Account to the School Stabilization Fund to enable the funds budgeted in FY99 for professional development to be expended as planned for the 1999 Professional Development Summer Institute. Of the \$200,000 originally appropriated for this purpose, \$7,000 was spent on planning and materials, leaving \$193,000 to be transferred to the Stabilization Fund.

Very truly yours,

Robert W. Healy
City Manager

RWH/mec

Consent Agenda #31

1267 Cal. 3

Relative to an order requesting
the transfer of \$193,000 to
enable the funds budgeted in FY99 for
professional development to be
expended as planned for the 1999
Professional Development Summer
Institute.

6/21/99

ORDER ADOPTED

8-1-0.

In City Council June 14, 1999

CHARTER RIGHT

BY Councillor Born